

**Academic Staff Council
Pyle Center
702 Langdon Street
Madison, WI 53706**

January 12, 2010

Council Members Present: Erik Ernst, Lisa Nielsen Agnew, Allisanne Apple, Greg Hutchins, Bev Phillips, Michael Maguire, Tom Culviner, Judy Ballweg, Lynne Blinkenberg, Jerry Clark, Christine Quinn

1. Meeting called to order at 10:31am by Allisanne and certified the open meeting requirements.
2. Approval of Minutes of September 8, 2009 Meeting with Faculty Senate
Tom moved to approve, Bev seconded, minutes approved.

Approval of Minutes of December 8, 2009 Meeting
Jerry moved to approve, Michael seconded, minutes approved with edits.

3. Chair Report – Allisanne
 - Will be on medical leave in March for approximately 3-6 weeks. Will not be attending the Joint Governance Meeting, March 5, at UW-Fond du Lac.
 - Two academic staff member nominations are needed for the Search and Screen Committee for the new Chancellor for UW Colleges and UW-Extension. The Council will forward the names of Lynne Blinkenberg and Tom Culviner. Bev is checking into another nomination.
 - Board of Regents 2010 Academic Staff Award for Excellence (individual and program) nominations are due to Provost Office by February 1. Please see January 8 email sent by Greg Hutchins.

4. Committee Discussions

Nominations – Lynne Blinkenberg

- Board of Regents 2010 Academic Staff Award for Excellence (individual and program) nominations are due to Provost Office by February 1. Please see January 8 email sent by Greg Hutchins outlining a more abbreviated approach. It was suggested that an email reminder be sent. Winners will be recognized in October at the Awards Ceremony.
- Preparing a call out to academic staff members interested in serving on the Council.

Communications – Lisa Nielsen Agnew

- nothing new to report

Distinguished Prefix – Bev Phillips

- Expecting to meet with David Prucha (HR) in the near future.

5. Chapter 10.06 – approved
Michael moved to approve the revisions to UWEX Academic Staff Policies and Procedures, Chapter 10: Academic Staff Appointments (revisions to 10.06); Lynne seconded. Revisions to Chapter 10 approved. Next step is to forward to Provost Quinn and Chancellor Wilson for approval, then post document to website.
7. UPG #15 – review
 - Michael referenced handouts: “Proposed Changes to University Personnel Guidelines, Chapter 15” (dated September 8, 2009) and current version of UPG 15 as the Council worked through edits to gain clarity and understanding.
 - Suggestions:
 - Develop a Title Review Request Checklist (template).
 - Invite David Prucha (HR) to a Council meeting to discuss UPG 15.02(b) Substitution for Time Criteria
 - Next meeting begin reviewing 15.04 (2).

Please note that prior to Peter Davis’ presentation, Christine Quinn, Provost and Vice Chancellor, left the meeting.

8. Unit Clarification – Peter Davis, WERC
Peter provided background and an update. Currently, OSER and UW System are working on determining which of them has jurisdiction as it relates to the accretion requests. A decision is due by end of February. The definition of academic staff can be found in Wisconsin Statute 36.05. Also attending this presentation was Christopher Ashley, Senior System Legal Counsel. Discussion followed.
6. Adjourn
Lynne motioned to adjourn, Michael seconded, meeting adjourned at 12:45pm.

~minutes submitted by Judy Ballweg~