If the employee is leaving Cooperative Extension employment but not assuming a job outside of Cooperative Extension at the time of employment separation, please provide the following information. (sections a & b are highest priority)

a) What key factor(s) contributed to the employment separation? (i.e., family relocation, retirement, personal health, health of a family member, other personal reasons) *(open-ended approach suggested to minimize biasing answer)*

b) Could Cooperative Extension have done anything to retain the employee? (i.e., increased salary, modified work load or time schedule, new work role, additional fringe benefits, professional development) *(open-ended approach suggested to minimize biasing answer)*

c) What does the employee most regret leaving behind upon terminating Cooperative Extension employment? *(open-ended approach suggested to minimize biasing answer)*

d) What aspects of Cooperative Extension will the employee not miss? (negatives but perhaps not a major part of decision to terminate employment)

Was the employee was dismissed or non-renewed (i.e., involuntarily separated from Cooperative Extension employment)?  ______ NO  ______ YES
Other comments the employee wishes to share.

Indicate any comments (positive, negative or neutral) made regarding tenure or orientation.

Information recorded by:
   Name:
   Title:
   Date of interview: