ACADEMIC STAFF COUNCIL MEETING  
Tuesday, April 1, 2014  
9-11:30am  
Pyle Center, Madison  

Attendees: Shelley King-Curry, Emily Johnson, Bill Klase, Lori Skelton, Pamela Seelman, Tom Culviner, Krystal Wambold, John Munson, Rose Smeryski, Greg Hutchins, John Shutske, Dan Hill, Judy Ballweg  

1. Call to Order at 9am and Certification of Open Meeting Notice Compliance – Krystal Wambold  
2. Approval of March 4 meeting minutes  
   - Minutes approved  
3. Interim Provost and Vice Chancellor – John Shutske  
   - Discussed the UW-Ext Chancellor’s Search and naming the committee. If you are interested in serving, let Krystal know by April 11.  
   - Discussed characteristics of an ideal Chancellor:  
     --ability to obtain external resources  
     --advocacy / supports the work of the institution  
     --non-partisan  
     --high level of trust  
     --history of successful leadership / understand the institution  
     --political effectiveness  
     --evidence of advancing priorities  
     --good listener  
   - Discussed the role of Provost and Vice Chancellor. This individual should be given the authority to manage the institution on behalf of the Chancellor, track administrative details, and there needs to be a high level of trust.  
4. Chair Report – Krystal Wambold  
   - Congratulations to Shelley King-Curry, UW-Extension’s 2014 Women of Color!  
   - May 6: Dialogue with David Schejbal, Dean, CEO-EL  
   - How does UW-Ext Respond to Information Requests Workgroup – ASC Rep: Emily Johnson  
   - 2014-2015 meeting schedule was distributed and discussed. Please review and mark your calendar.  
5. