

Wisconsin Extension Association of Family and Consumer Sciences
Combined Executive Board Meeting and Annual Meeting
Best Western Bridgewood Resort Hotel, Neenah, WI
Wednesday, April 18, 2007
9:00-10:30 a.m.

Meeting Minutes

- I. **Meeting Called to Order** by WEAFCFS President Metzenbauer at 9:06 a.m.
- II. **Parliamentarian appointed** for the WEAFCFS Business Meeting was Edie Felts-Podoll by President Metzenbauer.
- III. **Committee to Review Minutes** appointed by President Metzenbauer was Nancy Crevier, Judy Knudsen and Nan Baumgartner.
- IV. **Roll Call** was taken by Secretary Marilyn Herman with 46 members attending, including Jennifer Caravella, Janay Ziebell, Marilyn Herman, Kathy Metzenbauer, Nancy Crevier, Molly Haak, Faye Malek, Mary Fran Lepaska, Jane Jensen, Mary Novak, Shelly Tidemann, Donna Doll Yogerst, Pat Rychter, Jan Piltz, Marma McIntee, Cyndy Jacoby, Faden Fulleylove-Krause, Karen Dickrell, Ruth Schriefer, Mary Meehan-Strub, Karen Ehle-Traastad, Brenda Jahnke, Annette Larie, Linda Olson, Luane Meyer, Sarah Weier, Donna Peterson, Jenny Wehmeier, Pam Peterson, Kathy Hetzel, Nan Baumgartner, Peggy Olive, Marilyn Kooiker, Karen Joos, Joan Laurion, Mary Brintnall-Peterson, Dianne Weber, Jane Schaaf, Beverly Doll, Chris Kniep, Jackie Carattini, Edie Felts-Podoll, Connie Eisch, Mary Geissler, Gail Peavey and Karen Dickrell.
- V. **Agenda** for the April 18, 2007 WEAFCFS meeting amended item VI. to read, “Minutes of the November 17th meeting” rather than July 7, 2006. Motion by Caravella, second by Carattini. Motion carried.
- VI. **Minutes of the November 17, 2006 Executive Board Meeting and March 30, 2006 Annual WEAFCFS Meetings** were distributed to membership.
- VII. **Correspondence** – none read.
- VIII. **Treasurer’s Report** was submitted by Mary Fran Lepaska as follows:

WEAFCFS TREASURER’S REPORT-April 2007

Organizational DDA (Port Wash State Bank).....\$557.35
Deposit -\$128.00 (Raffle Income) 4/06
 Check #1019-\$21.08 (Banquet Supplies) 4/06
 Check #1020-\$27.85 (Banquet Supplies) 4/06
 Check #1021-\$14.42 to Quill (Award covers) 4/06
 Check #1022-\$28.98 (Postage for awards) 4/06
 Check #1023-\$36. to TEAFCFS (National meeting corsages) 9/06
Deposit-\$1200 transfer from Money Market 10/06
 Check #1024-\$73.58 to Marma McIntee (National Meeting expenses) 10/06
 Check #1025 -\$250 to Marilyn Herman (Voting Delegate) 10/06
 Check #1026-\$250 to Marma McIntee (Voting Delegate) 10/06
 Check #1027-\$250 to Jenny Wehmeier (Voting Delegate) 10/06
 Check #1028-\$200 to Ruth Schriefer (DSA Award) 10/06

Check #1029-\$200 to Karen Joos (Continued Excellence) 10/06
 Check #1030-\$50 to Joan LeFebvre (Communication Award) 10/06

 Deposit-\$600 from money market account 3/07
 Check #1031-\$50 to Jenny Wehmeier (Rookie Award) 3/07
 Check #1032-\$50 to Deb Neubauer (Powell \$ Mgmt. Award) 3/07
 Check #1033-\$50 Faye Malek (Team effort Award) 3/07
 Check #1034-\$50 to Sharon Wolfe (Para-Prof Award) 3/07
 Check #1035-\$50 to Julie Raasch (Para Prof Award) 3/07
 Check #1036-\$50 to Ed Geurts (Volunteer Award) 3/07
 Check#1037-\$11.86 to Peggy Olive (Frames for new members) 5/07

