



**UNIVERSITY OF WISCONSIN-EXTENSION
DEPARTMENT OF FAMILY DEVELOPMENT**

Committee of Professors Business Meeting

**January 29, 2010
10:30 a.m. – 12:30 p.m.**

Teleconference

To join the teleconference, contact Mary Meehan-Strub, Committee Chair, at (608) 785-9593 at least 2 working days prior to meeting.

AGENDA

- 1) Call to Order and Verification of Open Meeting Law Compliance– Mary Meehan-Strub
- 2) Roll Call – Karen Dickrell
- 3) Approval of January 22, 2010 Minutes
- 4) Review and update Department Documents relating to Professor Committee – Marma McIntee and Chris Kniep
 - Appendix IB to IC and Appendix IIB to IIC
 - Department of Family Development By-Laws
 - Appendix E.1 Guidelines for Submitting Nominations for Promotion to Professor
 - Appendix E.2 Portfolio Contents for Promotion to the Rank of Professor
 - Appendix E.3 Promotion Materials Review Sheet for Promotion to the Rank of Professor
 - Appendix G.1 Guidelines for Submitting for Tenured Faculty Review
 - Appendix G.2 Content for Submission
 - Committee of Professor Procedures
- 5) Process for Submitting Promotion Materials for Professor
- 6) Other business/concerns (for discussion only)
- 7) Adjourn

Other individuals who would like to participate in this meeting should contact Mary Meehan-Strub, committee chair, at (608) 785-9593 at least two working days prior to the meeting. Persons with disabilities who require alternative means for communication and/or need a reasonable accommodation for disabilities or limitations should contact Mary Detra at (608) 265-9887 (the deaf or hard-of-hearing can call 711 for call relay) at least two working days prior to the meeting.