Department of Family Development Standards, Rank & Promotion Committee
Tuesday, May 24, 2011
1:30 p.m.
Via WisLine

Meeting Minutes

1. **Call to Order-Ruth Schriefer, Chair**
   Chairperson Schriefer called the meeting to order at 1:33 pm

2. **Certification of Wisconsin Open Meeting Law**
   Chairperson Schriefer reported that the meeting notice and agenda were posted in compliance with the requirements of the Wisconsin Open Meeting Law, Section 19.84 of the Wisconsin Statutes. Posted by Mary Detra on May 18, 2011.

3. **Adoption of the Agenda**
   Motion by Jennifer Caravella to adopt the agenda as posted. Seconded by Shelly Tideman. Motion carried.

4. **Roll Call-Gail Peavey**
   Members present: Linda Bruce, Jennifer Caravella, Cynthia Muhar, Ruth Schriefer, Michelle Tidemann.
   Excused: Gail Peavey

5. **Approval of Minutes from the January 26, 2011 meeting**
   Motion by Linda Bruce to approve the minutes as distributed via e-mail. Cynthia Muhar seconded. Motion carried.

6. **Old Business**
   a. **Comments and suggestions for committee procedures for 2011-2012.** Discussion ensued regarding a potential survey of recently tenured candidates. The idea of a survey was tabled at this time, for the team could not identify a survey purpose that could benefit current and future tenure candidates. Jennifer will connect with the Vice-Chair Committee regarding how SRP can work effectively with them to strengthen support for tenure candidates. Another suggestion was made to connect with the Department of Family Development (DFD), and DFD representatives in the Faculty Senate Advisory Committee and Faculty Senate to see how the SRP can also work with them to strengthen support for tenure track candidates. These suggestions will be reviewed at some point after Caravella becomes SRP chair July 1, 1011.
7. **New Business**
   a. **Recommendation on Emeritus Status for Professor Joan E. LeFebvre**
      Motion by Cindy Muhar to recommend Emeritus Status for Professor Joan LeFebvre; seconded by Jennifer Caravella. Motion carried.
   b. **Committee transitions**
      i. Schriefer will share Chair resources with Caravella on June 16 at the Pathways to Financial Success conference. Electronic file and hard copy files will be shared.
      ii. Gail will share Secretary resources with Cindy Muhar.
      iii. Two new SRP members will begin their 3 yr. commitment with SRP on July 1, 2011. They are Beverly Doll, representing the Southern district and Julie Keown-Bomar, representing the Western district. Caravella will receive Schriefer's Chair binder and Muhar will receive Peavey's Secretary binder. Caravella and Muhar will each provide Doll and Keown-Bomar Doll with the SRP binders currently in their possession.

c. **Committee meeting plans for 2011-12.** Jennifer will send out a meeting request in early July, to determine a date for SRP members to meet in Fall. 2012 tenure deadline candidates: Bridget Mouchon and Kristen Bruder. 2013 tenure deadline candidates: Teri Zuege-Halvorsen, Patti Hermann, Trinke McNurlin. 2014 Tenure deadline candidate: Jenny Wehmeier
d. **Any other new business for discussion only**

8. Adjourn

Linda Bruce made a motion to adjourn at 2:19 p.m.; seconded by Cindy Muhar.

Respectfully submitted,

Cindy Muhar