

Department of Family Development
Tenured Faculty Review Committee
Tuesday, July 26, 2005

Chairperson Ruth Schriefer called the meeting to order at 9:00 a.m. via WisLine and indicated that the agenda was sent to Mary Detra and the meeting was in compliance with the Wisconsin Open meeting law.

Approval of agenda-Anderson moved and Winnett seconded motion to approve agenda. Motion passed.

Roll call of members present-Judy Knudsen, Tedi Winnett, Lana Anderson, Ruth Schriefer and Mary Fran Lepaska.

Approval of Minutes from June 1, 2005 meeting-Anderson moved and Knudsen seconded motion to approve minutes of the June 1, 2005 meeting. Motion passed.

Review committee procedures and responsibilities-Ruth reviewed the “script” and the process of conducting the reviews. Ruth would like written comments from the primary readers by August 1st as candidate will get written feedback within 10 working days. The primary reader’s comments can be sent via e-mail to Ruth. We were reminded to fax each candidate’s ballot after the review so that the committee chair could announce the results to each candidate. Primary readers include Tedi Winnett for Mary Gruenewald, Mary Fran Lepaska for Marma McIntee, Judy Knudsen for Kathleen Metzenbauer for today’s reviews, and Lana Anderson for Lori Zierl for tomorrow’s review.

Lepaska moved and Anderson seconded the motion to convene in closed session per Wisconsin Statutes 19.85(1) (c) to complete Tenured Faculty Review of employees over which the body exercises jurisdiction. Roll call vote to go into closed session: Lana Anderson, Ruth Schriefer, Tedi Winnett, Judy Knudsen, and Mary Fran Lepaska (all voting aye). Motion passed. We anticipate returning to Open Session at about 2:00 p.m.

Candidates reviewed in closed session include: Mary Gruenewald, Marma McIntee and Kathleen Metzenbauer.

Knudsen moved and Winnett seconded a motion to return to open session at 2:10 p.m. Roll call vote taken: Lana Anderson, Mary Fran Lepaska, Tedi Winnett, Judy Knudsen and Ruth Schriefer (all voting aye). Motion passed.

Discussion on our department ballot which offers only two options: Successful Performance: Yes or No, yet Appendix G.3 includes three overall ratings: Successful Performance, Needs Strengthening and Unacceptable Performance. Ruth will talk with Department Chairperson, Donna Doll Yogerst and Secretary of the Faculty about our concerns.

Committee members are to keep candidates' documents until September 1st before returning them to the candidate. Individual notes can be shredded after that date also.

Anderson moved and Lepaska seconded motion to adjourn the meeting at 2:24 p.m.

Mary Fran Lepaska
Committee Secretary