



WADEN

Wisconsin Association of
Distance Education Networks

MEETING MINUTES

• November 17, 2011 • 1-3 pm

In Attendance:

AT&T Global Services – Mark Weller, Chris Alberts, Scott Schwartz, Larry Baeder, Frank Sabella, Rob Roy
CESA 3 – Clark Jillson
CESA 6 – Paula Walser
CESA 7 – Theresa Neuser
CESA 8 – Kaye Lietz
CESA 10 – Carol Nelson, John Goodman, Dennis Hinderliter
CESA 11 - Jennifer Olson, Connie Manske
DOA – Nan Linde, Connie Brandt, Tara Baxter, Carol Mothershead, Stuart Ciski
Fox Valley TC – Mary Hansen, Jamie Lane
GTC – Burlington – Mary Blue
Poindexter Home office – Jamie Poindexter
Nevada – Bob Hannu
WITC Rice Lake – Wayne Erdman, Holly Scharf
NWTC – Kurt Hess

TOPIC	DISCUSSION / Q&A
Announcements	No announcements
Reports	
Treasurer Report – See attached	<ul style="list-style-type: none">• Consultant expenses are Marge's time• Upcoming expenses – Approx \$300 for SLATE conference No questions asked
MCU Scheduling Report – See attached	No questions asked
AT&T – Details attached Dan Van Abel	Some sites are not starting up even though Renovo shows they are green and connected. Same issue is going on in Nebraska. Will install fix in Nebraska over Thanksgiving holidays to test. If successful, will install in Wisconsin around Christmas. If a site isn't connecting, need to call the NMC to get the site to connect.

TOPIC	DISCUSSION / Q&A	
<p>AT&T/WBAA Report on Equipment regarding contract – Chris Alberts, Larry Baeder and Scott Schwartz</p>	<ul style="list-style-type: none"> • PO is being processed for infrastructure equipment. Should be installed beginning to middle of January. This will allow for HD. Will ask for some pilot sites, including state agencies. Tentatively scheduled for beginning to middle of February. • Tentatively, middle February will be talking to HPLL sites with HD codecs to convert to full HD. • Tentatively end of February will run comprehensive change in network to change standard codecs from IP to aliases. They will then all be able to use the HD RMXs and MCUs. • ERVING and SCING networks may be the first school networks to make the conversion since they are HD ready. • By summer, any sites that are ready to go HD should be able to go. 	
	<p>Q: What is the equipment a school will need to purchase to make their room HD ready?</p> <p>Q: What are some of the new cool things the network will do?</p> <p>Q: What can the HD ready sites use to record locally? What is the</p>	<p>A: The contract has a list of equipment you can purchase to make your classrooms HD. The control system is the only piece of equipment that is up in question right now.</p> <p>A:</p> <ul style="list-style-type: none"> • The 3 codecs will come out and one HD codec will go in. • All multi-point sessions will now go through the MCU. • A site that wants to connect to an outside site can do so directly without having to go through the MCU. • Eventually a site will be able to direct dial. • Standard definition sites video will be enhanced with the new system. • Do have equipment that will record a session. Working on a way to put it into long term storage so users can access it, but not everyone. Hope to have something by summer. • All outsidess sites will need to be registered in order to be able to call in or dial out to that site. • In order to record, you would have to “schedule” the RSS into the session. There are 15 available ports at this point, which means only 15 sessions can be recorded at a time. This is just a starting point, can be upgraded.. <p>A: There are some alternatives, not as cheap as the Pinnacle. If you are</p>

