

**Department of Family Development  
Committee of Professors Meeting Minutes  
February 20. , 2006  
10:30 am**

**1. Call to Order and Verification of Open Meeting Law Compliance**

Chairperson Meehan-Strub called the meeting to order at 10:38am.

**2. Roll Call**

Meehan-Strub conducted roll call with all the committee members present. Members present included: Faden Fulleylove-Krause, Chris Kniep, Pat Rychter, Mary Meehan-Strub, Marilyn Herman, Karen Dickrell, and Mary Brintnall-Peterson.

**3. Approval of December 21, 2005 Minutes**

Marilyn Herman moved and Pat Rychter seconded to approve the minutes as distributed. Motion carried.

**4. Vita and Portfolio Formats:** Chris Kniep sent an opinionaire to 17 faculty who are eligible for the Professor promotion. With 95 percent return rate, 7 preferred to have both the vita and portfolio formats offered, 9 said only the portfolio need be offered. Several commented they thought only the portfolio format was allowed for the promotion to professor. Generally there were not a lot of comments. The committee's consensus was to revisit this question in 2-3 years with a look toward accepting only the portfolio format.

**5. Limited Appointments** Mary had distributed (see attached) her interpretation of Ray's response to our question "Do limited appointment employees with back up appt in our dept have the right to seek promotion to professor?" Discussion followed. Ray Schultz joined the teleconference to respond to issues raised. There seems to be a need for consistent application among departments for promotion procedures for individuals with limited term appointments. Ray stressed using the terms active and inactive, they more appropriately describe the appointments than the words concurrent or limited term or back up.. Ray noted that clearly the department has authority for professor promotions because there are no institutional rules on this issue. If our dept wants to influence these rules institutionally, the Faculty Senate is the vehicle to do so. We agreed that as a dept we need guidelines for the promotion to professor because there are no institutional guidelines. A review of the departments bylaws were reviewed 1.02 dept faculty members and 6.0 Status within Dept are areas where active/inactive member's roles could be clarified.

Discussion was held on hiring procedures when decisions are made concerning bachelors or masters requirements for positions and the department's role in these decisions. Ray and Arlen will be answering questions at the April 6 meetings of the Dept of Youth Development and Family Developments. Chris is on the planning committee and will try to get the hiring question raised, if not in the afternoon during our dept meeting. Mary asked if we want any action on the limited term discussion. Marilyn recommended that we pull together what we know and what we don't know and present it at the dept

meeting. Ray suggested we identify action items. Chris, Faden, Karen, Mary Meeham-Strub agreed to pull together our something for the meeting. Ray agreed to be available for assistance. The committee will meet at 3:30 AM on March 29, during the JCEP conference, to review what is to be presented. Marilyn agreed to find a meeting room.

**6. April Department Meeting Agenda** Chris reminded everyone, the April 3 wisline has been cancelled. The dept meeting will be held April 6. There were no additional ideas for the Dept agenda.

**7. Other Business** none.

**Adjourn**

The committee of professors adjourned at 12:16pm. Until Wednesday, March 29

Respectfully submitted,



Faden Fulleylove-Krause, Secretary