Money Market Account (PWSB).....\$3334.87
 Interest (4/06).....\$3.18
 Interest (5/06).....\$4.47
 Interest (6/06).....\$3.59
 Interest (7/06).....\$3.40
 Interest (8/06).....\$2.27
 Interest (9/06).....\$2.13
 Interest (10/06).....\$2.28
 Interest (11/06).....\$1.59
 Interest (12/06).....\$3.24 (Interest Paid in 2006.....\$37.09)
 Interest (1/07).....\$6.13
 Interest (2/07).....\$3.67
 Interest (3/07).....\$3.33
 Interest (4/07).....\$2.86
 Deposit \$1557.56 from JCEP Auctions 4/17/06
 Deposit-\$243.00 (Straub Retirement gifts) 5/06
 Deposit-\$1600 (16 memberships@\$100) 11/06
 Deposit-\$1500 (15 memberships@\$100) 12/11/06
 Deposit-\$1200 (12 memberships@\$100) 12/27/06
 Deposit-\$1100 (11 memberships@\$100) 1/9/07
 Deposit-\$1000 (10 memberships@\$100) 1/22/07
 Deposit-\$600 (6 memberships @\$100) 2/5/07
 Deposit-\$200 (2 memberships @\$100) 3/8/07
 Check #116 for \$75.85 (Banquet Supplies) 4/11/06
 Check #117 for \$810.52 to Marilyn Herman (PILD Conference) 5/06
 Check #118 for \$4200 to NEAFCS (70 Dues @\$60) 1/29/07
 Check #119 for \$412.30 to Jenny Wehmeier (JCEP regional conf) 3/6/07
 Check #120 for \$60 to NEAFCS (1 membership) 3/6/07
 Check #121 for \$60 to NEAFCS (1 membership) 3/19/07
 Check #122 for \$52.25 to USPO (A&R postage) 3/28/07
 Check #123 for \$160 to JCEP WI (8 banquet reservations) 4/07
 Check #124 for \$34.13 to Kathy Hetzel (Awards Exp.) 4/24/07
 Check #125 for \$900 to Marilyn Kooiker (PILD Conference) 5/4/07
 Transfer \$100 to NEAFCS 2007 Conference Checking Account (6/14/06)
 Transferred \$1659.56 to National Meeting 2007 account (7/26/06)

Transferred \$1200 to Checking Account 10/06
 Transferred \$600 to Checking Account 3/28/07

Certificate of Deposit

Renewed the CD for 9 months @5.15 APY-matures 1/23/08.....\$2430.66
 Interest paid in 2006.....\$51.44

Certificate of Deposit

Renewed CD \$10891.17 for 9 months @5.31 APY-matures 5/15/07.....\$11,306.86
 Interest paid in 2006....\$190.38

Total Assets..... \$17,671.48

Total Assets for NEAFCS 2007 Conference Account, March 2007..... .. \$28,219.64

Motion by Edie Felts-Podoll, second by Faye Malek to place the Treasurer's Report on file for future audit.