TOPIC	DISCUSSION / Q&A
	<p>alternative to the pinnacle? ready, check with DASCOM for choices.</p> <p>Q: Do my HD HPLL schools need to upgrade WAN A: The HD carts will need at least 1.5 mb of WAN which would include content.</p>
DPI Report – See below	No questions
TEACH – Tara Baxter See below	<ul style="list-style-type: none"> • Teach requests are not coming in as quickly as anticipated. • Concentrating on K12s first, then will work on the libraries. • Processing orders successfully, should be receiving dates if you submitted an order
DOA Update – Connie Brandt and Carol Mothershead – See written report	<ul style="list-style-type: none"> • Excited to have contract signed. • Focus has been on schools and libraries • DOA is making a procurement for video equipment • Second procurement is coming up and WADEN is participating in it through Wayne Erdmann’s participation.
Subcommittee Reports	
Executive Committee – Jennifer Olson	Major objective – Hire a new Executive Director. Posted the position and received 10 applicants. Plan to interview 4 on December 1. If one works out, will plan to meet with the general membership for vote.
Technology Committee – Wayne Erdman	<ul style="list-style-type: none"> • Looked at a prototype for a control system in Madison. AT&T is working on developing a replacement for the DL Nav. Has a lot of the same features, but some new ones as well. Very similar to products we already currently use (iPads, Androids, etc). These will be more reliable, than the DL Nav because it isn’t PC based. Should be able to be individually scaled to network needs. Looking to be backwards compatible to those sites that don’t upgrade. • Entry level price is within \$100 of the DL Nav. The price of a new DL nav is \$6800. • A network director could have control of all of their sites for troubleshooting. • You are able to migrate at your own pace. You don’t have to migrate at all if you don’t want to.
Marketing/Communication – Jamie Lane	<ul style="list-style-type: none"> • SLATE – Playground of equipment, participants will be able to see what you can do. Need to communicate with schools that what we have is good and that they don’t need CISCO equipment. • December 6th, 10:55-11:55 is the WADEN session in SLATE. Everything is good to go. • Planning to connect to Alaska Sea Life center, Pro Football hall of fame, KSCADE teacher, and one more connection. • There will also be giveaways for those that attend and get their card stamped by all 4 posts.
Discussion Items	
Blue Jeans Network Demo	Tabled to next meeting – ran out of time
Students & Leaders Net	Tabled to next meeting – ran out of time
Google Apps for Education	Tabled to next meeting – ran out of time

ACTION ITEMS:

TOPIC	DISCUSSION	ACTION
Approval of minutes: September 15, 2011 and October 6, 2011	No discussion	Holly Scharf motioned Mary Hansen seconded All approved
Nomination/Election of Chair or Co-chairs elect	<p>There were no volunteers for either the chair or co-chair option.</p> <p>It was suggested that everyone's name was put into a hat that hadn't served a chair in the past few years and one would be chosen randomly from the hat.</p> <p>Paula Walser and John Goodman were chosen. After the meeting ended, John Goodman has agreed to be nominated for Chair-elect for next year, freeing the co-chair to hold a leadership position in the future.</p>	<p>Jennifer Olson motioned for John Goodman to be chair-elect for the remainder of the 11-12 school year.</p> <p>Theresa Neuser seconded.</p> <p>Vote is being made via email.</p>
Adjourned	Next meeting: Thursday, January 26, 2012 via ITV	Meeting adjourned at 3:00 pm due to disconnection of session.

Written Reports in preparation for: November 17, 2011

Treasurer's Report, Mary Hansen

Separate document

MCU Scheduling, Holly Scharf

- There has been an 18% increase in total MCU use (including the Bridging Service) from last 9/1 - 11/9/10 to 9/1 - 11/9/11.
- New full-time person is Pam Baker and new part-time person is Julie Emerson in the MCU Scheduling Office.
- Networks can submit spring scheduling anytime to the MCU Office.
- If you would like to connect a person on Skype to a bridged h323 session, check out the Blue Jeans Network. The website is <http://bluejeans.com/> We have scheduled successful conferences using the Blue Jeans Network (essentially a bridge to bridge call). There is a free trial sign up on their homepage.
- Upcoming WITC holidays in which the college/MCU office is closed: 11/24 & 11/25 and 12/22, 12/23, 12/29 & 12/30.

Digital Advisory Council, Michele Nickels

No report submitted

AT&T/WBAA, Dan Van Abel

Renovo Issues:

- 1) Sites are not starting up, even though Renovo shows "green". There is an issue with Renovo that's not connecting the CODECs. They have a fix ready, but it's combined with a Polycom base driver change. They're having the same issue in Nebraska and are scheduled to install it there over Thanksgiving, giving them time to test and make sure it's resolved. We are able to test it on our test server but we really can't duplicate the traffic there. We prefer to make sure it works good in Nebraska and will probably install it on our network over Christmas time to give us ample time to test properly. In the meantime, directors need to be aware of this. Doing a suspend/resume will generally not fix it. They'll need to contact the BCN NMC and they can manually connect the site.
- 2) MCU sessions are not validating properly. At this time Renovo is going in and manually validating the MCU sessions two weeks out until they have this resolved.

