

Approved 11-8-06

**Academic Staff Council Meeting Minutes
October 11, 2006
Room 523 Extension Building
432 North Lake Street – Madison, WI**

1. Call to Order/Certification of Open Meeting Notice Compliance

Chair Mann called the meeting to order at 9:10 a.m. and certified compliance with the Open Meetings Law. Members present: Bill Mann, Heather Boyd, Nancy Coffey (by phone), Darlene Kramer, John Fischer, Michael Maguire. Others present: David Wilson, Marv Van Kekerix, David Prucha, Ray Schultz, and Kate Wodyn.

2. Approval of Minutes of September 20, 2006 Meeting

Maguire has proposed some edits to the minutes from 9/20 regarding UWS 11. The suggested edits will be sent electronically to the Council for review and approval at the next meeting on November 8. Schultz also mentioned including a reference to UWEX Chapter 10 in the Vice Chancellor's Report about pending policy revisions.

3. Chancellor/Vice Chancellor Report

Vice Chancellor Van Kekerix started by saying he has been involved in a number of brainstorming discussions on programmatic collaborations between UW Colleges and UW-Extension with the Systemwide Extension Council (SEC) and other groups, including this one. The Adult Student Initiative (ASI) is getting the most attention and is part of the Board of Regents (BOR) budget proposal. The Regents met at UW-Platteville last week and took an official position in opposition to the marriage amendment, in particular on the second sentence in the amendment, which would impair the ability to offer domestic partner benefits and is viewed as a recruitment and retention issue. The Chippewa Valley Technical College has received authorization from the Wisconsin Technical Colleges System Board to offer a two-year liberal arts degree. This now has to come before the UW System Board of Regents for approval, but is seen as mission creep by UW Colleges. There was no further action on UWS 7; just an informal report from Regent Spector just saying several faculties had weighed in. It is expected that this will be taken up at the November meeting. Van Kekerix and others just returned from the Outreach Scholarship Conference at Ohio State, which featured about 20 UW-Extension presenters. Eighty institutions from 40 states were represented at this conference and there was talk about including other institutional partners in this conference (in addition to Ohio State, Penn State, University of Georgia and UW-Extension). We will be hosting next year. The Commission on Enhancing the Mission of the UW Colleges continues to meet. The last meeting was an opportunity to discuss how Extension can play a role in strengthening both institutions. On October 18 Chancellor Wilson will be holding a brown bag listening session; Van Kekerix encouraged participation and to submit questions in advance.

Chancellor Wilson remarked on the Outreach Scholarship Conference and expressed his appreciation for the UWEX presentations he attended. He continued by commenting that the Transition Team identified the need for the new chancellor to spend time on external relationships and important issues. He has spent 60% of his time externally meeting with those partners about what we do and why we do it so well, as well as listening to their voices and what is of concern to them. Last week concluded the eighth structured listening session; with six more to go. How do we get academic staff more involved in the governance process? Wilson encouraged ongoing dialogue with academic staff across the institution to keep them in the loop and up to date on what the Academic Staff Council is talking about. He suggested giving some thought to a WisLine where this meeting is available to all academic staff across the state so they can dial in – that this group is open and they can listen to the dialogue. The first Chancellor Communiqué was sent out a week or so ago. Wilson has suggested spending some time with it –there are a lot of links in the document so we can understand where we are going in moving the institutions forward. Mary MacKendrick and Kate Wodyn have worked on a survey on what topics we can lunch and learn about. The Legislative Audit Bureau (LAB) has concluded its audit on personnel policies, including sick and vacation leave usage,

across the state agencies. UW System is not happy with the tone of that report, which seems to hint at inaccurate reporting on the part of the UW. President Reilly was to meet with auditors before the public release of report in an effort to help auditors understand the culture within the UW, which may be very different from other state agencies. The Administrative Integration Steering Committee (AISC) next meets in November. The Human Resources and Administrative Services work groups will make progress reports and Vice Chancellors Van Kekerix and Cleek will give an update on programmatic collaborations. Wilson said that he is considering inviting Governor Doyle to make a speech regarding access on the part of UW, and particularly about the role of UW Colleges and UW-Extension in this. Access is emerging as the key part of the shared visioning process. Wilson is also drafting a message to UW System Vice President Cora Marrett requesting that we be put on the November or December BOR agenda to talk about the access missions of both UW Colleges and UW-Extension. He feels it important to put this out there before the BOR takes any action on the tech college proposal. Maguire commented he liked the idea of a Governor keynote around access. Heather Boyd mentioned that Cora Marrett has taken position with the NSF but will stay with us through the end of December. Wilson noted that the Chancellors have discussed with President Reilly the filling of that position.

