



**Department of Family Development Standards, Rank & Promotion Committee**

**Tuesday, January 26, 2011**

**10:00 a.m.**

**Via WisLine**

**Meeting Minutes**

**1. Call to Order-Ruth Schriefer, Chair**

Chairperson Schriefer called the meeting to order at 10:00 am

**2. Certification of Wisconsin Open Meeting Law**

Chairperson Schriefer reported that the meeting notice and agenda were posted in compliance with the requirements of the Wisconsin Open Meeting Law, Section 19.84 of the Wisconsin Statutes. Posted by Mary Detra on January 21, 2011.

**3. Adoption of the Agenda**

Motion by Linda Bruce to adopt the agenda as posted. Seconded by Mary Geissler. Motion carried.

**4. Roll Call-Gail Peavey**

Members present: Linda Bruce, Jennifer Caravella, Mary Geissler, Cynthia Muhar, Gail Peavey, Ruth Schriefer, Michelle Tidemann. Donna Doll-Yogerst.

**5. Approval of Minutes from the November 23, 2010 meeting**

Motion by Jennifer Caravella to approve the minutes as distributed via e-mail. Cynthia Muhar seconded. Motion carried.

**6. Consideration of and recommendation on request for promotion to Associate Professor with Tenure for Barbara Haynes**

Mary Geissler moved to consider request for promotion to an Associate Professor with tenure for Barbara Haynes. Cynthia Muhar seconded.

**Review of Barbara Haynes' document.**

Chairperson Schriefer read the opening documents. Mary Geissler, primary reader, made a motion to recommend rank change from Assistant Professor to Associate Professor for Barbara Haynes. Motion seconded by Cynthia Muhar. Discussion reviewing the portfolio of Barbara Haynes was held by the committee. A vote by written ballot was taken on the motion to recommend change from Assistant Professor to Associate Professor for Barbara Haynes. Motion passed.

**7. Old Business**

**a. Suggested revisions to the SRP web pages on the DFD website were sent to D. Doll-Yogerst**

Revisions were sent to Donna Doll-Yogerst and she will authorize changes to the SRP web pages on the DFD website.

**b. Any other old business**

Discussion ensued regarding if select candidates eight page Summary of Professional Contributions and Scholarship be posted to the website based on SRP recommendations, or if all candidates that were promoted within the Department of Family Development Summary of Professional Contributions and Scholarship be posted. SRP will consult with Chair of Department of Family Development for the outcome.

## **8. New Business**

### **a. Recommendation on Emeritus Status for Professor Nan Baumgartner**

Motion by Linda Bruce to recommend Emeritus Status for Professor Nan Baumgartner; seconded by Michelle Tidemann. Motion carried.

### **b. Comments & suggestions on committee review worksheets**

Revised (Aug 2010) Internal Documents from the Department of Family Development: C1, C2 and B1 and B2

### **c. Comments & suggestions for committee procedures for 2011-2012**

Discussion ensued about the tenure process. A suggestion was made to survey candidates about their reflection. The survey should be reviewed and revised before contacting candidates.

### **d. Any other new business for discussion only**

This is the final meeting for SRP 2011 since there is no new business. Chairperson Ruth Schriefer thanked everyone for their commitment and dedication. Next year there will be two new representatives.

## **9. Adjourn**

Cynthia Muhar made a motion to adjourn at 11:07; seconded by Michelle Tidemann.

**Respectfully submitted,**

**Gail Peavey**