TEACH, Tara Baxter

DOA Update, Connie Bandt

BCN Contract extension - Contract is signed rates are effective November 1st, 2011. This contract extension covers services provided through November 1, 2016.

- Some of the highlights to note with the extension:
 - ATT is working on updates to their billing system to take into account the new rates.
 - Bandwidth Increments have changed. There may be some increments that are no longer valid. Authorized Users and State Agencies will be notified of which sites will need a bandwidth changed.
 - Special Construction costs for new fiber facilities are covered up to \$35,000. ATT will bill for construction costs exceeding \$35,000. If you are TEACH customer, please talk with them on how the process will work for this.

- Bandwidth increments have changed due to the extension. A site may have an increment of bandwidth that is no longer billable. DET is working with customers to ensure they have increments of bandwidth that are billable.
- Service Description names have changed. Previously we had Vendor/User managed WAN and Internet Transport. That is now called Basic WAN or Internet transport. What previously was know as the Vendor managed video 1x3 room is now Standard or High Definition managed Video.
- High Definition Managed Video is not available quite yet through the network. ATT is working on testing and timeline for implementation.
- BadgerNet Internet Service Pricing. There had been some incorrect pricing on the BCN website. The new prices have been posted and are available on the BCN website.
- Video Classroom procurement - Carol Mothershead will be leading this effort. She is working on forming a committee to get hardware and technical spec input. This contract expires June 30, 2012.
- ATT link upgrades are taking place. Customers may have seen a number of maintenance notifications.
- Additional information on the BCN contract extension can be found on the BCN website.

- On November 4, TEACH distributed implementation details and guidelines for signing onto the new TEACH portal. In spite of our best efforts to have a clean distribution list, we got several undeliverable messages back. Please make sure your schools are aware that the portal is open and we are now taking bandwidth increase requests.

- A link to the TEACH implementation guidelines can be found on our web site at <http://teach.wisconsin.gov> . We are encouraging everyone to make their service requests through the portal rather than by e-mail or fax due to the sheer volume of requests. Approving the increases on-line will allow us to process requests much more quickly.

- Some insight into our decision-making process:
 - There is an absolute limit of 100Mbps "total" bandwidth that TEACH will subsidize. That means each site needs to consider any portion of the 100Mbps that is dedicated to video, WAN and/or HPLL, as a deduction from what is available for internet transport under the TEACH subsidy. (1 x 1 video counts as 2Mbps, 1 x 3 video counts as 4Mbps.)
 - Because TEACH will still be paying for all bandwidth approved, rather than a flat rate, we will not be approving requests for 100Mbps as a matter of course. Each bandwidth increase request needs to be accompanied by usage graph(s). Our objective is to provide the bandwidth that is needed but not more than that. Every time we approve more bandwidth than what is needed, we are depleting the TEACH funds that will be available next year.
 - We are not approving any increases to WAN services that are used "link" schools within a district. School districts will need to contact AT&T for a quote for this type of WAN. AT&T will bill the districts directly for these additional services.

DPI Update, Stuart Ciske

EETT Claims by Sept. 30!

- Thanks to everyone for assisting.
- Claims still being paid, we are down to about \$17K unspent out of \$8 million distributed.

State Superintendents Digital Learning Advisory Council

Online work setting core values is in progress. Group notes and documents available at:

<https://sites.google.com/site/widigitallearning/> (Let Steve S know if you have trouble getting to the site.) Issue groups are:

- *Professional Learning & Leadership*
- *Infrastructure and Hardware*
- *Policies and Procedure*
- *Curriculum and Assessment*
- *Pedagogy and Instruction*

- *Data and Information Systems*

Statewide SIS and Moodle

Both projects are moving along nicely.

