

**WEAFCS Executive Board Meeting**  
**Monday, August 24, 2009**  
**Wisline 11:00 A.M. – 12:30 P.M.**  
**Minutes**

**I. Call to order;** Meeting called to order at 11:00 AM by President Mary Novak.

**II. Appoint Parliamentarian and Volunteer to Review Minutes:**  
 No one volunteered to serve as parliamentarian. Patti Herman volunteered to review the minutes.

**III. Roll Call –** Joan Sprain

Present: Gail Peavey, Jenny Wehmeier, Lori Zierl, Luane Meyer, Marilyn Kooiker, Mary Novak, Molly Spaulding, Patti Herman, Teri Zuege-Halvorson, Linda Olson, Jane Jensen, and Joan Sprain

Absent: Bev Doll, Judy Knutson, Kathy Hetzel, Ruth Schriefer

Guest: Laurie Boyce

**IV Review Agenda –** No additions.

**V Minutes of the Mar. 30, 2009 Wisline Meeting**

Motion by Lori Zierl and seconded by Jenny Wehmeier to approve. Motion passed.

**VI Correspondence** None

**VII Treasurer's Report**

Mary Novak reported for Bev Doll. Most expenses were for banquet. \$750 for endowment NEAFCS, Total assets \$22,900.51

**Organizational Checking** (Heartland CU)..... **\$653.51**

**Expenses**

Check #1015 - \$75.00 to Marilyn Kooiker (Mid Career Award) 3/30/09  
 Check #1016 - \$75.00 to Barb Truttman (Joan Keup Award) 3/30/09  
 Check #1017 - \$70.00 to NEAFCS (Membership Dues) 3/30/09  
 Check #1018 - \$140.00 to NEAFCS (Membership Dues) 4/3/09  
 Check #1019 - \$19.98 to Kathy Hetzel (Award Covers) 4/09  
 Check #1020 – \$66.22 to Luane Meyer (WEAFCS Banquet) 4/29/09  
 Check #1021 - \$30.00 to Mike Wildeck (JCEP/WEAFCS guest meal) 4/29/09  
 Check #1022 - \$47.56 to Luane Meyer (Awards and Recognition Expenses) 4/29/09  
 Check #1023 - \$70.00 to NEAFCS (Membership Dues) 5/7/09  
 Check #1024 - \$750.00 to NEAFCS (Endowment) 5/12/09  
 Check #1025 - \$1,186.23 to Mary Novak (PILD Conference) 6/1/09

**Deposits**

Deposit – Membership Dues - \$220.00 - 4/3/09  
 Deposit – Transfer from Savings - \$750.00 - 6/1/09

**Interest bearing Savings** (Heartland CU) .....**\$4,619.54**

Transfer to Checking..... \$750.00

**Certificates of Deposit** (Heartland CU)

**Opened Certificate of Deposit** -.....**\$2627.46**  
 Matures - (12/24/2009)

**Opened Certificate of Deposit** - .....**\$15,000.00**  
 Matures - (6/17/2010)

**Total Assets**.....**\$22,900.51**

Report will be placed on file for review.

**VIII Committee & Officer Reports****A Awards & Recognition**

Patti Herman reported that Cyndy Jacoby and Luane Meyer assisted the new co-chairs by sending an email to WEAFCFS members to remind them about the First-Timers Grant Award to attend the NEAFCS National Conference in Birmingham in September. (The original announcement was in the April Communique.) In order to encourage first-timers the application date was extended to July 14<sup>th</sup>. No applications were received.

**B Member Resources**

Mary Novak reported in absence of Ruth Schriefer

The Member Resources Committee met via WisLine on May 12, 2009. The committee reviewed their responsibilities according to the WEAFCFS Guidelines. The committee will continue to participate with “welcome” information for Family Living colleagues at New Colleague Orientation twice each year. Letters

and invitations to join the Association will be sent each fall to new colleagues as we approach the membership season.

The Committee will meet again on October 6 via WisLine to discuss member recruitment and retention, review membership forms for the Web, and to elect our new chair-elect. Jane Schaaf has offered to fill this role. Thanks Jane!

### C Professional Development

Teri Zuege-Halvorsen reported the committee met via Wisline on June 23<sup>rd</sup> and reviewed the website updates. The committee goals have been changed on the website. The updated member list has been sent to Molly Spaulding for updating. The group decided that meeting minutes should be posted on the Professional Development section of the website. Both have been updated. The committee has also suggested we place a link to the Family Living professional development page so those looking for other opportunities will be able to find them easier.

The group will continue connecting with specialists to get resource and curriculum recommendations. Future areas of interest may include parenting, food safety and nutrition, and aging. All information gathered will be shared in the Communiqué. Also, the group will continue to highlight programs in the Communiqué and on the FL Connection.

**Officer positions:** Linda Olson has agreed to be co-chair elect/chair next year. The group is still looking for someone to be co-chair with her next year. In order to spread out the responsibilities a bit more, Edie Felts-Podoll has volunteered to be the representative for the JCEP Board/planning committee for the Professional Development Committee. It is the hope of the committee that delegation of the duties will make finding replacement chair/co-chairs easier in the future. If you know of anyone who is interested in joining the committee and/or is interested in a leadership role that will now be much more manageable, please have them contact Teri.

**Meetings:** The meetings for 2009 will be held 10:00 – 11:00 am on the following days:  
September 24, 2009  
December 10, 2009

### D Public Policy Education

Gail Peavey said there was no official report.

### E Vice President/Editor

Molly Spaulding reported that work continues on updating the WEAFCS website and maintaining an accurate membership list. Please continue to add “website” as an agenda item to all committee meetings and communicate changes to me as needed. Contributions to the WEAFCS Communiqué are appreciated, along with photos of committee chairs. (I have only received two, so please consider sending

one!) The next deadline is September 15. Give updates regarding Board information to Molly for website.

F Historian

Jane Jensen reported the continuing work on a compilation of the past 25 years. Now have a full listing of awards and officers. Waiting for additional highlights from past presidents. ( Thanks to those that have contributed.) Trying to find date that Association decided to accept non- bachelor- degreed staff.. Missing 2007, 1998,1999, 1997 award booklets. Target deadline is the next month.

G. District Concerns

Linda Olson (C interim), NONE  
Jenny Wehmeier (S), NONE

Marilyn Kooiker (N), New Family Living Agent/WNEP Coordinator hired for Ashland/Bayfield: Kathy Beeksmas. She started August 1<sup>st</sup>.  
Oneida County FLA opening still unfilled at this time. There were hiring freezes from both county and state. This week will be going to the county labor relations committee for permission to proceed with hiring process.

Luane Meyer (W),None  
Judy Knudsen (E) absent

Motion to accept all of the reports. Patti Herman, Linda Olson seconded.  
Motion passed.

**IX Unfinished Business**

A By-laws Posted on Web. Guidelines Approved and Posted on Web  
By-laws were discussed at annual meeting and passed. Guidelines were approved via an e-mail vote. Mary Novak hopes these will be easier for us as a Board to use.

No other unfinished business.

**X New Business**

A NEAFCS – Approve Voting Delegates

Because of the number of members in WEAFCs, we qualified for 3 voting delegates. Mary Novak & Lori Zierl will be attending the national meeting. No other officers will be attending. Mary will ask the ten members who are attending if someone would serve as voting delegate. Members attending are:

Karen Dickrell,Chris Kniep,Lori Zierl,Pam Peterson,Dianne Weber,Nancy Brooks,Joan Lefebvre,Jenny Wehmeier,Laurie Boyce,Phyllis Northway, retiree,Mary Heisler, retiree

**B NEAFCS – Committees, Treasurer Choose Representative to attend**

Mary asked that chairs ask someone who is attending the conference to attend the committee meeting in their place on September 15th from 10:00-noon.

Linda Olson shared that she is on the national arrangements committee and they are still looking for help as room monitors etc. at the meeting. Volunteers will be sought from the same group of 10 attending.

**C PILD Representatives**

We send 2 representatives, one supported by the Association and another supported by the Dean's office. PILD will be April 25-29. Gail Peavey and Jenny Wehmeier might be interested.

**D Living Well Reference/Cookbook**

This is a commemoration of 75<sup>th</sup> anniversary and a fundraiser. NEAFCS sent out a memo to solicit recipes. One recipe was to be chosen to represent the state. Mary also sent out a message. It was decided to contact the WI Dairy Council and a recipe for garden lasagna was chosen, including a descriptive side bar on how it represents our state. The cookbooks cost \$29.95 for general public; \$25 for WEAFCs/NEAFCS members; and \$22.50 if bought in larger quantities of 10 during pre-sale event.

The Board discussed options. Gail Peavey, as Public Policy Chair, moved to undertake Living Well Cookbook/Reference project and will send out a note to members with website link to solicit interest and will contact Mary & Bev to proceed with order. Second Patti Herman. Motion passed.

**E Wisline Meetings 2009 – 2010**

Mary will send out an e-mail to determine dates. She also discussed the possibility of meeting of the new Executive Board at JCEP in April after our annual election.

**XI State Program Director Message – Laurie Boyce**

Laurie is looking for ways to connect program area activities with our work, specifically in the area of professional development. The November conference is a rare opportunity to get together and share; it is time to register for the conference. Staff continues to work on resources regarding communicating our value. We are working to fill positions as we can as soon as hiring freeze is over. Laurie wanted to congratulate our Chancellor's Award winners: Wisconsin Idea-Linda Olson; Shawano Co. Rural Health Initiative, Friend and Advocate Award-WAHCE and Wisconsin Bookworms; Career Award-Pat Richter; and Outstanding Achievement- Mary Novak.

**XII Announcements**

- A NEAFCS, Sept. 15-18, Birmingham, AL
- B JCEP Apr. 6-8, 2010, Green Bay
- C Public Issues Leadership Development Conference - Apr. 25-29, 2010
- D NEAFCS in 2012 – Central Region

**XIII Adjourn**

Mary declared meeting adjourned at 12:300 PM.

Respectfully submitted,  
Joan Sprain, Secretary