



MEETING MINUTES

June 16, 2004

Approved 8/18/04

Face to Face Meeting held at Milwaukee Public Museum

TOPIC	DISCUSSION	ACTION
Welcome, Check In, Review Agenda- <i>Mary Guyette, FVTC</i>	WADEN wishes to express its sincere thanks to Dan Gross, SWING; Peter Haydock and the staff at Milwaukee Public Museum; Gaye-Lynn Clyde, Pier WI; and Maggie Butterfield, Children's Health Center; for an outstanding morning session. Network directors were very pleased to be able to visit with representatives of these organizations and learned a great deal about the many exciting e-field trip opportunities that are available to their schools.	Information
Approval of May 04 Minutes <i>Membership</i>	Corrections for minutes--add date, correct spelling on Joan Roehre's name. Carol Popelka moved to approve, Maureen Eagan seconded.	Action-Minutes unanimously approved with corrections
Announcements <i>Membership</i>	Susan Barry is finally really going to retire! Best wishes to her from all of WADEN. Jamie Lane has been named the new director for ERVING. Welcome, Jamie!	Information
WBAA Update <i>Dan Van Able</i>	WADEN wishes to express it thanks to the WBAA for lunch. Dean reported that the IP codec gateway installation has been delayed. Funding has been approved by DOA/TEACH.	Information
DOA/DET update <i>Mike Toner</i>	<p>Mike shared that the solicitation will go out on June 23rd, back around July 27. Challenge is still which video technology will be selected. About 80 people are involved. 40 are evaluating responses. Have been looking at MPEG 2 and H.264 primarily. Part one of the proof of concept was completed last week--convergence demos (voice, video data) with all vendors "passing the test" Part 2 of the solicitation will likely be in August and will be much more rigorous. Quality of service is key overall. DOA has tried very hard to adhere to the principals in the business case and the need to accommodate multiple ISPs as well have video quality at or better than current quality.</p> <p>Network directors are invited (Nan Linde sent email) to come to Madison next week to do a side by side comparison of JPEG and H.264. What was seen last fall as compared to what is currently available is vastly improved. Objective feedback and opinions are desired! Call Carol Popelka if you want to view at the Onalaski site.</p>	Information
TEACH Update <i>Gordon Hanson</i>	Gordy encouraged everyone to be a part of the comparison/demo of the H.264 technology.	

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	<p>Friday is the last day for the authorization form for continuation of TEACH video subsidy to be sent. This authorization is intended to tell TEACH whether or not a district wants to continue on with the current contract as a kind of "stop gap" measure to carry districts through the end of the current contract into such time as BadgerNet 2 contracts are available. Not continuing the contract will not mean that a district can't participate in BN2</p> <p>All staff development project reports are due by July 1st, no exceptions!</p> <p>Dave Traut asked if network directors can find out which of their schools have or have not responded. Gordy responded that all you need to do is contact him and he can let you know.</p> <p>Maureen Egan asked that we be cc'd on info that goes out to the schools sooner. Gordy explained that politically he had to make sure that the emails went to the supers/presidents first (which was very time-consuming.) About an hour after the last email was sent (all personally addressed) the same email went to network directors.</p> <p>Mary Guyette asked about the KSCADE sites and why they didn't get the "authorization surveys." Gordy will go back and check his database to be sure they did get the email.</p> <p>A few days beyond Friday will still be OK for the surveys to be returned. This is partly designed to help assess the bandwidth needs for BNet2.</p> <p>103 responses received to date were all yes.</p>	
<p>Financial Report- <i>Roxann Nys</i></p>	<p>Roxann reported that invoices for membership had been paid. She also stated that billing for WADEN membership and Internetwork Scheduling Fees would be occurring later in August, due to the move of the ILS facilities this summer. The INS fees will be adjusted according to the new fees approved by the members at a previous meeting.</p> <p>If anyone has any outstanding invoices, please be sure that these are sent to Roxann for payment prior to the end of June.</p> <p>Roxann will share the final end balance for the 03/04 fiscal year after the accountants have completed their review of CESA 7's books.</p>	<p>Information</p>
<p>DPI Update <i>Steve Sanders</i></p>	<p>Student ID numbers are in the process of being assigned for the fall rollout of the student enrollment system.</p> <p>NCLB test data WKCE is now available on the WINs website.</p> <p>Steve shared information about the June 29-30 institute this summer info on the DPI team;s website.</p> <p>The ED Tech grants have all been read and scored and</p>	<p>Information</p>

