

"Friend of Wisconsin Extension Association of Family and Consumer Sciences" Award

Purpose:

To recognize significant contributions made towards quality family living programs in Wisconsin.

Sponsor:

Wisconsin Extension Association of Family and Consumer Sciences

Criteria:

Up to two recipients (internal or external) may be selected annually to receive this award.

1. Recipients of the "Friend of WEAFCFS" award may include:
 - Business and/or industry
 - Extension specialist (within or outside of Family Living Program)
 - Media professional
 - Policy maker
 - Others who have made significant contributions.
2. Nominations for the award will be made by WEAFCFS district(s)
3. Nominations must be submitted by February 1 using the "Friend of WEAFCFS" application format (see below).
4. Nominees will be reviewed and selected by a subcommittee of the Awards and Recognition Committee.
5. The award may be received only once every five years by a recipient.
6. The recipient (s) of the award will be contacted at least three weeks prior to the presentation by the WEAFCFS President.
7. The award will be presented at the annual WEAFCFS meeting by the President
8. The recipient (s) of the award will **receive a plaque**. Recipients may choose to be recognized locally or at the annual JCEP all-association luncheon. If the lunch option is selected, ticket information is as follows:
 - Single recipient - up to two free luncheon tickets paid by WEAFCFS (one for award winner and one for a guest)
 - Multiple recipients - each award winner may receive a luncheon ticket paid by WEAFCFS
9. Criteria for this award will be reviewed at least once every 3 years.

Procedures for Nomination:

1. Official nomination format must be used.
2. Please complete the nomination application process without contacting the nominee. The nominee should not be informed!
3. The nominations must be made by a WEAFCFS district or districts with the names of the members supporting the nominee on the nomination.
4. Deadline: Nominations should be postmarked no later than February 1 and sent to the Awards and Recognition Committee chairman.
5. Complete nomination packets must include 4 sets of the following:
 - a. The one page nomination form. (See Below)
 - b. Up to three pages of documentation (typed and double spaced; one side only with a maximum 12 pt. font)
NOTE: Examples of contributions might include but are not limited to, development of educational materials, speaking out on family life issues and sponsoring educational workshops. Past selection committees suggest emphasizing leadership contributions, accurate information, listing areas of greatest involvement and documenting important efforts made by the nominee. Please limit your summary to contributions made within the last five years.
6. Please do not use binders or folders. Do not submit additional supporting material, such as news clips or publications.
7. The "Friend of WEAFCFS" subcommittee of the Awards and Recognition Committee reserves the right to contact others for additional information and make the final selection.

ONE-PAGE NOMINATION FORMAT:

INFORMATION ABOUT THE NOMINEE

Name

Telephone #

Address

Title or Occupation

Summarize the contributions for which the nominee has been selected.

INFORMATION ABOUT THE NOMINATORS

Nominating WEAFCFS District(s)

WEAFCFS members supporting nomination:

Primary contact person (individual submitting application)

Telephone #