

**Department of Family Development
Tenured Faculty Review (TFR) Committee Meeting
Minutes of September 22, 2008 Meeting**

Call to Order

Tedi Winnett called the meeting to order at 10:05 a.m.

Certification of Wisconsin Open Meetings Law Compliance

Tedi Winnett certified the meeting met the requirements under Wisconsin Open Meetings Law Compliance.

Approval of Agenda

No changes were made to the agenda.

Roll Call

Tedi Winnett
Marilyn Herman
Pat Rychter
Luane Meyer
Judy Knudsen

Election of Committee Chair & Secretary

A motion was made by Pat Rychter and seconded by Judy Knudsen to nominate the following slate of officers for 2008-09. Motion carried with anonymous vote.

Chair – Tedi Winnett

Chair Elect – Luane Meyer

Secretary – Judy Knudsen

Review of feedback from 2008 tenured faculty reviews

Comments shared by department colleagues submitting documents for review in July 2008 were shared. Colleagues would appreciate more questions being asked of their documentation. This will help to make the process more interactive and personal. During the 2009 reviews, the committee will need to look for opportunities to engage in conversation with members during the review process.

Review list of faculty up for review in 2009

The committee reviewed the list of department members whose documents should be reviewed in 2009. Fadan Fulleylove-Krause's name was removed from the list due to retirement. A letter will be sent to these individuals to determine which members will have their documents reviewed in 2009 and those asking for a one year extension. Department members will need to make this decision by May 1, 2009.

Establish 2009 TFR dates

Review dates for 2009 are July 9, 21 and 23, 2009.

Review Appendix G.1, G.2, G.3

The TFR Committee updated this Appendix during the past year with changes approved at a Department of Family Development meeting in May 2008. Changes were reviewed. "Efforts to reach diverse and/or underserved audiences including programming and professional development" needs to be added to Appendix G.3. Tedi Winnett will talk with Donna Doll-Yogerst about the procedure for making this change prior to reviews in July 2009. Pat Rychter offered to serve as primary reader for the first colleague to be reviewed in 2009 with the purpose to model how the review is conducted.

Set meeting committee dates for 2008-09

The committee will not meet until June 9, 2009. The purpose of this meeting will be to prepare for reviews. At this meeting, schedule of reviews will be shared and primary readers will be determined for department members submitting documents.

Adjourn Meeting

A motion was made by Luane Meyer and seconded by Pat Rychter to adjourn this meeting. Motion carried anonymously.

Respectfully Submitted

Judy Knudsen

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