4. Chair's Report

Mann hoped to discuss communication issues. W have looked at ways of communication and training around title progression and to share ideas and concerns. Penny Ralston-Berg had previously distributed a list and comparison of communication methods. She is also looking at cost comparisons. John Fischer mentioned becoming more proactive on titling, including distinguished prefix. He also cautioned that when we are thinking about communication we need to keep in mind what the users will use. Mann mentioned for the record showing appreciation for the commitment to governance on the part of Van Kekerix and Wilson in view of the schedules they have. Mann also would like the Council to consider alternate locations for meetings in the next 6-8 months. Wilson mentioned that April 10, 2007 will be the date for the shared vision event and suggested the Academic Staff Council meet in conjunction with that.

5. Shared Governance Model Building Discussion

Schultz recapped the discussion on this issue at yesterday's University Committee (UC) meeting. Both governance groups passed motions last month based on Marv Van Kekerix's memo of 8/11 proposing a framework for a discussion on joint governance between UW Colleges and UW-Extension. Schultz distributed revised wording of the ASC motion via email prior to the meeting (with the minutes). The UC deleted words "model building" and "best practices and potential models" from their draft. Schultz redrafted the ASC motion based on UC actions (distributed a new draft). Discussion ensued. There was consensus to accept the motion as distributed with the meeting minutes, to go along with the spirit of the motion and get this discussion underway. Schultz also reported that Van Kekerix sent a memo to Margaret Cleek on 10/6/06 about this issue. Copies of this memo were distributed. Van Kekerix walked through points in the memo and wanted to clear up any misconception that this is a forced march to a preordained end; it is not. The UW Colleges has extended an invitation for UW-Extension reps to attend a "leadership retreat" in Wausau on 10/21 where they will be discussing this issue (this is the day after the Colleges Senate meets). Maguire indicated that he possibly would be available to attend.

6. Academic Staff Reps Report

Boyd reported that the UW System Academic Staff Representatives Council (ASRC) met on 9/14. This was mostly an orientation meeting and they were introduced to various System administrators. President Reilly talked about the Growth Agenda and asked the council to endorse it; the council questioned if that is their role and will consider this at their next meeting, which is tomorrow. Boyd also noted that Dave Carlson, UW Colleges, is the convener of the ASRC.

7. Nominations Committee

Schultz reported that two nominations for Academic Staff Hearings Committee have been received; the extended call for nominations closes 10/13.

8. **Scholarship of Teaching and Learning with Technology (SoTLT) Information**
Boyd motioned/Maguire seconded to table this discussion until Kay Taube is present.
9. **CASI Report on Work on UPG #15 (Title Progression) Forms and Information**
Kramer said there has been concern over the policy and procedures for title progression for promotion. Cooperative Extension's Committee on Academic Staff Issues (CASI) has recommended some specific language revisions to UPG #15. In the discussion that followed, there was a suggestion to drop "and/or letters of recommendation" from 15.02(c) since commendation already covers that. (Motion to extend meeting to 11:40 a.m.; seconded and carried). Since the meeting time was running out, Mann suggested that members review this on their own and bring back questions. He expressed appreciation for the CASI's work, that this is viewed as important and as such needs more time to come to a unified front. Kramer asked that comments be sent to her in advance. She will send the latest draft (August) to Schultz to distribute to the rest of ASC members. Prucha will also share other information. Wilson suggested unifying the process across the institution with a set timeline each year. Motion by Kramer to move this item to the next meeting.
10. **Information about Electronic Distribution of Payroll Statements and Identity Theft**
To be considered at next meeting.
11. **Criminal Background Check Response**
Mann distributed a draft response on the request for feedback on the proposed UW System Criminal Background Checks Policy. Since the proposed policy is basically a reflection of our current UW-Extension policy, there has been minimal discussion and input. There were no comments made on the draft.
12. **Adjourn**
The meeting adjourned at 11:40.

Recorded by Wodyn, 10/11/06