

Approved 11-8-06

**Academic Staff Council Meeting Minutes  
September 20, 2006  
Room 523 – Extension Building  
432 N. Lake Street – Madison, WI**

**Call to Order/Certification of Open Meeting Notice Compliance**

The meeting was called to order at 9:07 by chair Mann, who also certified compliance with the Wisconsin Open Meetings Law. Members present: Michael Maguire, Bill Mann, Mary Jane Ederer, Penny Ralston-Berg, John Fischer, Nancy Coffey and Darlene Kramer (by phone). Others in attendance: Marv Van Kekerix, Ray Schultz, Kate Wodyn.

**Approval of Minutes of August 9, 2006 Meeting**

Motion to approve August minutes by Maguire; seconded by Fischer. No discussion. Motion carried.

**Outreach Scholarship Conference update**

Mary Grant addressed the group and said there is still time to register for the conference at Ohio State. We will be hosting the 2007 conference at Monona Terrace. She distributed a sign up sheet for interest in serving as proposal reviewers and session facilitators.

**Chair's Report**

Mann received an update from Heather Boyd on the Academic Staff Reps meeting, which was more of an informational meeting to find out who point persons were on various topics. She also had a question about the Academic Staff Council (ASC) sharing some of the work we do with the academic staff reps. We are a governmental body so all our records are open. Mann also encouraged members to invite guests to our meetings to spread the word and increase awareness of the Council. Ray, Penny, Mary Jane and Bill met yesterday about how to communicate better and get the word out. Goals/costs/time commitment will be shared at next meeting. Maguire asked about communicating to colleagues about the work of the ASC – Mann commented that he suspects we don't do enough of it. Schultz said one of the responsibilities of an ASC member is to be as proactive as possible in communicating frequently to colleagues. Van Kekerix suggested having a conversation about this with the respective dean/director to find some more public forums. Joe Way and Pam Seelman are the new representatives to the Systemwide Extension Council and attended their first meeting on 9/13. Mann also mentioned the Chancellor's wine and cheese reception on August 30 as well as attending the UW Colleges Convocation on August 31.

**Vice Chancellor's Report**

David Wilson's attendance at these meetings will be limited as noted previously. The Chancellor has moved away from a written quarterly governance report and is looking at different communication venues – a monthly electronic newsletter and perhaps more frequently. Vice Chancellor Van Kekerix reported that revisions to policies made over the last two years were approved by the Board of Regents at their August meeting. There are a couple exceptions still under consideration (UPG 16 and UWEX Chapter 10). Van Kekerix referenced the information previously distributed on the Adult Student Initiative (ASI), which is part of the Growth Agenda being pursued by the Board of Regents. He commented that there is still a long way to state budget approval (referred to items in talking points document). Discussion ensued. Van Kekerix also redistributed the document on Chancellor Wilson's approach to developing a shared vision. A schedule of listening sessions was also distributed; he is also holding many internal listening sessions as well as doing many county and campus visits. There is a brown bag listening session being scheduled for October 18. Van Kekerix also commented briefly on the Commission on Enhancing the Mission of the UW Colleges document (announcement and charge to commission). The upcoming meeting on 9/26 will consider how UW-Extension may play a role in enhancing the UW Colleges' mission – a presentation will be given by each of the divisions on how they could be involved (a large part of the discussion will revolve around the ASI). The commission hopes to complete their work by December with a set of recommendations. The Administrative Integration Steering Committee has not met since last meeting. Van Kekerix commented on some recent personnel changes: Deb Malewicki has been named interim director of Business & Manufacturing Extension since Erica Kauten's retirement. Malcom Brett is

interim director of Broadcasting & Media Innovations since Byron Knight's retirement. Lee Zaborowski, interim Dean of Outreach & E-Learning has announced his retirement for January 2007 – a national recruitment will commence very soon. A new membership list of the Diversity and Equity Council with members from both Extension and Colleges was distributed. Multicultural Awareness Training workshops are continuing with a focus on cross-cultural exchanges between Extension and Colleges.

#### **Ad Hoc UWS Chapter 11 committee report**

Maguire said he tried to distill all this information into a more simple format (previously distributed summary of concerns and draft resolution). The UW-Extension Faculty Senate passed an executive summary and resolution on UWS 7 to send to the Board of Regents (copies distributed). Maguire proposed for formal motion the summary of concerns and the resolution. Suggestions include spelling out all references to UWExt, change the references to UWS 11 (which is the policy applicable to academic staff) and include any specific references to UWS 7 (the faculty policy) to the parallel reference in UWS 11. The content of our concerns has not changed. ~~Basically, the Board of Regents (BOR) did not address “what went wrong” and instead launched into creating a new policy. The second concern has to do with language; the generic reference to public trust is not adequately defined. The ad hoc committee also did not believe that this important issue has been given sufficient time for debate because this will affect employees for decades, and what’s to prevent the next special interest group from getting the BOR to change policy. The second part of their concern over language is with the legality of it, and there are already administrative codes for due process, reporting responsibility, charges, etc.~~

*insert: Maguire summarized these concerns from Academic Staff Council about proposed UWS 7: 1. Board of Regents (BOR) did not address “what went wrong” with UWS 4 (and/or UWS 11) and too quickly launched into creating a new policy; 2. Clarity of language: BOR generic reference to public trust is not adequately defined; 3. Proposed UWS 7 language & legality: there are administrative codes in place for due process, reporting responsibility, charges, etc. The ad hoc committee also did not believe that these important issues have been given sufficient time for debate because they will affect employees for decades, and what’s to prevent the next special interest group from getting the BOR to change policy.*

Coffey commented appreciatively on Maguire's work. She also wondered about likelihood of going back to the old policy and also the right for academic staff to be at the table and not just faculty (reference to Lee Hanson resolution). Chapter 36 provides for involvement by shared governance groups and that includes academic staff. Mann commented that he felt the presentations at the Board hearing on August 2 really didn't get to the heart of the matter. Maguire also referenced the Spector/Mathieu resolution and his conversation with Bob Mathieu. He felt that their resolution is still a diversion from the matter at hand. Maguire felt that what we are trying to do is really shared governance, rather than supporting the Spector/Mathieu resolution that indicates shared governance may not have been fully practiced in the development of this policy. Mann felt that perhaps we should support strengthening the existing policy. Other changes to draft resolution: add at end of first paragraph “and acknowledges the opportunity to respond and provide input to these proposed documents.” Also, in paragraph 5, remove parentheses from see attached “Summary of Concerns” and add approval by ASC. **Motion by Maguire to approve and forward to the Board of Regents our summary of concerns and resolution regarding UWS11 as presented at today's meeting as edited and amended; second by Fischer. No further discussion. Motion carried unanimously.** A copy of this resolution will go to the Faculty Senate as well as the UW Colleges Senate.

#### **Shared Governance Model Building Discussion**

Van Kekerix redistributed a previous email dated 8/11 on the joint governance discussion and commented that he received support of his summarization. This was also discussed at faculty senate and their motion was shared (reference 9/12 FS minutes). Discussion ensued about having this be a joint

Faculty Senate/Academic Staff Council ad hoc committee and to have the ASC approve the academic staff members on the ad hoc committee. Schultz suggested this could be a topic of communication to the academic staff at large. Mann, Maguire, Fischer all expressed interest in being on this ad hoc committee. **Motion by Ederer to approve the process outlined by Van Kekerix in his August 11, 2006 memo; second by Ralston-Berg; motion carried.**

#### **Criminal Background Check Policy**

UW System has requested input on the proposed criminal background check policy by November 1. The proposed System policy is basically a reflection of current UWEX policy and has no affect on us. Some groups under the System policy may be exempt, such as student workers. Mann commented on his experience with doing these checks, especially on those who are from different states and countries, which causes extensive delays. Mann invited members to forward any comments to him and he will share them with David Prucha. He will summarize feedback at next meeting.

#### **CASI report on work on UPG #15**

Kramer referenced materials previously distributed. The piece we really need to look at is the suggested revisions to UPG 15. Kramer commented that many people are confused about the process and this is to help streamline the process. (Motion to extend meeting for 10 minutes by Kramer; second by Maguire; carried). **Motion by Kramer to table this to the October meeting; Coffey seconded; motion carried.**

#### **Discussion of Institutional Issues and Opportunities Appropriate for Academic Staff Governance**

Kramer mentioned concerns raised about identity theft and the electronic distribution of earnings statements. Jackie Gehin, an academic staff member in Dane County and a victim of identity theft, addressed the Faculty Senate last week on this issue. It was suggested to have the Secretary put this item on the next agenda and gather background information on this issue.

#### **Adjourn**

The meeting adjourned at 11:40.

Recorded by Wodyn, 9-20-06.