



**Department of Family Development
Vice Chairs WisLine**

June 10, 2010

Minutes

1. Call to Order – Lori Zierl, Chair
Members present – Zierl, Dickrell, Metzenbauer, Schaaf, and Bruce. Others present – Nagelkerk, Kooiker, and Crevier. Baker excused.
2. Welcome/Introductions
3. Certification of Wisconsin Open Meetings Laws
This has been complied with and posted.
4. Review and Approval of March 4, 2010 minutes
Motion by Dickrell, second by Metzenbauer, to approve March 4, 2010 minutes.
Motion passed.
5. Additions to Agenda (discussion items only)
None.
6. Appoint new Chair
Kathy Metzenbauer will assume duties as chair beginning July 1, 2010.
7. Elect new Chair-elect
As there will be several changes in committee membership, election of a new Chair-elect will be postponed until the next WisLine.
8. Elect new Secretary/Recorder
As there will be several changes in committee membership, election of a new Secretary/Recorder will be postponed until the next WisLine.
9. Discuss any proposed mentor/mentee learning opportunities
Two new hires in Central District – Sherry Daniels and Bonnie Rudie. Metzenbauer will assist Daniels, who had been in an interim role, with finding an initial mentor. Rudie just started. It was unknown to committee members during the WisLine if she is on faculty track.
Vice Chairs sponsored a WisLine Web in January for mentors/mentees. This seems to have been successful. Evaluations indicate this should be repeated every one or two years. Zierl will check to see if the WisLine Web was archived, and should be made available to the Department.
Bylaws and appendices updates are ongoing. Several bylaws changes still need to be approved, others still need to be updated and approved.
There is a tenure orientation session scheduled for this summer. Encourage mentors and mentees to attend. Session done last September generated good discussion, especially during the afternoon breakout sessions by departments.

10. Any Other Business

Mentor support for Extension Associates was discussed. We currently have six Associates. Crevier recently went through the process beginning as an Associate, and shared her experience. Associates are often told not to worry early on about joining the Department, that they will learn more later as needed. We need to change that attitude, while at the same time not overwhelming new Associates. There was discussion about having appointments from within the program area that could overlap from the department. There could be advantages and disadvantages either way. There are many reasons why new Associates may not want too much Department information too soon, or at all.

There are currently at least three open positions (in the Quad and Northern Districts). The committee agreed that actively working with program area liaisons and new hires must continue. More discussion will continue.

11. Next meeting date: Tuesday, September 28, 2010 – 10:00 to 11:30 am via WisLine.

12. Adjournment

Motion by Schaaf, second by Dickrell. Motion passed.

Minutes submitted by Bruce, Secretary