

To: NELD Participants for Seminar III

From: Planning Committee

The NELD Planning Committee Members, in consultation with key resource persons, have created a solid program for the April 2003 seminar. The theme is Teams: Ineffective, Effective, and High Performing. The seminar will build participants understanding of teams and their operation, as well as the organization and leadership contexts within which they flounder or flourish. The seminars will draw upon actual experiences of outstanding invited keynoters and resource persons involved in teams and their organizations--private, public and not-for-profit, including Extension--and provide opportunities for active interactions.

The seminars also will engage participants in key published sources and research findings. Each NELD participant is asked to develop a basic understanding of team/organizational concepts prior to attending the April 23-26 session by reading *The Wisdom of Teams* by Jon R. Katzenbach and Douglas K. Smith.

In addition, each NELD participant is asked to be part of a 4- or 5-person knowledge cell on some vital aspects of team and organizational performance. To become a knowledge cell, the persons comprising a cell are asked to study a particular book prior to attending the April 23-26 session. Further, those in a knowledge cell are asked to interact about the concepts and lessons in the book, and share their collective understanding with the other NELD participants, in a joint presentation and as called upon individually.

Listed on the attached sheet are the books that will be the focus for the nine knowledge cells to be created for the NELD seminar III.

You may choose to obtain your selection(s) at a library or to purchase your own copy. Most of the books are available for less than the listed price by searching a site such as BestBookBuys

<http://www.bestwebbuys.com/books/compare/isbn/0060522003/isrc/b-home-search>

After reviewing this list, indicate in priority order, your first five preferences from among the nine choices. If K.C. #5 is one of your choices, indicate which two of the three books you commit to reading.

return your choices to Marie Blythe < mblythe@oznet.ksu.edu > by **January 10, 2003**

RANK: Knowledge Cell #

(e.g., 1. #7; #2. #5 High Five! and Gung Ho!

- 1.
- 2.
- 3.
- 4.
- 5.

You will receive more information about the formation of the knowledge cells/your reading selections at Seminar II in New Orleans.

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Listed below are the books that will be the focus for the nine knowledge cells to be created for the NELD seminar III. **Please review this list and indicate, in priority order, your first five preferences from among the nine knowledge cell choices.**

K.C. # 1: Why Teams Can Fail and What to Do About It, Hitchcock, Darcy E. and Marsha L. Willard, Irwin Professional Publishing, 1995 (\$30.00)

K. C. # 2: Principle-Centered Leadership, Covey, Stephen R., Simon & Schuster, 1992 (\$12.00)

K. C. # 3: Coaching, Mentoring & Managing, Holliday, Micki, Career Press, 2001 (\$17.99)

K. C. # 4: Leading Self-Directed Work Teams, Fischer, Kimball, McGraw-Hill, Inc., 2000 (\$24.95)

K. C. # 5: Use of Parables in Team Learning: (Each of the cell s members should read at least two of the following:)

- High Five!** Blanchard, Ken, and Sheldon Bowles, William Marrow Harper Collins Publishers, 2001 (\$20.00)
- Gung Ho!** Blanchard, Ken, and Sheldon Bowles, William Marrow Harper Collins Publishers, 1998 (\$20.00)
- The One Minute Manager Builds High Performing Teams**, Blanchard, Ken, Donald Carew, and Eunice Parisi-Carew, 2000 (\$20.00)

K.C. # 6: Accountability Freedom and Responsibility without Control, Lebow, Rob, and Randy Spitzer, Berrett-Koehler Publishers, Inc. 2002 (\$17.95)

K.C. # 7: Good to Great, Collins, Jim, Harper Collins Publishers, 2001 (\$27.50)

K.C. # 8: First, Break All the Rules, Buckingham, Marcus, and Curt Coffman, Simon & Schuster, 1999 (\$26.00)

K.C. # 9: Teams At The Top, Katzenbach, Jon R., Harvard Business School Press, 1998 (\$24.95)

Please follow the instructions in the e-mail message and return your first five preferences to mblythe@oznet.ksu.edu no later than January 10, 2003.