



Department of Family Development
Standard, Rank & Promotion Wisline Committee Meeting
October 24, 2007
1 - 3 PM
Meeting Minutes

1. **Call to Order**
Chairperson Malek called the meeting to order at 1:04 pm.
2. **Certification of Wisconsin Open Meeting Law**
Chairperson Malek reported that the meeting notice and agenda were posted in compliance with the requirements of the Wisconsin Open Meeting Law, Section 19.84 of the Wisconsin State Statutes. Posted by Mary Detra on October 15, 2007 in Madison.
3. **Adoption of the agenda (additions for discussion only)**
Chairperson Malek requested to highlight December 12 meeting in new business under 2007-2008 SRP meeting dates.
4. **Roll Call - Gail Peavey**
Members present: Mary Geissler; Marcia Jante; Marilyn Kooiker; Faye Malek; Sue Nagelkerk; Linda Olson; Gail Peavey.
5. **Approval of minutes from the June 25, 2007 meeting**
Linda Olson to approve the minutes as distributed via e-mail; Marilyn Kooiker seconded. Motion carried.
6. **Old Business**
 - **Elect an SRP Secretary**
Motion by Sue Nagelkerk to accept Gail Peavey as 2007 - 2008 SRP Secretary. Linda Olson seconded. Motion carried.
 - **Review the SRP Position Description document for revisions**
Discussion of SRP position description as sent via-email resulted in several revisions and additions. Updated SRP position description will be distributed to SRP members.
 - **Review the documents developed by members of the SRP Committee titled, "Department of Family Development Standard Rank and Promotion Committee Rank and Tenure Criteria", and "Department of Family Development Standard Rank and Promotion Committee Procedures". Make recommendations to the Documents Committee.**
Draft of Department of Family Development Rank and Tenure Criteria for Promotions was briefly discussed. Due to time restraint of this wisline, further discussion on this document and the other document "Department of Family Development Standard Rank and Promotion Committee Procedures" is being revised by subcommittee members.
 - **Discuss how suggestions made from past SRP Committee members will be given to the Mentoring Committee**
Chairperson Malek sent to Karen Dickrell, Department of Family Development Ad Hoc Mentor Team Committee Chair, a list of issues regarding Mentor Team Advisement that was compiled by Sue Nagelkerk. Karen Dickrell will be using this document for future discussion with Ad Hoc Mentoring Team Committee.

7. New Business

- **Elect the SRP Chair Elect**
A volunteer is needed for SRP Chair Elect for 2007-2008.
- **Review candidates and dates for tenure reviews in 2007-2008**
Review date of January 25 (snow date January 29) at Wausau State Patrol Headquarter for following candidates:
Joan Lauren and Gayle Rose Martinez, Associate Professor
Molly Haaks and Angela Flickinger, Assistant Professor
Portfolios are due to SRP members on January 4. Discussion ensued regarding submission of portfolios after a minimum of four years as probationary faculty employment. According to the Articles of Faculty Governance Appendix II.B, "the granting of tenure is based on a consistent and high level of scholarship, not on years of experience." SRP members should attend future FTAC meeting to understand their review process on rank and tenure criteria. The FTAC meeting dates scheduled in Madison are: November 26-27; February 11-12; March 25-26.
- **Determine 2007-2008 SRP meeting dates/locations**
December 12 AD Hoc Faculty Senate Meeting—SRP members are recommended to attend this important meeting on review of documents and some possible changes to the process.
November 13 10am - 12:00 pm wisline; first hour for internal document review "Department of Family Development, Rank and Tenure Criteria for Promotions from Instructor through Professor Emeritus Status, October 2007" and bylaws and appendices of Department of Family Development and second hour for orientation of new members
- **Update on posting SRP minutes on the Department of Family Development webpage**
Discussion tabled.
- **Begin to assess the current SPR/Department website for user friendliness**
Discussion tabled.
- **Review the Tenure Tip Sheet for Changes**
Discussion tabled.

8. Other business - for discussion only

None

9. Adjourn

Sue Nagelkerk made motion to adjourn at 3:05; seconded by Linda Olson. Motion carried.

Respectfully submitted,

Gail Peavey
SRP Secretary