

**North Central NELD Seminar III**  
**April 23-26, 2003**

**Suggested Preparation for Seminar III**

In preparation for Seminar III, all participants as part of a preferred *knowledge cell* are asked to study the same book--identified in the following roster.

In addition, all participants are asked to please secure and read the following book before coming to Seminar III: Katzenbach, Jon R. and Douglas K. Smith. *The Wisdom of Teams*. Harpers Business, 1999 preferred, or 1993 (\$15.00). If you have room, bring this along in case you want to do a quick scan.

You may choose to obtain your books at a library or to purchase your own copy. Most of the books are available for less than the listed price by searching a site such as BestBookBuys  
<http://www.bestwebbuys.com/books/>

**Guidelines for Knowledge Cell Performance at the Seminar**

Before coming to the January 2003 NELD Seminar, you indicated to the Planning Committee your prioritized preferences for membership in knowledge cells for the April 23-26 NELD Seminar III. At the January Seminar, you will learn from the Planning Committee (1) the knowledge cell to which you are assigned from among your preferences, (2) the other members of your knowledge cell, and (3) the book(s) your knowledge cell will study before arriving at the Seminar.

Here are some **suggested guidelines for your knowledge cell**:

1. **Upon arriving at the Seminar, you are encouraged to interact with other members of your knowledge cell.**
  - \* Make sure that each member of the knowledge cell has read the book for which your group is responsible.
  - \* Consider selecting a representative to meet with Arlen Leholm and Ray Vlasin at 9:00 p.m. on April 23<sup>rd</sup>, when they hold a brief session for all representatives of knowledge cells. The brief meeting will focus on efficient treatment of concepts, lessons learned, and their applicability in your knowledge cell report.
2. **Arrange for a time to meet before your knowledge cell is scheduled to report to NELD participants.** The times for knowledge cells to report are listed in the matrix.
  - \* Your knowledge cell likely will have **15 minutes** to make a succinct report on the book for which you are responsible. Therefore, your team will have to be both selective and efficient in what you report.
  - \* In your meeting, share the insights that each member of the cell secured in reading the book. Cover key concepts, lessons learned, and their possible applicability back home.
  - \* Determine which of the key concepts and the key lessons learned you will share in your presentation, and who will share them.
  - \* Then determine what you want to say collectively about possible applicability of these concepts and lessons for Extension. Again, determine who will share in **the limited time you have**.
3. **Then develop your offer of assistance to other NELD participants, while they are at NELD Seminar III, and possibly thereafter.**
4. **If you have any questions not covered in these guidelines, please contact Arlen, Ray, or a member of the Planning Committee.**
5. **Thank you for taking your knowledge cell role and responsibility seriously and helping make the NELD Seminar III a quality experience for participants.**

**Roster of Participants' Membership on Knowledge Cells** with information about books selected for study.

**K. C. # 1: Why Teams Can Fail and What to Do About It**, Hitchcock, Darcy E. and Marsha L. Willard, Irwin Professional Publishing, 1995 (\$30.00)

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|---------------------|-------------------------|
| 1. David Berard, WI | 2. Cheryl Heronemus, IA |
| 3. Vivian Mason, MO | 4. Michelle Pride, IL   |

**K. C. # 2: Principle-centered Leadership**, Covey, Stephen R., Simon & Schuster, 1992 (\$12.00)

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|---------------------|---------------------|
| 1. Karen DeZarn, IN | 2. Rick Koelsch, NE |
| 3. Karen Martin, MI | 4. Dan O'Brien, KS  |

**K. C. # 3: Coaching, Mentoring & Managing**, Holliday, Micki, Career Press, 2001 (\$17.99)

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|--------------------|---------------------------|
| 1. Jim Carlson, MN | 2. Sueling Chan, MN       |
| 3. James Hill, IA  | 4. Debbie Moellendorf, WI |

**K. C. # 4: Leading Self-directed Work Teams**, Fischer, Kimball, McGraw-Hill, Inc., 1993 (\$24.95)

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|--------------------|----------------------|
| 1. Marilyn Fox, NE | 2. Mark Hilliker, WI |
| 3. Stan Moore, MI  | 4. Shawn Shouse, IA  |

**K. C. # 5: Use of Parables in Team Learning: (Each of the cell's members should read at least two of the following:)**

- \* 1-**High Five!** Blanchard, Ken, and Sheldon Bowles, William Marrow--Harper Collins Publishers, 2001 (\$20.00)
- \* 2-**Gung Ho!** Blanchard, Ken, and Sheldon Bowles, William Marrow--Harper Collins Publishers, 1998 (\$20.00)
- \* 3-**The One Minute Manager Builds High Performing Teams**, Blanchard, Ken, Donald Carew, and Eunice Parisi-Carew, 2000 (\$20.00)

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|------------------------------|----------------------------|
| 1. Glenda Kinder, MO--1 & 2  | 2. Leslee Mason, MN--1 & 2 |
| 3. Craig Williams, IN--1 & 3 |                            |

**K.C. # 6: Accountability—Freedom and Accountability without Control** Lebow, Rob, and Randy Spitzer, Berrett-Koehler Publishers, Inc. 2002 (\$17.95)

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|------------------------|-------------------------|
| 1. Kyle Cecil, IL      | 2. Steve Handegarrd, MN |
| 3. Omar Headen, IL     | 4. Ron Roeber, NE       |
| 5. Jennifer Wilson, KS |                         |

**K. C. # 7: Good to Great**, Collins, Jim, Harper Collins Publishers, 2001 (\$27.50)

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|---------------------|----------------------|
| 1. Bev Baker, WI    | 2. Frank Ginther, WI |
| 3. Mohamed Khan, ND | 4. Dale Miller, IA   |
| 5. Karen Richey, IN |                      |

**K. C. # 8: First, Break All the Rules**, Buckingham, Marcus, and Curt Coffman, Simon & Schuster, 1999 (\$26.00)

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| 1. Linda Aldridge, IN | 2. Denise Retzleff, WI |
| 3. Rich Wrage, IA     | 4. Robert Yoder, IN    |

**K. C. # 9: Teams At The Top**, Katzenbach, Jon R., Harvard Business School Press, 1998 (\$24.95)

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|----------------------|------------------------|
| 1. Lynette Flage, ND | 2. Randy Grueneich, ND |
| 3. Paul Mahoney, MN  | 4. Linda Souchon, IN   |
| 5. Bob Byrnes, MN    |                        |