

Department of Family Development
 Research and Studies Committee Meeting
 November 11, 2008, 1:00 – 3:00 P.M.
 WISLINE

Present: Joan Laurion, Cyndy Jacoby, Julie Keown-Bomar, Jackie Carratini, Patricia McGee, Nancy Brooks (Author of 2 papers)

Meeting called to order by J. Laurion.

Posting, agenda, and May 13 minutes were recognized and approved.

Cyndy will take notes.

Agenda item	ACTION	NOTES/COMMENTS
Next Meeting 2009 dates	Tuesday, February 10, 1-3 Remaining 2009 dates will be settled via email	.
Timekeeper	Joan requested timekeeper who will allow 35 minutes for each paper	Jackie Carratini volunteered
Review roles	Abstract and situation – Nancy Crevier Objectives and Methodology – Cyndy Jacoby Results – Julie Keown-Bomar (Nancy Brook’s papers) and Pat McGee (Julie’s paper) Implications – Pat McGee Scholarly work – Joan Laurion References – Jackie Carratini	Nancy submitted written notes presented by Joan.
Discussion of the possible recommendations of the committee	Recommendation Options <ul style="list-style-type: none"> • Accept as presented • Accept with minor revisions • Accept with condition that revisions are major and need to be brought back to committee. • Reject 	Joan noted that we will have to deal with getting these options reviewed at a later time and we would go forward with the review process.

Nancy Brooks, A Marriage Made to Last: Integrating Financial Education with Marriage and Relationship Education

Section	Summary of discussion	Suggestions
Abstract	Well done	Add statement before the last sentence that states the development of a Family Living Team to address the education focus.
Situation Statement	Clearly relevant to FLE. Covers national and state efforts and is referenced. Julie questioned the meaning of couple in the second paragraph of page 2. Cyndy questioned the term “Extension	1) Nancy will add a statement to clarify that couple includes a broader meaning than just husband and wife. 2) Nancy will look into the

	<p>mission.” Who is Extension? What is the mission in comparison to couples therapy....?</p> <p>Julie questioned reference for USDHHS priorities. Page 2, Par. 3</p> <p>Page 3 UW - Discussion on it could mean Washington, Wyoming</p>	<p>term to use to clarify that it is the nationwide Extension (USDA CSREES) and will briefly describe the mission.</p> <p>3) Add reference.</p> <p>4) Spell out Wisconsin</p>
Objectives	Cyndy questioned no punctuation at end of list	Nancy has had paper proofed by someone with English and writing expertise. Go with that suggestion.
Methodology	<p>Cyndy questioned if there was need to know anything about “other curricula.”</p> <p>Question of other criteria considered other than academic.</p> <p>Punctuation in last sentence.</p>	<p>Not important to know. More important to know that PREP was highest quality of “other curricula.”</p> <p>No suggestions.</p> <p>Use commas before and after Nancy Brooks and Jonathon Horowitz.</p>
Results and Findings	<p>Discussion on the clarity of “finances are a key source of conflict for couples” and “money as the top area of conflict for couples.” Page 5 & 6.</p> <p>Punctuation of ie in recommendation 1</p> <p>Recommendations in this section are strong.</p> <p>Question on meaning of “pop culture” in recommendation 2.</p>	<p>Try to be a bit more specific on what finances and money mean. Is a key or top area communication about money, debt load, etc</p> <p>Add punctuation</p> <p>May add example to help clarify. Men are from Mars.... Hit home with those on line.</p>
Implications	NOTE: THIS WAS NOT DISCUSSED IN OUR REVIEW---I just noticed that in Implications the term Cooperative Extension is used and that has not been consistently used throughout the first part of the paper. Is this confusing?	Please take comment at left as an editorial comment added by Cyndy.
Scholarly work	Applause, applause, congrats.	
References/Appendix	Question on alphabetizing.	<p>1) Page 12. Switch first two Conger references so Elder is before Ge.</p> <p>2) Page 14. Switch Life Innovations and Marshall</p>

		3) Alphabetize Appendix resources by moving first Managing Two Incomes to after the second of same title.
Action	Consensus to accept with slight revisions. <i>Joan asked for vote and there was no objections.</i>	Cyndy will send comments and meeting minutes to Nancy. Nancy will revise and send to Joan for posting.

