

Workshop Agenda: Planning for Action

- 9:00 – 9:15 a.m.** Registration, beverages
- 9:15 – 9:30 a.m.** OPEN THE WORKSHOP
Welcome, introductions, purposes, format
- 9:30 – 10:30 a.m.** INTERPRET INFORMATION
Present information (mailed to participants ahead of time), lead them in interpreting the information and arriving at consensus. Determine the strengths and concerns of the group.
- 10:30 – 11:30 a.m.** CREATE A SHARED VISION (PART 1: CREATE PICTURES IN YOUR MIND)
Introduce imaging and give participants time to write images based on a strength or concern, read a few to the total group.
- 11:30 – 12:30 p.m.** CREATE A SHARED VISION (PART 2: ORGANIZE THE IMAGES)
During lunch, editing groups read and compile images into categories, write them on newsprint, and post them on the walls for priority ranking.
- 12:30 – 1:00 p.m.** CREATE A SHARED VISION (PART 3: DECLARE PRIORITIES)
Give instruction for priority ranking, allow time for participants to cast their priority points, tally points, announce totals, and assign highest-ranking images to work groups.
- 1:00 – 2:00 p.m.** CREATE A SHARED VISION (PART 4: SET GOALS)
Introduce how to turn images into outcomes and objectives. Give 20-30 minutes for writing an outcome and 20-30 minutes for writing objectives.
- 2:00 – 2:15 p.m.** 15 minute break
- 2:15 – 2:45 p.m.** COMMIT TO ACTION
Write action plans; establish follow-up leadership
- 2:45 p.m.** CLOSING