

**Department of Family Development
Tenured Faculty Review Committee
Wednesday, June 1, 2005 Wisline Meeting**

Ruth Schriefer called meeting to order at 1:33 p.m. via Wisline and indicated that the agenda was posted according to WI Open Meeting Law.

Tedi moved and Lana seconded motion to approve agenda.

Roll call: Lana Anderson, Mary Fran Lepaska, Tedi Winnett and Ruth Schriefer, Chair

Lana moved and Mary Fran seconded the motion to approve minutes from the March 4th, 2005 TFR Committee meeting. Motion passed.

Schriefer reviewed the timeline for the tenured faculty review process and indicated that Lori Zierl, Rita Straub, Mary Gruenewald, Marma McIntee and Kathy Metzenbauer will be reviewed in July 2005. Kathy Miller requested a one-year extension.

Ruth reviewed the TFR opening statement and review process. Primary readers will be Tedi for Mary Gruenewald, Mary Fran for Marma McIntee, Judy for Kathy Metzenbauer, Lana for Lori Zierl and Ruth for Rita Straub. Plans are for a 30-40 minute review with each candidate, then 10 minutes discussion wo/ candidate and then 10 minutes to summarize with candidate. Primary readers will forward comments to Ruth by August 1st. Ruth will keep track of time. Ballots will be also sent to Ruth after the review meetings. Ruth will check if ballots can be faxed to her.

Prior to the TFR meeting, Ruth will send out ballots for each candidate, G.3 review sheet as well as the introductory script. Candidates must have documents postmarked by June 15, and Ruth will let candidates know they can hand deliver materials to Ruth, Mary Fran, Lana and Judy at the Pathways Financial Conference June 14-15.

Next meeting: Tuesday, July 26 at 9:00 a.m. via Wisline

Meeting adjourned at 2:13 p.m.

Mary Fran Lepaska
TFR Committee Secretary