



WISCONSIN ASSOCIATED COUNTY EXTENSION COMMITTEES, INC.

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DATE: April 07, 2009

TO: County Extension Committee Members

FROM: Colleen Bates, WACEC President

RE: 2009 State WACEC Conference
Radisson Hotel, La Crosse, Wisconsin
June 15-16, 2009

HOST: WACEC District 5 & UW-Extension Western District Colleagues

Enclosed are registration materials for the 2009 State WACEC Conference,
“Cooperative Extension: The Educational Tool Serving Wisconsin Counties”

Hotel Accommodations: A block of rooms is being held **until May 22nd** for WACEC attendees at the Radisson Hotel. Reservation information is enclosed in your packet. **Please call the hotel directly to reserve your room.** Please note the room charges are \$70 for a single room or \$100 for a double room. Delegates are encouraged to take advantage of this opportunity and invite their spouse or a guest. Please let the hotel know in advance of any special accommodations needed.

Please note that the hotel requires a letter of tax exempt status or a copy of the tax exempt certificate from the county, in order to offer **tax exempt status**. Without proper documentation, your county will be charged tax.

Registration Deadline: Your registration form is included in this packet. Note that your registration form needs to be completed and **forwarded to Pyle Center Registrations prior to May 22, 2009. Registrations postmarked after May 22nd will be assessed an additional \$15 late registration fee.**

Special Needs: If you or your spouse/guest has special needs, such as disability accommodations or special dietary needs, please note them on the registration form.

Auction: There will be a live and silent auction. Our goal is to have every county participate in the auction by donating at least one item. Your donation can be something that reflects the ethnic heritage of your area, or a traditional item that highlights your county's industrial, business or recreational activities. **Please note that there are donation cards included in the brochure.**

Questions: If you have questions regarding hotel rooms, please contact the Radisson directly at 608-784-6680. All other conference questions can be directed to Liz Hilts in the UW-Extension Western District Office at 715-284-1176. Please visit the WACEC 2009 website for additional information: <http://www.uwex.edu/ces/waceconference/>.

Colleen Bates, President

Robert Browne, Vice President

Lynn Moris, Secretary/Treasurer

Supporting Cooperative Extension, University of Wisconsin-Extension Educational Programs