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	<p>are just waiting for Libby Burmaster's approval.</p>	
<p>Procurement Process Report- <i>Bob Hannu and Lisa Jewell</i></p>	<p>Vendor conferences and proof of concepts meetings have been taking place. Bob Hannu has attended all of these meetings. He could not really share many details. Suggested that if it was at all possible there should be a third site included. He encouraged that network directors be at other sites so that everyone was seeing the same thing in regards to quality of service.</p> <p>WCNI governance committee has been meeting and a couple of drafts.</p> <p>Two co-chairs and one chair have been agreed upon. WADEN, one of the stakeholders, will be submitting a name. Bob shared the list of stakeholders. It is still not clear when and to whom that representative's name should be submitted. WADEN had selected 3-4 people- we'll have to pare that down to one, possibly at the next WADEN meeting.</p> <p>Still to be determined is what exactly the governance committee will govern.</p> <p>A reminder that this is just a recommendation that will be sent to the Governor and a timeline for any approval, if there is any approval at all (just a recommendation) is not known.</p> <p>Bob will let us know if there are any other burning issues that need to be addressed over the summer, since we don't normally meet in July.</p> <p>Another meeting is being set up with Matt Miszewski in July. (new executive committee.)</p>	
<p>Fall Planning- <i>Mary Guyette and Membership</i></p>	<p>Fall planning-Mary Guyette New executive committee will be in position as of July 1st. Mary suggested that we continue to revisit our strategic plan and identify other goals. One focus should be the bylaws and portions of them that are outdated and are impacting the decisions that we currently make. Some changes/updates may be necessary. Possibly will need a subcommittee. Bob Hannu identified the need to define who can be a WADEN officer; representation of member organization is somewhat weak; some gray area in membership categories exists; definition of networks has always been nebulous. Bob would also like to examine staffing and other organizational structures.</p> <p>Volunteers for this subcommittee are: Mary Guyette, Marge Jeffers, Sam Boynton (Carol Nelson) will ask him) Lisa Jewell, and Bob Hannu will chair the subcommittee.</p> <p>Roxann suggested that the WADEN database committee meet as it did not this year. She will chair. Further discussion will be held on this at the August meeting when more networks are represented.</p>	<p>Information</p>

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	<p>Carol P asked about the need for a new site (BN2) to be a part of a network. TEACH had made it a requirement for a new site to make a commitment to a network. Bob Hannu shared that if any individual site would have come to him for scheduling, they would have had to pay a higher fee for services. Dan G. Asked if the pricing might be somewhat discriminatory--Bob indicated that this concern/issue goes back to the bylaws and definition of network. Dept. of Corrections is an example of a network that was spread out over the state that needs INS services in order to operate. In the new BN, a lot of the scheduling issues/concerns will be changing and will take away some of them. This will certainly be a point of discussion in the new network. How do we include those districts that may not choose to be a part of the DOA/managed network side in the WADEN discussions and initiatives. Much of this will be dependent on the technology that is finally selected.</p>	
<p>Next Meeting <i>Mary Guyette</i></p>	<p>Next meeting will be held in August. Date to be announced by our new WADEN chair for 04/05, Bob Hannu.</p> <p>Many thanks to those who have served as WADEN leadership including Mary Guyette as chair, Roxann Nys as secretary and Carol Nelson as member at large</p>	<p>Information</p>
<p>Adjournment <i>Membership</i></p>	<p>Meeting adjourned.at about 3 p.m.</p>	