



### SECRETARY OF THE FACULTY

The Secretary of the Faculty and Academic Staff provides support for, and serves as ombudsperson and liaison for UW-Extension faculty and academic staff governance and advisory groups and the UW-Extension Chancellor's Office.

Visit the Secretary website for governance group information:

[www.uwex.edu/secretary/](http://www.uwex.edu/secretary/).

Within UW-Extension, there are approximately 290 faculty (including both tenured and tenure-track) distributed among six Academic Departments. Faculty elect a 22 member Faculty Senate that meets quarterly. Seven members of the Senate serve on the University Committee, which meets monthly with the Chancellor and Provost.

UW-Extension and UW Colleges have distinctly different governance bodies. The two institutions hold a joint governance meeting once a year.



Secretary of the Faculty &  
Academic Staff

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## Faculty Senate



## What is the Role of a Faculty Senator?

# UW—Extension

# Faculty Senate is your elected body of representatives.

The Senate consists of 22 Senators. Of the 22 Senators, 7 are elected to serve on the University Committee. University Committee is the Executive Committee of the Faculty Senate.

## SENATOR ROLES

ACTIVELY PARTICIPATE IN THE GOVERNANCE AND POLICY DEVELOPMENT OF THE INSTITUTION

REPRESENT ACADEMIC DEPARTMENT.

SERVE ON AD-HOC COMMITTEES.

PROTECT AND SAFE-GUARD THE ROLE OF FACULTY IN SHARED GOVERNANCE.

SHARE GOVERNANCE ISSUES.

REPORT BACK TO FACULTY MEMBERS.

The faculty of each institution, subject to the responsibilities and powers of the board, the president and the chancellor of such institution, shall be vested with responsibility for the immediate governance of such institution and shall actively participate in institutional policy development. As such, the faculty shall have the primary responsibility for academic and educational activities and faculty personnel matters. The faculty of each institution shall have the right to determine their own faculty organizational structure and to select representatives to participate in institutional governance.

## Shared Governance—The Role of Faculty Senators

### RESPONSIBILITIES

- Learn what shared governance means within UW-Extension.
- Represent faculty in your department.
- Promote a better understanding of faculty governance.
- Be alert to & learn about emerging issues.
- Serve on ad-hoc committees.
- Participate in all Senate meetings.

### RESPONSIBILITIES

- Share Faculty Senate news at District and Department meetings.
- Become familiar with other governance units.
- Share ideas, information and concerns.
- Serve on joint meeting planning teams.
- Identify and share department concerns with fellow Senators.

## SENATE LEADERSHIP ROLES

### TENURE ORIENTATION WORKSHOP

Opportunity to serve on committees that provide leadership for the planning and implementation of the Tenure Orientation Workshops held in May and September.



### SCHOLARSHIP FORUM

Opportunity to serve on a committee that provides leadership for the planning and implementation of the Scholarship Forum.



### CURRENT ISSUES

Opportunity to serve on term committees working on issues such as Article 4 Implementation, Faculty Governance Units, and joint meetings.



IF YOU WANT INPUT INTO THE POLICIES AND PROCEDURES THAT WILL AFFECT YOU IN EXTENSION, GET INVOLVED IN THE FACULTY SENATE.