MOODLE: Hope to have a Moodle vendor selected and a DPI Moodle instance up and running by Dec 31. Currently interviewing/seeing presentations by 3 Moodle vendors

SIS: On Nov 10, the Joint Finance Committee released the first \$5 million of a \$15 million appropriation for the implementation of a Statewide Student Information System by a vote of 14 - 1. The committee affirmed that the DPI should release an RFP for a single vendor and that all districts must participate with one narrow exemption. The system will be phased in with the first districts coming online in 2012. A summary of the issues was prepared by the Legislative Fiscal Bureau and is available at: http://legis.wisconsin.gov/lfb/Section1310/2011_11_10JFC_DPI_1.pdf
(Note: The Joint Finance Committee approved Alternatives A-2, B-1, C-1)

For more information on the Student Information System, contact Rodney Packard (Rodney.Packard@dpi.wi.gov), Information Technology Director, at DPI.

Information & Technology Plans

Trial in CESA 10 - getting feedback and will run 2nd trial before holidays with rollout after January 1.

Google Apps for Education MIDWEST Summit

A great success. 450 participants from 10 states (150 people were on waiting list). Well run thanks to Brian Scheibach and CESA 5! The CESA Support Network deserves a special shout out for all of their hard work.

- <https://sites.google.com/site/gapsmidwestsummit/> – Χλιγκ ον της πρεσεντατιον τιτλε το πιεω ΠΠΤσ □

Twitter use the search #mwgs11.

- Next Year???

SPEAK UP Survey

Speak Up 2011 is open now through December 23rd.

- Over 22,000 surveys have been submitted since the launch of the survey on Oct. 10th! Speak Up is your way to have your voice - and the voice of all education stakeholders - impact local, state and national policies and programs on education and technology. In these challenging budget times, Speak Up is more important than ever. Be a part of the conversation and join the thousands of Students, Parents and Educators that have already participated in Speak Up 2011.
- To take the survey yourself or have your students take the survey, please visit: www.speakup4schools.org/speakup2011 and access the online surveys using your school or district "secret word" password: **su_wi**
- Data back to Schools/Districts: Feb 2012
- National data Release: March 2012

TeachingBooks on BadgerLink Changes

Through **BadgerLink**, all residents of Wisconsin have access to **TeachingBooks.net**, a database containing thousands of multimedia resources about children's and young adult books and authors that support K-12 library and literacy activities. Access to the database is changing slightly because **TeachingBooks** is introducing customization for school districts, universities, and libraries across the state. By setting up institution-specific access, the Wisconsin-based company seeks to provide information and resources more tailored to individual needs.

ACCESS

- To access TeachingBooks please visit BadgerLink at: <http://www.badgerlink.net/> or directly through BadgerLink at: [http://www.wiscat.net/homepages/CustomerWide/ValidateGlobalIP.asp?cuid=stwi&lid=stwi&dataid=800&term =](http://www.wiscat.net/homepages/CustomerWide/ValidateGlobalIP.asp?cuid=stwi&lid=stwi&dataid=800&term=)

Any questions? Contact TeachingBooks at: accounts@teachingbooks.net or 800-596-0710. Contact BadgerLink at: http://dpi.wi.gov/rl/bl_sup.asp or 888-542-5543.

DPI'S STEPHEN SANDERS HONORED AS SETDA'S 2011 LEADER OF THE YEAR

By a vote of his peers from across the country, Stephen Sanders, Director of the Instructional Media and Technology at the Wisconsin Department of Public Instruction, was honored with the State Leader of the Year (SLY) award by the membership of the State Educational Technology Directors Association (SETDA) at the 2011 Leadership Summit: "Leveraging Technology Through Learning."

This top award from SETDA goes to an active SETDA member who has exhibited outstanding leadership in integrating technology, collaborating with peers, and engaging within the broad education and education technology communities to ensure the effective integration of technology in learning. Sanders, a member of SETDA from its beginning in 2001, received his award November 8 at SETDA's annual Leadership Summit, held this year in National Harbor, MD. (<http://www.setda.org/web/guest/SLYaward>)

SETDA established the SLY Award to recognize an active SETDA member meeting the selection criteria who has exhibited outstanding leadership in (1) integrating technology effectively in his/her state to improve student learning, (2) collaborating with peers through SETDA initiatives thereby affecting positive change for the organization and its members, and (3) engaging within the broad education and education technology communities to ensure the effective integration of technology in learning to improve student achievement.

