

**Academic Staff Council  
523 Extension Building  
Madison, WI  
via WisLine**

**February 9, 2010**

Council Members Present: Erik Ernst, Lisa Nielsen Agnew, Allisanne Apple, Greg Hutchins, Bev Phillips, Michael Maguire, Tom Culviner, Judy Ballweg, Jerry Clark, Christine Quinn

Excused: Lynne Blinkenberg

1. Meeting called to order at 9:03am by Allisanne and certified the open meeting requirements.
2. Approval of Minutes of January 12 Meeting  
Bev moved to approve, Michael seconded, minutes approved.
3. Provost Report
  - Bachelors of Applied Arts and Sciences (BAAS)
    - ✓ UW Colleges and UW-Extension's entitlement proposal to offer the BAAS degree has been approved.
    - ✓ Six campuses (Baraboo, Richland, Rock, Barron, Marathon, Waukesha) will participate in addition to an online offering.
    - ✓ Targeted group includes adults and non-traditional students.
    - ✓ A distance learning workgroup has been created to explore online programs.
    - ✓ Next step will be to identify what's needed in crafting the authorization degree proposal.
  - Broadband
    - ✓ A \$28 million grant and collaborative effort being supported by UW System, the Governor's Office, and local legislators.
    - ✓ Many institutions are involved that support communities (ex: library, hospital).
    - ✓ Grant submission deadline is March 16.
  - Sustainable Communities Public Policy Forum is scheduled for March 25-26, UW-Fox Valley. Website: <http://sustainablecommunitiesforum.wisconsin.edu/>
  - Program Innovation Fund
    - ✓ One-time funding (\$125,000) will be made available to support collaborative work that builds capacity and helps us achieve our strategic priorities.
    - ✓ Greg Hutchins is taking the lead. Be looking for a call for proposals in the coming weeks with a deadline of May 3, 2010.
4. Chair Report – Allisanne
  - Two academic staff member nominations for the Search and Screen Committee for the new Chancellor for UW Colleges and UW-Extension have been submitted -- Lynne Blinkenberg and Tom Culviner.
  - Board of Regents 2010 Academic Staff Award for Excellence (individual and program) – three nominations have been received and forwarded to Provost/Vice Chancellor for Institutional nomination. The Board of Regents review process will take place in March. It was suggested that there be a review of the nomination

process for allowing broader input and the roles and responsibilities. Allisanne will plan to meet with Greg, Judy, Lynne and Christine to determine next steps.

- The Council engaged in an informal review of Greg Hutchins' combined position of Secretary of the Faculty and Academic Staff and Assistant Vice Chancellor. Periodic input is recommended in an effort to make sure this position is meeting expectations.

5. Academic Staff Reps Council Report – Tom

- Next meeting is February 19.

6. Collective Bargaining and Unit Clarification

- Peter Davis, WERC, recap
  - ✓ Keeping this topic on the agenda has been helpful in gaining information.
  - ✓ It was suggested that we invite Peter Davis back for an update on the outcome of determining who has jurisdiction (OSER or UW System) as it relates to the accretion requests. A decision is due by end of February.
  - ✓ It was suggested that we invite Chris Ashley, Senior System Legal Counsel back to share insights into next steps.
  - ✓ It was suggested that a clearer definition of administration/management is needed to determine who needs to excuse themselves from these conversations due to conflict of interest.

7. Committee Discussions

Nominations – Lisa

- Board of Regents 2010 Academic Staff Award for Excellence (individual and program) – three nominations have been received and forwarded to Provost/Vice Chancellor for Institutional nomination. The Board of Regents review process will take place in March.
- The abbreviated process (new this year) seemed to work well. It was suggested that the nomination form ask for more “programming” detail which would help the reviewers be more knowledgeable.
- Michael moved to approve the three nominations as presented by the Nominations Committee. Erik seconded. Nominations approved.

Communications – Lisa

- Nothing new to report.

Distinguished Prefix – Bev Phillips

- Expecting to meet with David Prucha (HR) in the near future. Bev's calendar is very full in the next few weeks. Please let her know if you would be willing to serve in her place.

8. Chapter 10.06 – approved

- The revised document is obtaining support/signatures from Provost/Vice Chancellor and Chancellor. Then the document will move to Legal Counsel and Board of Regents for review/approval. Once signatures are obtained, the revised/approved document will be posted to the website.

9. UW Colleges and UW-Extension Joint Meeting (March 5, UW-Fond du Lac)

- Tom reported on behalf of the planning team. Here's the tentative scheduled:

9am                      Coffee and Conversation

- 9:30am UW Colleges and UW-Extension Joint Meeting  
Welcoming Remarks: Chancellor David Wilson
- 10:20am UW Colleges and UW-Extension Joint Meeting  
Panel Discussion: Learning at a Distance
- 11:30am UW College and UW-Extension Group Lunch  
Presentation: Stephan Gilchrist, Chief Diversity Officer  
UW Colleges and UW-Ext
- 12:40-3:30pm UWC and UW-Ext governance groups will plan their own  
separate afternoon meeting(s).

- Be looking for an email from Judy detailing the day along with registration information.

10. UPG #15 – continue reviewing

- Michael referenced handouts: “Proposed Changes to University Personnel Guidelines, Chapter 15” (dated September 8, 2009) and current version of UPG 15 as the Council worked through remaining edits to gain clarity and understanding.
- Next meeting Michael will provide a summary of changes and a clean copy for continued review. It was suggested that we review UPG #15.05, as well.

11. Scholarship – Jerry

- Cooperative Extension’s Committee on Academic Staff Issues (CASI) will be talking informally about the Scholarship Paper, “Scholarship in UW-Extension, Cooperative Extension: The Role of Academic Staff” during the upcoming Joint Council of Extension Professionals (JCEP) Conference, April 6-8.
- Wisconsin Nutrition Education Program (WNEP) State Coordinators will be meeting in March. The theme is “scholarship” with some focus and discussion pertaining to the title review process. Greg Hutchins will be participating.
- Council conversation around scholarship is a great way to share information and allow members to take information back to appropriate divisions for continued dialogue.
- It was suggested that once UPG #15 is revised/approved, the Council should review with “scholarship” and the role of academic staff in mind.

12. Adjourn – Tom motioned to adjourn, Erik seconded, meeting adjourned at 10:40am.

~minutes submitted by Judy Ballweg~