

Approved 1-10-07

**Academic Staff Council Meeting Minutes
December 20, 2006
432 N. Lake Street, Room 523 – Madison, WI**

1. Call to Order/Certification Open Meeting Notice Compliance

Chair Mann called the meeting to order at 9:09 and certified compliance with the Wisconsin Open Meetings Law. Members present: Nancy Coffey, Michael Maguire, Darlene Kramer, Bill Mann, Heather Boyd, Penny Ralston-Berg, John Fischer. Others attending: Ray Schultz, Marv Van Kekerix, Kate Wodyn.

2. Approval of Minutes of November 29, 2006 Meeting

Motion to approve by Boyd/Fischer; no discussion; motion carried.

3. Chair Report

Mann reported that in a presentation to the Extension Administrative Leadership Program (EALP) group he took the opportunity to talk about governance, and Academic Staff Council in particular, and encouraged them to come to a meeting and become active in governance. He encouraged members to take similar opportunities to do this. He attended his first Administrative Integration Steering Committee (AISC) meeting in November and said "it was an interesting dynamic". Reports were given by the various working groups (IT, HR, Administrative Services, etc.). There were some difficult conversations and there is still a lot of work that needs to be done. Subcommittee reports are posted on the web (<http://www.uwex.uwc.edu/chancellor/integration/subcommittees/>). As a reminder, Mann said that all members are invited to the Chancellor's Jan 8 town hall meeting. Mann is working with Teri Venker on the Chancellor's shared vision presentation on Feb 7. He is also interested in setting up another special Academic Staff Council meeting.

4. Academic Staff Representatives Council Report

Mann attended the last meeting on November 16. The Growth Agenda, disciplinary policy, background check policy were all agenda items. UW Colleges has passed a resolution supporting the Growth Agenda and there are 6-7 other campuses that have supported it. However, some are adamantly opposed because they are questioning how it will be funded. They are concerned that staff would be required to do more work without the resources to back it up. Mann's feeling was to wait for a while and see if there will be resources to support it. The discussion on the disciplinary policy was tabled. The LAB audit special meeting, dealing with the leave reporting issue, was reported on and some collegial coverage issues were also discussed. There was also concern on the part of the campuses regarding the criminal background checks.

Boyd reported on the subsequent brief teleconference which included a farewell to Cora Marrett. There was a discussion on shared governance and Dave Carlson's letter to President Reilly on more academic staff representatives in shared governance; a main issue is low pay of UW academic staff compared to other institutions. UW-Superior is hosting the Academic Staff Leadership Conference; the call for proposals has gone out. Perhaps some of the work we are doing on title review could be something to present.

5. Shared Governance Work Group Discussion

Schultz reported that the faculty senate elected two faculty members, besides the chair, to be on this group (Lee Cunningham and Greg Wise). Fischer and Maguire have expressed interest in being on this group. **Kramer motioned to have John Fischer and Michael Maguire be the academic staff representatives on this group; Boyd seconded; motion carried unanimously.**

6. Committee reports:

Communications: Penny Ralston-Berg reported that they are in the process of creating a survey regarding preferences and tolerances regarding communication. She has talked to someone at WiscNet who has done a similar survey, which has more of a user-impact focus than a technology focus.

Nominations: The call for nominations has gone out for the Academic Staff Regents Awards for Excellence. Schultz reported on election results for the Academic Staff Hearings Committee; elected to the committee were Amy Pikalek and Michael Wilson.

Distinguished Prefix: Fischer reported that four applications have been received. He has talked to David Prucha regarding procedures. Prucha is working on getting the deans/directors to appoint divisional reps to the selection committee. The committee will meet and make a recommendation to the Chancellor by March 15.

7. **CASI report on UPG #15**

The Cooperative Extension CASI (Committee on Academic Staff Issues) met last week and Kramer presented to them the idea of process vs. policy change. They were pretty much accepting of the idea of training and mentoring. The FAQ document will be posted on the CASI website.

There has also been a recommendation to change to UPG 15.03(4) sentence 2; replacing the reference to faculty member with program area representative. **Motion by Kramer to replace in UPG 15.03(4) sentence 2 the words “faculty member” with “program area representative”; Coffey seconded.** There was discussion about staff in support areas rather than program areas. There was **agreement to amend the change to “program area or service unit representative”.** **Motion carried unanimously.**

Kramer continued that the title review committee met this morning and discussed a training module that would be presented via WisLine Web in March/April that would cover the basics, including process, criteria, timeline and role of the supervisor. It would be important to have the HR reps from the divisions available. It was also suggested to have Lesly Scott participate because she has been successful in doing this with her nutrition educator staff.

8. **Vice Chancellor Report**

Van Kekerix distributed a shared vision themes handout and explained the various inputs that Chancellor Wilson has received into shaping his shared vision themes. This feedback will be compiled and posted on the web shortly. The Commission on Enhancing the Mission of the UW Colleges has completed their work and their report will probably be released next week. The report will revolve around six themes with recommendations and action steps. The six themes are: maximum access and success (including a controversial provision for UW Colleges offering baccalaureate degrees), maximum collaboration, maximum agility, marketing, funding concerns, and what is termed the Wisconsin Accord which looks at tuition breaks for residents staying in the state. The next component in the shared visioning process is the Jan 8 internal town hall meeting. On Jan 12 there is an external town hall meeting for the Boards of Visitors from each institution. David Wilson will then be giving an address on Feb 7. Beyond that, we will be engaging in an institutional strategic planning process. David Wilson is also consulting with Dennis Jones of NCHEMS (National Center for Higher Education Management Systems) for guidance in this process. Wilson has expressed a desire to have other divisions represented in the individual divisional strategic planning processes.

Personnel update: Rick Klemme has been named the interim dean of Cooperative Extension, replacing Arlen Leholm who will be leaving Feb 1. The search for a Director of Broadcasting and Media Innovations will be launched in January. The search for Dean of Continuing Education, Outreach and E-Learning is at the stage of inviting candidates to interviews in January. The Chief Information Officer search committee will be announced shortly. The Vice Chancellor of UW Colleges (Margaret Cleek) is also retiring and we are probably looking at an interim appointment. In UW Colleges, there is also a search for a Vice Chancellor of student services and enrollment management and four campus dean positions are also open and in various stages of recruitment. We are also looking at our communications structure since David Giroux's departure.

9. **Other Discussion**

Mann asked members to bring their calendars to the January meeting for scheduling a special meeting in February.

10. **Adjourn**

The meeting adjourned at 11:00 a.m.

Recorded by Wodyn, 12-20-06.