Proposed Budget

<i>Income</i>	2007Bdgt	2006 Bdgt	2006 Act.	2006-07 Actual	2007-08 Proposed
Dues \$100 each	6700	6930	6600	7200	7200
Fundraising for National Meeting				1685.56	
Other Revenue				243	
Interest-Money Market	400	375	7.84	39.28	40
Budget adjustment from savings	1980	1670			1830
TOTAL INCOME	9080	8975		9167.84	9070
Expenses					
2.1 Dues to NEA 67@56 72@50	4060	3900	4020	4320	4320
3.1 Expenses -newsletter	25	25			0
3.2 Expenses-postage, supplis, etc.	50	100			25
3.4 Expenses-other	50	50			0
3.5 Strategic Planning		0			0
4.1 Awards & Recognition	100	100	26.96	52.25	75
4.2 Member Resources	100	150			25
4.3 Professional Development	275	275			50
4.4 Public Policy Education	25	25			25
5.1 Awards-NEAFCS If attend national	900	900		450	1000
2 DSA @ 200, 2 Continuing Excellence @ 200					
\$50 other national winners					100
5.1A WEAFCFS Expenses	75	75	14.42		50
5.4 Banquet Exj Host District and Guest	200	200	124.8	140	150
5.5 Friends of WEAFCFS	50	50	0		50
6.1 NEAFCS President expenses	400	400		250	400
6.2 Public Issues Leadership Dev't. Con	900	900		810.52	900
6.3 NEAFCS Mtg Supplies	100	75		109.53	100
6.4 NEAFCS Meeting 2 delegates @ 250	500	500		500	500
6.5 NEAFCS Regional President Elect	400	400		412.3	400
Odd # years -expense Even year-carryover					

7.0 Tea Effort Award/Internal Partner	50	50	50	50
7.1 Scholarship-WEAFCS	300	300		350
7.2 J. Keup Para Professional	50	50	100	50
7.3. A Murphy	50	50	50	50
7.4 WEAFCO First Timer Award	200	200		250
7.5 M. Richert "Rookie"	50	50	50	50
7.6 Mid Career	50	50	50	50
7.7. Rosalie Powell Award	50	50		50
National Meeting	4000		1759.56	
8.1. Contingency	50	50		50
TOTAL EXPENSES	13080	8975	9104.21	9070
Balance				

Nan Baumgartner made a motion that an ad hoc committee be named to look at the history of our Association expenses and they share their research and recommendations with the Executive Board and membership. Second by Marma McIntee. Motion carried. Jackie Carattini, Pat Rychter, Nan Baumgartner, Diane Weber were asked to work with Treasurer Mary Fran Lepeska to make recommendation for future WEAFCO and NEAFCS budgets.

Motion by Marilyn Herman, second by Nan Baumgartner to approve the 2007-2008 Proposed WEAFCO Budget and to thank Mary Fran Lepeska for her diligent work as Treasurer. Motion carried.

IX. Committee & Officer Reports (Chairs to email a copy of report to the Secretary)

A. Awards & Recognition Committee Report – Annette Larie

The Awards & Recognition Committee met via Wisline on May 11th 2006 and January 25th 2007. The following business was accomplished during the year.

1. The Executive Board approved Awards and Recognition Committee's request to increase by \$50.00 each the First-Timers (FT), Distinguished Service (DSA), Continued Excellence (CE) and Scholarship awards. Thus the FT, DSA and CE will award \$250.00 to recipients following their attendance at NEAFCS while the Scholarship award is now \$350.00.
2. The Executive Board approved Awards and Recognition Committee's request to revise recognition options for Volunteer and Paraprofessional awardees as follows:

Friend Award (Includes both internal and external recipients)

Friend awardees will have the option of being recognized locally or at the JCEP annual all association luncheon. If the lunch option is selected, ticket information is as follows:

- Single recipients may receive two luncheon tickets for themselves and a guest paid by WEAFCO.
- Multiple recipients may each receive one luncheon ticket for themselves paid by WEAFCO.

Recognition with a plaque will continue as is.

An announcement of winners will be made at the WEAFCFS association award banquet.

Volunteer and Paraprofessional Awards (Individual award only)

Volunteer and Paraprofessional awardees will have the option of being recognized locally or at the JCEP annual conference WEAFCFS award banquet. If the award banquet option is selected ticket information is as follows:

- Recipient (“individual” award only) may receive two banquet tickets for themselves and their guest.

The \$50.00 monetary award will remain as is.

3. All 2007 volunteer, paraprofessional and friend award recipients chose recognition at JCEP.
4. The committee discussed the “Paraprofessional” designation as it pertains to the WEAFCFS Paraprofessional award partly in response to dwindling applicants for this award for the past 5 years. Further discussion and/or consideration will be held over for future address. There were applicants for this award in 2007.
5. Website changes to clarify information and update most changes were made. Some revisions (award recognition changes) have been forwarded to the webmaster and are pending.
6. Award applications increased by 200% from 11 total applications in 2006 to 33 in 2007 (18 WEAFCFS and 15 NEAFCS).

2007 NEAFCS/WEAFCS Award Applications

WEAFCS Award Applications:

Marlys Richert Rookie(1)
Mid Career (1)
Ardith Murphy Volunteer (2)
Joan Keup Paraprofessional (2)
Internal Friend (2)
External Friend (3)
Rosalie Powell (3)
Team (4)

NEAFCS Award Applications:

Continued Excellence (1)
Announced JCEP-2008
Distinguished Service (2)
Announced JCEP-2008
Florence Hall (1)
Mary Wells Diversity (1)
Para-Professional (1)
Community Partnership (3)
Dean Don Felker (1)
Housing Outreach (1)
Early Childhood Care Training (1)
Communications (3)
-Radio
-Educational Technology
-Written Press

7. Eight WEAFCFS and thirteen NEAFCS award recipients will be recognized at the 2007 JCEP awards banquet in Neenah at the 2007 JCEP conference and reported in the next

issue of Communiqué. Eleven applications (compared to 6 in 2006) were forwarded for NEAFCS regional and national to Johanna Hahn, NEAFCS Awards & Recognition Chair on March 23, 2007.

8. National and Regional Winner for 2006 were as follows:

National Winners

Professional Development Awards

Distinguished Service	Ruth Schriefer
Continued Excellence	Karen Joos

Communication Awards

Television	Joan LeFebvre
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Central Region Winners

Program Award

Program Excellence Through Research	Jennifer Caravella Central region winner
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Communications Awards

Educational Curriculum	Diane Weber (Team) Team member: Karen Hintz 2 nd place Central region
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Television	Joan LeFebvre 1 st place Central region
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Television	Jenny Wehmeier (Team) Team members: Daniel McCrea and Kathleen Eisenmann 2 nd place Central region
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9. WEAFCs members were made aware of Award & Recognition committee news via Communiqué articles published throughout the year.
10. Banquet preparations were finalized. All committee members were thanked for their contributions to the award selection process, banquet preparation, and overall committee work. Special thanks to:
- Kathy Hetzel (plaques and certificates)
 - Linda Olson (news releases)
 - Judy Knudsen (congratulatory letters)
 - Karen Joos and Linda Olson (consulting)
 - Nan Baumgartner (display board)
 - WEAFCs Executive Board (support)
11. Historic award records are up-to-date and were transferred to CD's. Updated records have been forwarded to the historian.
12. Cindy Jacoby (Trempealeau County) and Luane Meyer (Jackson County) will assume their responsibilities as Awards & Recognition co-chairs effective April 18, 2007.

This committee continues to support and encourage WEAFCS members to share their work by submitting it for award consideration and recognition.

Two committee meetings were held this year. Overall committee highlights included updating the website; promotional efforts that resulted in a 200% increase in award applications, thanks in part to Communique articles submitted by committee members. A WEAFCS display highlighting the 13 applications to WEAFCS that were awarded state honors; the 11 forwarded awards for national consideration and the 8 NEAFCS award recipients.

