



**Department of Family Development Standards, Rank & Promotion Committee
Tuesday, November 10, 2009 from 1:00-4:00 p.m.**

&

**Wednesday, November 11, 2009 from 8:30 a.m.-12:30 p.m.
Wisconsin State Patrol Office, 2805 Martin Avenue, Wausau, WI
Meeting Minutes**

1. Call to Order-Ruth Schriefer, Chair

Chairperson Schriefer called the meeting to order at 1:05 pm.

2. Certification of Wisconsin Open Meeting Law

Chairperson Schriefer reported that the meeting notice and agenda were posted in compliance with the requirements of the Wisconsin Opening Meeting Law, Section 19.84 of the Wisconsin Statutes. Posted by Mary Detra on November 6, 2009.

3. Adoption of the Agenda

Motion by Marilyn Kooiker to adopt the agenda as posted. Seconded by Jennifer Caravella. Motion carried.

4. Roll Call-Gail Peavey

Members present: Jennifer Caravella, Mary Geissler, Marcia Jante, Marilyn Kooiker, Gail Peavey, Ruth Schriefer, Michelle Tidemann.

5. Approval of Minutes from the September 11, 2009 meeting

Motion by Jennifer Caravella to approve the minutes as distributed via e-mail. Mary Geissler seconded. Motion carried.

6. New Business

• Preparation for review of documents submitted for tenure

Chairperson Schriefer reviewed the requirements for associate professor from *Articles of Faculty Governance Appendix I.B. Criteria for Faculty Appointment and Promotion in UW-Extension*.

7. Motion to consider faculty member Nancy Crevier's request for promotion to an associate professor with tenure (1:15-2:30 p.m.)

Review of Nancy Crevier's document. Chairperson Schriefer read the opening remarks. Marcia Jante, primary reader, made a motion to recommend rank change from Assistant Professor to Associate Professor for Nancy Crevier. Motion seconded by Jennifer Caravella, secondary reader. Discussion reviewing the portfolio of Nancy Crevier was held by the committee. A vote by written ballot was taken on the motion to recommend rank change from Assistant Professor to Associate Professor for Nancy Crevier. Chairperson Schriefer reported results of the written ballots to recommend Nancy Crevier for rank change from Assistant Professor to Associate Professor. Motion passed.

8. Motion to consider faculty member Julie Keown-Bomar's request for promotion to an associate professor with tenure (2:45-4:00 p.m.)

Review of Julie Keown-Bomar's document. Chairperson Schriefer read the opening remarks. Mary Geissler, primary reader, made a motion to recommend rank change from Assistant Professor to Associate Professor for Julie Keown-Bomar. Motion seconded by Michelle Tidemann, secondary reader. Discussion reviewing the portfolio of Julie Keown-Bomar was held by the committee. A vote by written ballot was taken on the motion to recommend rank change from Assistant Professor to Associate Professor for Julie Keown-Bomar. Chairperson Schriefer reported results of the written ballots to recommend Julie Keown-Bomar for rank change from Assistant Professor to Associate Professor. Motion failed.

9. Motion to recess until Wednesday, November 11, 2009 @ 9:00 a.m.

Motion by Marcia Jante to recess until Wednesday, November 11, 2009 at 8:45 am. Marilyn Kooiker seconded. Motion carried.

Meeting Reconvenes on Wednesday, November 11, 2009

Motion by Jennifer Caravella to reconvene Department of Family Development Standards, Rank & Promotion Committee. Marcia Jante seconded. Motion carried.

10. Motion to consider faculty member Mary Wood's request for promotion to an associate professor with tenure (9:00-10:15 a.m.)

Review of Mary Wood's document. Chairperson read the opening remarks. Marcia Jante, primary reader, made a motion to recommend rank change from Assistant Professor to Associate Professor for Mary Wood. Motion seconded by Jennifer Caravella. Discussion reviewing the portfolio of Mary Wood was held by the committee. A vote by written ballot was taken on the motion to recommend rank change from Assistant Professor to Associate Professor for Mary Wood. Chairperson Schriefer reported results of the written ballots to recommend Mary Wood for rank change from Assistant Professor to Associate Professor. Motion passed. After discussion of the close vote, Marcia Jante moved for reconsideration of the portfolio vote for Mary Wood. Jennifer Caravella seconded. Discussion followed. A written ballot was taken on the motion to reconsider the vote. Motion passed. Motion by Marcia Jante to authorize a future final review to allow Mary Wood to make recommended changes to her portfolio. Mary Geissler seconded. Motion passed.

11. Motion to consider faculty member Molly Spaulding's request for promotion to an associate professor with tenure (10:30 – 11:45 a.m.)

Review of Molly Spaulding's document. Chairperson read the opening remarks. Marilyn Kooiker, primary reader, made a motion to recommend rank change from Assistant Professor to Associate Professor for Molly Spaulding. Motion seconded by Gail Peavey. Discussion reviewing the portfolio of Molly Spaulding was held by the committee. A vote by written ballot was taken on the motion to recommend rank change from Assistant Professor to Associate Professor for Molly Spaulding. Chairperson Schriefer reported results of the written ballots to recommend Molly Spaulding for rank change from Assistant Professor to Associate Professor. Motion failed.

12. Recommendation on Emeritus Status for Professor Dianne Weber

Motion by Marilyn Kooiker to recommend Emeritus Status for Dianne Weber; seconded by Mary Geissler. Motion passed.

13. Continued New Business

- **Preparation for review of documents to be submitted for tenure**

By-law revision will be discussed at JACEP on April 6-8.

14. Old Business

- **Other business for discussion only**

Next SRP meeting will be Monday, January 18 in Wausau.

15. Adjourn

Motion by Marilyn Kooiker to adjourn. Seconded by Michelle Tidemann. Motion passed.

Respectfully submitted,

Gail Peavey