Nancy Brooks, Sharing Scholarly Work in Family Living

Section	Summary of discussion	Suggestions
Abstract	Meets standards	
Situation Statement	<p>Page 2, 2nd Par – gap between “revisions and As they</p> <p>Crevier comment,” Situation statement provides institutional history and background related to scholarship, as well as Family Living Program’s response to the need to provide opportunities to share scholarly work.”</p> <p>Discussion on the flow or transition from last paragraph on page 3 to first paragraph on page 4.</p>	<p>Fill in the sentence</p> <p>Consider a transition statement</p>
Objectives	Clearly stated	
Methodology	<p>Discussion on being consistent in using bullets, numbers, and punctuation on lists within the paper.</p> <p>Page 6 – Discussion of use o f acronyms</p> <p>-Incomplete statement on second line.</p> <p>Check Appendix notations. If left in Appendix B, C, and D are noted within the document before Appendix A.</p> <p>Page 6, second par., last line – remove the and between scholarship and archive and add a comma.</p>	<p>Be consistent throughout the paper</p> <p>Use complete term for WNEP and DFD. Add was between discussion and facilitated in the second statement</p> <p>Remove Appendix notations if removed as discussed at end of paper. (Consensus that Appendix may not be needed to support the paper.)</p>
Results/Findings	<p>Discussion of whether evaluation should be put in methodology.</p> <p>Graphics could be polished.</p>	<p>Move to methodology.</p> <p>Figure 1 May center and move the statement out of the bar graph.</p>

		May center all Figures Figure 5 – Extend the text box to get all the text.
Implications	Page 13 - remove “quite” from the last sentence in paragraph 2. ??? on whether other technologies would be available to share and demonstrate scholarship?? Discussion of comparative analysis of the understanding of scholarly work among those who participated in the scholarly review WisLine and those that did not.	Add statement in recommendations similar to --- To further the study , use comparative analysis of those who participated in the WisLine review process and those who do not participate.
Scholarly Work	Yes, it has already been reviewed by four other Extension Colleagues. Several FLE colleagues have valued these efforts and have taken the opportunity to share their scholarly work through this process.	
References/Appendix	Well done	My notes were confusing as to whether all Appendix should go or just Appendix A and B? Others, please help!!! All appendix go.
Action taken	Joan called for vote. All agreed with minor revisions.	Cyndy will send comments and meeting minutes to Nancy. Nancy will revise and send to Joan for posting.

Julie Keown-Bomar, Hmong Cookbook and supporting paper *Became listener and Pat assumed Julie’s assignment.*

Section	Summary of discussion	Suggestions
Abstract (<i>Joan</i>)	Missing	Add the abstract
Situation Statement (<i>Joan read Nancy’s comments.</i>)	Format is not consistent with department guidelines	Change background to “Situation Statement” and move to first section.
Objectives		Move objectives to second section. Include the audience for whom it was intended in the objective so one can identify the impact on its

		intended audience.
Methodology	Might include a bit about recipe selection and getting to the end product	Add if available...if not available are there any implications that could be drawn for future projects seeking similar objectives.
Results/Findings	Questions: How are sales being tracked? <i>Discussion of how recipes have evolved since 1975 – lots of carbs (rice and noodles at same meal),, less vegetables than expected, etc.</i>	
Implications	<i>Pat summarized possible implications:</i> Are there implications about further study regarding the impact of generation changes and adaptations? How will you measure the impact of sales of Asian vegetables? Are there implications that can be drawn about dietary practices and their health?	<i>Joan suggested adding implications section.</i>
Scholarly Work	Good example of participatory research which involves parties examining the issue together in order to improve or change. <i>Joan gave example of how her Hmong educator nabbed it up quickly.</i> <i>Joan asked question about Hmong translation. Julie stated that money was the barrier.</i>	Tied to identified community need. <i>Joan suggested adding nutrition educators to second intended audience.</i>
References/Appendix		Lack of current publications and references is an indication that the work has value.
Action taken	Beautiful product that all involved can be extremely proud.	Accept with revisions by consensus.

Agenda Item	ACTION	NOTES/COMMENTS
Election of chair	Cyndy had replied to Joan that she would consider the position. Joan asked for additional nominations	No additional nominations. <i>Joan called for vote. Selection by consensus.</i>
Recorder	Anyone who is will to record is asked to email Cyndy. <i>No volunteers at this time.</i>	
Meeting adjourned by Chair, Laurion.		

Respectfully submitted, Cyndy Jacoby
November 11, 2008