Respectfully submitted Annette Larie, WEAFCS Awards & Recognition Chair

B. Member Resources – Peggy Olive

In response to requests for WEAFCS membership from those individuals not interested in NEAFCS membership the Member Resources Committee proposed the following by-law change for member discussion:

Section 2. Associate Member

- A UW-Extension employee working in any capacity with family and consumer science programming or Cooperative Extension Administration is eligible to join the Wisconsin Extension Association of Family and Consumer Sciences (WEAFCS) as an “Associate Member.” This membership may include those who would like to be active in WEAFCS, but not the National Extension Association of Family and Consumer Sciences (NEAFCS).
- Benefits of “Associate WEAFCS” membership is largely centered around networking and staying connected with colleagues. They will receive a copy of Communique (by email announcement), are eligible for WEAFCS committee membership, WEAFCS awards, and attendance at the State Joint Council of Extension Professionals (JCEP) conference, may hold WEAFCS office and have WEAFCS voting rights.
- Associate Members pay state dues only.
- “Associate WEAFCS” members are not eligible for national NEAFCS awards.
- It is important to note that we encourage anyone interested in membership to become a full active member to include membership in NEAFCS as the total of active member does affect the number of awardees for Distinguished Service and voting delegates.

On September 5, 2006 a Membership sub-committee of Donna Peterson and Marma McIntee met to discuss on Honorary Membership. The following are recommendations for Honorary Membership for retired WEAFCS members:

- Retired members will automatically be eligible for free Honorary Membership in WEAFCS.
- Benefits of honorary membership are largely centered around networking and staying connected with colleagues. They will receive a copy of Communique (by email announcement or mailed hard copy), are eligible for committee membership and attendance at the JCEP conference.
- Honorary members are not eligible for awards, will not hold an office on the executive board, nor do they have voting rights.

- Honorary membership is for WEAFCFS only. Life-membership with NEAFCS is the responsibility of the retiree.

The Membership Resources Committee of WEAFCFS will:

- Send the announcement letter and form to obtain honorary member information from recent retirees every year
- Will maintain a membership list to be shared with the WEAFCFS treasurer
- Will update the honorary member email list-serve (list may be a separate list on the UWEX list or may be combined with current membership list-serve—the details of this will be explored as set up is compiled)
- Will mail copies of the Communique to honorary members who do not have access to email
- Will maintain a sub-committee for honorary members to assure that members stay connected with WEAFCS and to plan and host a partnering event at the annual JCEP conference for WEAFCFS honorary and active members

A “New Retiree’s Letter” was drafted and the WEAFCFS Honorary Membership Information Form was developed. To date there are 22 honorary members; 73 WEAFCFS members including 5 new members. A new committee chair is pending.

Respectfully submitted by Peggy Olive, Chair

C. Professional Development – Pam Peterson

Pam Peterson served as chair of the JCEP Conference this year in Neenah and WEAFCFS representative. This year’s professional development event was intended as an opportunity to connect with colleagues, share ideas and learn about programs others have implemented in their counties. A priority was placed on making the conference productive and worthwhile. Attendees will be asked to share your thoughts in a Zoomerang Survey to make the 2008 conference in Eau Claire even better.

Professional Development committee had two Wislines this year and revised their committee goals. A template for Professional Development workgroup is now in place. Pam Peterson will continue as chair.

D. Public Policy Education – Marilyn Kooiker & Jennifer Caravella

2007 Members include:

Marilyn Kooiker, Co-Chair
 Jennifer Caravella, Co-Chair
 Barbara Duerst
 Edie Felts-Podoll
 Karen Goebel
 Marilyn Herman
 Brenda Janke

Christine Kniep
 Marma McIntee
 Mary Meehan-Strub
 Susan Nagelkerk
 Cheryl Rew Stapleton
 Betty Tarabek

This report is a brief summary of the activities of the public policy committee during 2006.

On **January 12, 2006** the Public Policy Education committee held a Wisline. At this wisline, Marilyn Herman agreed to represent Family Living at the 2006 Public Issues Leadership Development (PILD) conference scheduled for April 24-27, 2006 in Washington, DC, along with Kathy Metzenbauer, WEAFCFS President.

