Department of Family Development Standards, Rank & Promotion Committee
Tuesday, November 23, 2010
10:00 a.m.
UW-Extension Marathon County, 212 River Drive, Wausau, WI

Meeting Minutes

1. **Call to Order-Ruth Schriefer, Chair**
   Chairperson Schriefer called the meeting to order at 10:13 am.

2. **Certification of Wisconsin Open Meeting Law**
   Chairperson Schriefer reported that the meeting notice and agenda were posted in compliance with the requirements of the Wisconsin Open Meeting Law, Section 19.84 of the Wisconsin Statutes. Posted by Mary Detra on Nov 16.

3. **Adoption of the Agenda**
   Motion by Jennifer Caravella to adopt the agenda as posted. Seconded by Mary Geissler. Motion carried.

4. **Roll Call-Gail Peavey**
   Members present: Linda Bruce, Jennifer Caravella, Mary Geissler, Gail Peavey, Ruth Schriefer, Michelle Tidemann. Cynthia Muhar was excused.

5. **Approval of Minutes from the September 9, 2010 meeting**
   Motion by Jennifer Caravella to approve the minutes as distributed via e-mail. Linda Bruce seconded Motion carried.

6. **Old Business**
   There was no old business.

7. **New Business**
   a. **Recommendation on Emeritus Status for Professor Karen Hintz**
      Motion by Michelle Tidemann to recommend Emeritus Status for Karen Hintz; seconded by Jennifer Caravella. Motion passed.
   b. **Review & revise SRP Committee Member Position Description**
      SRP Position Description, *Duties of an SRP Committee Member,* recommended revisions were distributed for review. Motion by Linda Bruce to approve the revisions as presented. Michelle Tidemann seconded motion. Motion passed.
   c. **Review & suggest revisions to the SRP web pages on the DFD website**
      Discussion ensued on revising the *Scholarship and Promotion* page on the SRP web page. Recommendations will be forthcoming.

8. **Consideration of and recommendation on request for promotion to Associate Professor with Tenure for Barbara Haynes (10:30 a.m.)**
   Mary Geissler moved to consider request for promotion to an Associate Professor with tenure for Barbara Haynes. Linda Bruce seconded.

Review of Barbara Haynes' document. Chairperson Schriefer read the opening documents. Mary Geissler, primary reader, made a motion to recommend rank change from Assistant Professor to Associate Professor for Barbara Haynes. Motion seconded by Linda Bruce (replacement for Cynthia

Muhar, secondary reader). Discussion reviewing the portfolio of Barbara Haynes was held by the committee. A vote by written ballot was taken on the motion to recommend rank change from Assistant Professor to Associate Professor for Barbara Haynes. Chairperson Schriefer reported results of the ballot to recommend Barbara Haynes from Assistant Professor to Associate Professor. Motion passed 4-2. Barbara Haynes chose to withdraw submission of her portfolio and will resubmit at a later date.

9. Lunch

10. Consideration of and recommendation on request for promotion to Associate Professor with Tenure for Joan Sprain (1:30 p.m.)

Jennifer Caravella moved to consider request for promotion to an Associate Professor with tenure for Joan Sprain. Linda Bruce seconded.

Review of Joan Sprain's document. Chairperson Schriefer read the opening documents. Jennifer Caravella, primary reader, made a motion to recommend rank change from Assistant Professor to Associate Professor for Joan Sprain. Motion seconded by Linda Bruce, secondary reader. Discussion reviewing the portfolio of Joan Sprain was held by the committee. A vote by written ballot was taken on the motion to recommend rank change from Assistant Professor to Associate Professor for Joan Sprain. Chairperson Schriefer reported results of the ballot to recommend Joan Sprain from Assistant Professor to Associate Professor. Motion passed 4-2.

11. New Business (continued)

d. Discussion of "publications" question from Research & Studies Committee

Discussion ensued per request from Research and Studies question in regards to verbage of research papers being "published" versus "peer reviewed." Research and Studies Committee view that a paper designated as a "peer reviewed posted document" allows the information to be shared with other colleagues and would fit the criteria of scholarship. SRP endorses the terminology change to "peer reviewed posted document."

e. Example of an electronic portfolio from the Department of Ag/Ag Business

Chairperson Schriefer showed an example of an e-portfolio that was demonstrated at the All Staff Conference.

f. Discussion of "scholarship" in a technology-filled world

SRP committee members referred a decision/policy/recommendation on "Scholarship in a Google World" to the University Committee.

12. Adjourn

Mary Geissler made a motion to adjourn at 3:01 pm; seconded by Jennifer Caravella. Motion carried.

Next Meeting: WisLine on Wednesday, January 26 @ 10:00 a.m.