

Approved 8-9-06

**Academic Staff Council Meeting Minutes**  
**July 12, 2006**  
**523 Extension Building & The Pyle Center**  
**Madison, WI**

**1. Call to Order/Certification of Open Meeting Notice Compliance**

Ray Schultz called the meeting to order at 9:03 a.m. and certified compliance with the Open Meetings Law. In attendance: John Fischer, Bill Mann, Mary Jane Ederer, Penny Ralston-Berg, Heather Boyd, Michael Maguire, Darlene Kramer (phone), Marv Van Kekerix, Ray Schultz, Kate Wodyn. Marv requested that some of the agenda items be rearranged to accommodate the Chancellor's teleconference at 10:00 as well as some will be attending Denny Gilbertson's funeral. Motion by Ederer/Maguire to suspend meeting between 9:50 and 11:10 in order to attend teleconference. Motion carried. Any business requiring a quorum will be conducted prior to 9:50.

**2. Approval of Minutes of June 21, 2006 Meeting**

Motion to approve minutes by Mann/Ralston-Berg. No discussion. Motion carried.

**3. Chancellor/Vice Chancellor report**

Van Kekerix provided an update on the Administrative Integration Steering Committee (AISC). The committee has met one time under David Wilson's leadership and one of the issues was the makeup of the committee itself. It is comprised of two provosts, two deans (Leholm & Keogh), Steve Wildeck, Dick Cleek (CIO of both institutions), Greg Lampe. Additionally, there is governance representation but the persons in those roles have changed. Rob Burke will take on that role as new University Committee chair. Doug Hosler is on the committee because he is the new Colleges Senate Steering Committee chair. The new chair of Academic Staff Council elected today will also be on the AISC. Much of the AISC work has been done by subcommittees. Currently there are discussions within the HR group looking at what functions could be centralized. Similar discussions are taking place in an Administrative Services group. Ultimately, there would be one director in these areas. Chancellor Wilson has charged the two provosts with looking at programmatic collaborations across the two institutions, and Van Kekerix asked for ideas. Some additional changes are planned regarding signage and changing the name of the Extension Building to reflect the Colleges' presence. He also commented that David Wilson is thinking of attending at least one full meeting of the Academic Staff Council in the fall and one in the spring, and then to work out a way for him to be involved in significant issues. Van Kekerix expressed that he will make an effort to be at all the meetings and will convey concerns to the Chancellor. He asked for reactions to the reduced Chancellor presence at meetings. Maguire mentioned that he would be comfortable with having a Chancellor designee attend, such as chief of staff. Boyd mentioned that even once a year would be fine and agreed with Maguire's comment. Van Kekerix also mentioned there has been some preliminary discussion about how to deal with two sets of governance rules. One of the starting points will be to bring together the chairs of the various governance groups to start discussing this. Van Kekerix said that he and Margaret Cleek will also be included in this discussion as chief academic affairs officers but to keep in mind this is primarily a faculty/staff discussion. Maguire indicated his interest in sharing in this discussion/committee.

**4. Chairs Report**

Ederer said that her thoughts on the combined governance discussion were covered by Marv's comments.

**5. Election of Chair and Vice Chair for 2006-07**

Maguire nominated Bill Mann. Mann indicated he was willing. Hearing no other nomination, Mann elected for chair by unanimous consent. Mann commented that he will not be able to

attend next meeting. Mann nominated Maguire for vice chair. Maguire indicated he was willing. Maguire elected for vice chair by unanimous consent.

6. **2006-07 Standing and Ad Hoc Committee Appointments/Reports**

*Academic Staff Representatives Council:* This group discusses issues of academic staff systemwide. Ederer commented that the face-to-face meetings can last 4-5 hours; none are held over the summer. She also mentioned that they would like the reps to attend Regent meetings. Fisher nominated Heather Boyd to be the new representative on this group; carried by unanimous consent. Fisher agreed to be her backup.

*Distinguished Prefix:* Mann explained the process. Maguire nominated Fischer to be chair; carried by unanimous consent.