The committee also discussed action plans for 2005-2006. The committee agreed to support a proposal for a concurrent session for the 2006 JCEP conference. The NEAFCS Living Well Campaign, during the week of March 12-18, 2006, was discussed. Nominations for the "Friend of NEAFCS national award" were suggested.

On **May 3, 2006** the Public Policy Committee had a meeting via Wisline. During the meeting, Kooiker talked about the 2006 JCEP Session Presentation "How to Talk so Your Legislators will Listen." End of session evaluations showed that participants liked the presentation. Marilyn Herman gave a report on her experience at the April 24-27, 2006 Public Issues Leadership Development Conference (PILD) in Arlington, Virginia

On **September 6, 2006** Public Policy Committee held a meeting via Wisline. During the meeting, it was discussed who would be attending the national conference in Denver, CO. Different committee members volunteered to attend certain sessions so that members not in attendance could learn about what happens at the national level (NEAFCS).

On **Nov. 1, 2006** the Public Policy Committee held a meeting via Wisline where invited guest, Jennifer Garner gave a presentation. Garner addressed public policy issues related to family living on the state and local levels which are "budget drivers." The cost of health care is one of the biggest issues. Other areas where FLAs can help, include:

- the prevention of crimes against children
- helping to strengthen Wisconsin families, and
- assistance when 17-year-olds return to the juvenile system (from the adult system).

Next, the Public Policy Committee talked about 2006 accomplishments and future plans. The committee also reviewed improvements made to the association web site and everyone agreed that it was looking better with the changes and additions made. Thanks went out to Jenny Wehmeier for updating this site for us. Also during 2006, the co-chairs for the committee provided articles for the WEAFCFS Communique.

Respectfully submitted by Jennifer Caravella and Marilyn Kooiker Public Policy Education Committee Co-Chairs

E. Vice President /Editor – Jenny Wehmeier

1. Communique Survey – Jennifer Caravella

More website changes are pending. Communique has proven to be a wonderful vehicle for informing and motivating membership to action. Jennifer summarized the results of the

Communique Survey of readers, which will be incorporated into future issues. A few highlights of the survey were:

Please describe how the Communique is or is not valuable to you.	
1	I use the Communique to get up to speed on the happenings of WEAFCFS and NEAFCS. It is a great central location for many items.
2	It's simply another way for people to pat themselves on the back.
3	I like to read it, but have to admit it takes the lowest priority in reading. Sometimes I don't get it read at all.
4	haven't received one yet so I cannot judge.
5	The newsletter is a good way to keep up on association news, deadlines, events, etc.
6	I don't usually read it
7	Learn about resources, update on happenings and some of it is interesting to read.
8	Other programming issues are more pressing at this time.
9	Provides an update of Association activities
10	Updates on current event/deadlines
11	Keeps me current with state association activities and focuses
12	I find it interesting, but not necessarily of value
13	Dates, deadlines, upcoming professional development opportunities are all useful info.
14	VALUABLE Announcement of awards applications, NEAFCS convention participation Questionable: Professional development opportunities --- we usually get more timely announcements via email.
15	It keeps me abreast of what is happening within the committees and WEAFCFS.
16	I do not recall ever receiving it.
17	It's helpful to look up deadlines for things like conferences or awards. It's useful for getting out meeting notices, but only if others are reading it.
18	I read over the subjects to see what interests me. I am unable to open the documents for some reason so I just read the topics.
19	Keeps me updated on association business
20	Since we only meet one a year, it's the only communication link.
21	It's simply a matter of time constraints for me. I find it difficult to read ANY online newsletter.
22	Update on awards, things happening in the association
23	Many of the articles are about things I do not know about, its good to see a bigger picture but it doesnt always

	relate to my work directly.
24	Look for announcements, check to see what is happening

F. Historian – Jane Jensen

Jane is working to update the awards list in the archives. The University of Wisconsin Archives has agreed to accept WEAFCFS’ historical records.