Founded in 2001, SETDA is the national member association that represents the interests of the educational technology leadership of state and territorial education agencies in all 50 states, the District of Columbia, and the Bureau of Indian Affairs. SETDA members work collectively and in public-private partnerships to ensure that meaningful technology innovations with broad potential for systemic improvements and cost-savings in teaching, learning, and leadership are brought to scale. For more information, please visit <http://www.setda.org>.

A few resources:

Project Red: <http://www.projectred.org/uploads/PREP11/ProjectREDPreview.pdf>

Horizon Report: <http://www.cosn.org/horizon> (Toolkits: 2010 and 2011-when released) are useful)

Digital Literacy Site: <http://www.DigitalLiteracy.gov>

ESRI Grant: <https://sites.google.com/site/esrigrant/GISSurvey> (Contact: Jared.Knowles@dpi.wi.gov)

Conferences:

Great Lakes 1:1 Computing Conference

□ <http://www.one-to-oneinstitute.org/index.php?/events/173>

□ December 1 & 2, 2011 -- Grand Geneva Resort, Lake Geneva, WI

Elliot Soloway & Christian Long, Featured Speakers



Revenue & Expense Report with Available Balance

Fiscal Year: 2012

Month(YTD): November

Target YTD% as of 11/13/2011 : 37%

Account Category Show/Hide Account	Dept	YTD Actual	Encumbered as of 11/13/2011	Annual Budget	YTD Available Budget	YTD %	Prior YTD Actual	Prior YTD EOM %	Prior Yr End %
21000 - Instrnl Developmnt&Delivry Adm Haberkorn, Anne									
750 - WADEN									
BEGINNING BALANCE AS OF JULY 1									
Current Liabilities		35,181.83					39,657.04		
2350 - Due To Agenc Organization	-	35,181.83					39,657.04		
*BEGINNING BALANCE AS OF JULY 1		35,181.83					39,657.04		
REVENUES									
Institutional		12,597.00	0.00	14,185	(1,588)	89%	16,323.00	55%	51%
4870 - Fiscal Agency Funds Revenue	-	12,597.00	0.00	14,185	(1,588)	89%	16,323.00	55%	51%
Fund Equity Decrease		0.00	0.00	11,550	(11,550)	0%	0.00	0%	0%
6599 - Agency Fund Equity Decrease	-	0.00	0.00	11,550	(11,550)	0%	0.00	0%	0%
REVENUES		12,597.00	0.00	25,735	(13,138)	49%	16,323.00	55%	51%
EXPENDITURES									
Other Non-Salary		3,261.00	0.00	25,735	22,474	13%	6,898.11	23%	66%
5202 - Travel- Staff	96919	0.00	0.00	1,350	1,350	0%	0.00	0%	208%
5233 - Non-Instructional Supplies	96919	0.00	0.00	150	150	0%	470.11	94%	94%
5240 - Equipment Minor	96919	0.00	0.00	300	300	0%	0.00	0%	0%
5250 - Meeting Food & Refreshments	96919	0.00	0.00	100	100	0%	0.00	0%	0%
5259 - Postage	96919	0.00	0.00	50	50	0%	0.00	0%	0%
5265 - Non-Instructnl External Prnng	96919	0.00	0.00	100	100	0%	0.00	0%	0%
5271 - Promotional	96919	0.00	0.00	5,735	5,735	0%	956.00	999%	999%
5350 - Legal Fees	96919	0.00	0.00	50	50	0%	0.00	0%	0%
5351 - Contracted Services	96919	3,261.00	0.00	16,000	12,739	20%	5,472.00	23%	68%
5413 - Equipment Rental/Leasing	96919	0.00	0.00	1,750	1,750	0%	0.00	0%	0%
5454 - Telephone/Internet Service	96919	0.00	0.00	50	50	0%	0.00	0%	0%
5653 - Miscellaneous Expense	96919	0.00	0.00	100	100	0%	0.00	0%	0%
EXPENDITURES		3,261.00	0.00	25,735	22,474	13%	6,898.11	23%	66%
NET REVENUE(DEFICIENCY)		9,336.00		0			9,424.89		
AVAILABLE BALANCE		44,517.83					49,081.93		

Net Revenue(Deficiency): Actual Revenue < Expense

YTD%: YTD% > Target YTD%

* For Fund 740s Liabilities Account 2350, YTD Actual and Prior Year YTD Actual will not be correct until August 31.