



Cooperative Extension

**Department of Family Development  
Research and Studies Committee Meeting Agenda  
October 7, 2010 1:00-2:30 p.m.**

Toll-free number: 800-462-1257  
Local number: 608-237-5850  
Passcode: 5471430  
ICS Helpline: 1-800-442-4614 or 608-262-3399

1. Call to order
2. Roll Call
3. Certification of Meeting Posting
4. Selection of Recorder – Sue Allen
5. Approval of Minutes of August 13, 2010 Meeting
6. Review of Appendix F.1. Action: Motion to forward revised version of F.1 and F.2 based on suggestions made at March 29, 2010 meeting of the Department of Family Development.
7. Results of Writing for Publication Survey
8. October All-Staff Extension Conference
9. Draft of plans for the Writing for Professional Development Series
10. Discussion of what it means to “publish” on the Department website
11. Other Business
12. Upcoming Meetings – Tuesday, November 9, 9-11 a.m.
13. Adjourn

Other individuals who would like to participate in this meeting should contact Committee Co-Chair, Patti Herman at (608)742-9686 at least two working days before the meeting. Persons with disabilities who require alternative means for communication and/or need a reasonable accommodation for disabilities or limitations should contact Mary Detra at (608) 265-9887 (the deaf or hard-of-hearing can call 711 for call relay) at least two working days before the meeting.