Motion by Mary Novak, second by Shelley Tidemann to accept WEAFCFS committee reports. Motion carried.

G. Nominating Committee – Marma McIntee

We thank members for accepting officer nominations. They are Nancy Crevier, Secretary; Mary Novak, President Elect.

H. Finance/Audit Committee –Shelley Tidemann (05-07)& Faye Malek (06-08)

Shelley Tidemann, Faye Malek and volunteers Karen Dickrell and Linda Olson will be meeting during the JCEP Conference or in May to complete the financial audit of WEAFCFS.

I. District Representatives – Pat Rychter (C), Linda Bruce (N), Luane Meyer (W), Judy Knudsen (E), Donna Peterson and Ruth Schriefer (S)

Three new colleagues have joined the Northern District FLE team: Patricia McGee, Barbara Haynes and Michelle Daniels. Eastern District is hosting the WEAFCFS banquet.

J. President Report – Kathy Metzenbauer

Efforts continue to connect NEAFCS and WEAFCFS activities; primarily through the Living Well Campaign, PILD (Public Issues in Leadership Development) Conference, Central Region Meeting, attended by Kathy Metzenbauer and Jenny Wehmeier.

K. JCEP of WI Board – Marma McIntee, Jennifer Caravella, Kathy Metzenbauer

Karen Joos has served as JCEP Chair as Epsilon President. More than \$1000 was contributed to the Foundation in the name of departing Extension Dean and Director, Arlen Leholm.

Motion by Marma McIntee, second by Diane Weber that Officer Reports be accepted. Motion carried.

L. State Program Leader Report – Laurie Boyce

Mary Brintnall-Peterson shared highlights on behalf of Laurie Boyce. There are new colleagues in twelve counties; either Family Living Educators or WNEP staff. Recruitment remains active. Karen Goebel is retiring July 1, 2007. A search committee will be named to fill the position. Ann Keim has accepted a position as Special Assistant to the Vice Chancellor. Family Living Programs will be recruiting two persons as state liaisons to district FLE staff. Currently 20 field faculty serve as State Team co-chairs and 100 colleagues are on state teams. Wisconsin Bookworms will be celebrating a 10 year anniversary. Shelley Tidemann has completed a very successful Strategic Planning process as advisor to WAHCE. The Dean of Extension is covering Early Bird registration costs for members to attend the NEAFCS Annual Conference in 2007 in St. Paul. The District Directors will cover travel, lodging, meals for county personnel attending NEAFCS this fall. A TER form will need to be completed to secure those funds.

IX. Unfinished Business

A. NEAFCS

Marilyn Herman, as state liaison to the National Planning Committee thanked Wisconsin members that have been serving diligently on sub-committees over the past two years. The theme is “Bridging Scholarship and Entrepreneurship for a Promising Future”. It will be held September 17-20, 2007 in St. Paul, Minnesota. Check out the website as the program opportunity unfolds at <http://www.neafcs.org>. A copy of the 2007 NEAFCS Annual Session Proposed Schedule was shared at each table. We are on target with deadlines and budget requirements to date.

Herman gave members copies of the In-Depth Sessions for Tuesday afternoon, September 18th. There are nine off site and ten on-site including:

- A Peek Inside General Mills
- Mill City Museum
- Promoting Entrepreneurship in the Textile Arts
- Midtown Global Market
- Federal Reserve Bank
- Why We Can't Stop Eating
- OnGuard: Protecting America's Food System
- Intentional Harmony: Managing Work and Life
- Issues in Aging: A Symposium in Two Parts'
- Rural Families Speak: Tracking the Well-Being and Functioning of Rural Families in the Context of Welfare Policies
- Building Awareness of Culture and Resources
- Fostering Positive Behavior in Youth Programs
- Making Ends Meet: Research and Strategies for Teaching About Food, Insecurity, Hunger and Poverty
- Beyond Good Intentions: Toward More Effective Youth and Family Programs
- The Art of Public Policy Education

