



**UNIVERSITY OF WISCONSIN-EXTENSION
DEPARTMENT OF FAMILY DEVELOPMENT**

Committee of Professors Business Meeting

January 18, 2008

1:00 – 4:30 p.m.

Teleconference

To join the teleconference, contact Mary Meehan-Strub, Committee Chair, at (608) 785-9593 at least 2 working days prior to meeting.

AMENDED AGENDA

- 1) Call to Order and Verification of Open Meeting Law Compliance– Mary Meehan-Strub
- 2) Roll Call – Karen Dickrell
- 3) Approval of August 15, 2007 Minutes
- 4) Review Committee of Professors Procedures
- 5) **CLOSED SESSION:** (Approximately 1:15 p.m.) The Committee may entertain a motion to go into closed session pursuant to Wisconsin Statutes 19.85 (1) (c) for **REVIEW OF MARY D. NOVAK FOR RANK OF PROFESSOR IN THE DEPARTMENT OF FAMILY DEVELOPMENT** (affirmative recorded roll call vote required)
- 6) Motion to move into Open Session per Wis. Stat. 19.85 (2). (affirmative recorded roll call vote required) Open Session. Following the closed session, the committee will reconvene into open session, and, may before proceeding to the next agenda item, take action on the closed session issue.
- 7) Review and update Department Documents relating to Professor Committee
 - Department of Family Development By-Laws
 - o 2.07 Committee of Professors, term length, advisory capacity
 - Appendix E.1 Guidelines for Submitting Nominations for Promotion to Professor
 - Appendix E.2 Portfolio Contents for Promotion to the Rank of Professor
 - Appendix E.3 Vita Contents for Promotion to the Rank of Professor
 - Appendix E.4 Promotion Materials Review Sheet for Promotion to the Rank of Professor
 - Appendix G.1 Guidelines for Submitting for Tenured Faculty Review
 - Appendix G.2 Content for Submission
- 8) Issues related to dual-appointments
- 9) Other business/concerns (for discussion only)
- 10) Adjourn

Other individuals who would like to participate in this meeting should contact Mary Meehan-Strub, committee chair, at (608) 785-9593 at least two working days prior to the meeting. Persons with disabilities who require alternative means for communication and/or need a reasonable accommodation for disabilities or limitations should contact Mary Detra at (608) 265-9887 (the deaf or hard-of-hearing can call 711 for call relay) at least two working days prior to the meeting.