



**Department of Family Development  
Vice Chairs Meeting  
Teleconference**

**January 18, 2011  
10:00 am – 11:30 am**

**Draft Agenda**

1. Call to Order – Kathy Metzenbauer, Chair
2. Welcome/Introductions
3. Certification of Wisconsin Open Meetings Laws
4. Review and Approval of September 28, 2010 minutes
5. Additions to Agenda (discussion items only)
6. Issues/concerns from each district
7. Discuss any proposed ideas for mentoring Family Living Associates
8. Any Other Business (for discussion only)
9. Set next meeting date/s
10. Adjournment

\*Other individuals who would like to participate in this meeting should contact Kathy Metzenbauer, Committee Chair at (608)847-9329 at least 2 working days before the meeting. Persons with disabilities who require alternative means for communication and/or need a reasonable accommodations for disabilities or limitations should contact Mary Detra at (608)265-9887 (the deaf or hard-of-hearing can call 711 for call relay) at least 2 working days prior to the event.