Tours have been arranged and include:

- Twin Cities Highlights Tour

- Garden Tour
- Mill City Museum
- Stillwater Tour
- St. Paul's Notorious Past
- Theatre and Arts Tour
- Duluth Rail and Sail Tour

The opening session is Monday, September 17th from 4:15 to 6:30 pm. One Dean from each state will give a welcome at each of the general sessions; Minnesota on Monday, WI on Wednesday and IL on Thursday.

2. Fund raising

At this point, we need suggested titles for the NEAFCS Bookstore. We will get a percentage from each book sold, both from the keynote speaker book sales as well as regional and subject matter book sales. Popcorn sales to cover the costs of the Invitation activities in Denver are completed as of this JCEP session. Linda Olson and Donna Peterson were thanked for their support and help in securing, selling and distributing the popcorn for sale at Denver and Wisconsin the past six months. With the proceeds of the silent auction at last year's and this year's JCEP conferences we have raised close to the \$4000 commitment for our Association to cover state related expenses for National Conference obligations.

3. Volunteers

When serving as a volunteer during the national meeting, members from MN, IL and WI will wear a "Snoopy Boa" so you are easily spotted for questions or directions. Volunteers will be needed to host the concurrent sessions (including bringing AV equipment for the room); street greeters as people walk to the Science Museum for Friendship Event. The Silent Auction items will be staggered each day to refresh the choices and encourage people to bid high and bid often.

Members were asked to share any ideas for Exhibits on Referral Forms provided by Herman. The next meeting of the National Planning Team in May 16th, face-to-face in St. Paul.

B. Living Well Campaign

The National Public Affairs Workgroup encourages states to make use of the Living Well Campaign throughout the year, rather than just the Living Well Week or Month in March. The week of National Conference in St. Paul will be designated Living Well Week in Minnesota by the legislature.

C. District Realignment – change in responsibilities – Marma McIntee

It is the recommendation that the Quad Counties function as part of the Southern District for WEAFCs purposes.

X. New Business

A. PILD 2007 – Marilyn Kooiker

WEAFCS will have one representative and the Dean will support the cost of another FLE attending the National Public Issues Leadership Development Forum in Washington D.C. in two weeks.

B. Wisline Board Meetings for 2007

A July and fall WEAFCs Wisline will be scheduled as needed.

XI. Other Business

Nan Baumgartner will take the Awards Display and prepare it for next year's annual meeting.

XII. Announcements

NEAFCS Annual Session – September 17-20, 2007, St. Paul, MN

JCEP of Wisconsin Conference 2008 will be held on April 1-3, 2008 in Eau Claire. Central District will host the Banquet.

XIII. Installation of new officers was conducted by President Kathy Metzenbauer for incoming secretary Nancy Crevier and President-Elect Mary Novak. Marma McIntee, Past President and Marilyn Herman, Secretary were thanked for their service to the organization.

2007 WEAFCs Officers and Committee Chairs Include:

Kathy Metzenbauer, President

Mary Novak, President Elect

Jenny Wehmeier, Vice President/Communique Editor

Nancy Crevier, Secretary

Mary Fran Lepaska, Treasurer

Historian, Jane Jensen

District Representatives: Pat Rychter (C); Linda Bruce (N), Luane Meyer (W); Judy Knudsen (NE), Donna Peterson and Ruth Schriefer (S)

Awards and Recognition Chairs: Cyndy Jacoby and Luane Newman

Member Resources Chair: Peggy Olive

Professional Development Chair: Pam Peterson

Public Policy Education Chairs: Marilyn Kooiker and Jennifer Caravella

XIV. Adjournment of 2007 Annual Business meeting of WEAFCs at 10:35 a.m.