



**Department of Family Development
Vice Chairs Meeting
Teleconference**

**September 28, 2010
10:00 – 11:30 am**

**Toll-free: 800-462-1257
Local number: 608-237-5850
Passcode: 4718866**

Draft Agenda

1. Call to Order – Kathy Metzenbauer, Chair
2. Welcome/Introductions
3. Certification of Wisconsin Open Meetings Laws
4. Review and Approval of June 10, 2010 minutes
5. Additions to Agenda (discussion items only)
6. Elect new Chair-elect
7. Elect new secretary/recorder
8. Discuss role of Vice Chair
9. Discuss any proposed ideas for mentoring Family Living Associates
10. Discuss the importance/value of tenure
10. Any Other Business (for discussion only)
11. Set next meeting date/s
12. Adjournment

*Other individuals who would like to participate in this meeting should contact Kathy Metzenbauer, Committee Chair at (608)847-9329 at least 2 working days before the meeting. Persons with disabilities who require alternative means for communication and/or need a reasonable accommodations for disabilities or limitations should contact Mary Detra at (608)265-9887 (the deaf or hard-of-hearing can call 711 for call relay) at least 2 working days prior to the event.