*Communications:* Kramer nominated Penny Ralston-Berg to chair this committee; carried by unanimous consent.

*Nominations:* Mann nominated Heather Boyd; carried by unanimous consent. Kramer also agreed to continue on this committee.

(Meeting suspended, and a note posted on the door of 523 Extension, to allow members to go to Pyle Center for the Chancellor's teleconference. Teleconference notes follow on next page.)

Meeting reconvened in 205 Pyle Center with Bill Mann, Mary Jane Ederer, Michael Maguire, Heather Boyd, Darlene Kramer (phone), Ray Schultz and Kate Wodyn in attendance.

*Nominations Committee (continued):* This committee will prepare the ballot for two vacancies on the Systemwide Extension Council. Schultz explained the purpose and makeup of the group. The two vacancies are for Academic Staff from Cooperative Extension and GEA/Business & Mfg divisions. Boyd agreed to write up a call for nominations memo and Wodyn will email it to the all-academic staff list.

*Chapter 10 changes:* a revised draft was sent in advance of the meeting for members to review. **Motion to approve changes as presented by Maguire; seconded by Ederer. No further discussion. Motion carried.**

*UWS Chapter 7/11:* Maguire reported that he has had conversations about collaborations with the University Committee on this issue. Other ad hoc committee members are Gary Mills and Sarah Carroll. Maguire noted that the meeting minutes from the Regent committee have been helpful but he still has questions about the process. The Board of Regents has scheduled a public hearing on this matter on August 2.

(Motion by Ederer to extend meeting time by 5 minutes; seconded and carried.)

7. **Discussion of Institutional Issues and Opportunities Appropriate for Academic Staff Governance**

Ray Schultz shared a card addressed to the Academic Staff Council from Pat Ludeman expressing her appreciation "for the lovely reception and awards ceremony on June 21<sup>st</sup>". John Fischer will be attending the Academic Staff Leadership Conference at UW-Eau Claire July 13-14. Mann expressed his appreciation and commendation to Mary Jane Ederer for all her hard work as chair the past two years.

Meeting adjourned at 11:35 a.m.

Recorded by Wodyn, 7-12-06

## Notes from Chancellor's Teleconference July 12, 2006

### 1. **Transition Team Report**

Report delivered to him on May 1. Focus groups, 12-13, are being scheduled now through October.

### 2. **Integration Process – AISC**

Two units fully integrated, IT and Workforce Equity/Diversity. Also looking at Administrative Services, HR, and in late Spring 07 Marketing, University Relations and Public Information. Wilson is supporting conversations about a more effective model for shared governance. The AISC is being repopulated with current governance group chairs. He has charged Provosts Van Kekerix and Cleek with looking at programmatic collaborations across the two institutions.

### 3. **Waukesha-UWM discussions**

Provided quick update on what happened at the June Board of Regents meeting. He has met with Chancellor Santiago about moving this along. A 6-member group will be doing financial analyses of the various models.

### 4. **Commission on Enhancing the Mission of the Colleges**

The purpose of this commission is to look at expanding beyond the associate degree, primarily for adults not being served by the comprehensives.

### 5. **Organizational structure**

Wilson commented that he likes 80% of what he sees in "Model 9". He intends to draw heavily on it, with some tweaking. He intends to have a proposal on a new organizational structure by January 2007.

### 6. **Space Issues**

The decision to locate Chancellor's staff at 432 North Lake Street was done carefully and considerately. Wilson is engaged in ongoing discussions with UW-Madison regarding other options. This is admittedly tough because space in Madison is at a premium, and we need to make the best of the situation.

### 7. **Maintaining ongoing communication and dialogue**

Wilson expressed his desire to maintain open and transparent communication and will use both traditional and new, innovative ways to communicate. He is planning quarterly teleconferences and invited other suggestions.

### 8. **Travel around state**

Commented on the travel he has already done ~ 10,000 miles. He is on the record to visit all 72 county offices and all 13 campuses and as many special programs/activities as possible.

A question and answer session followed.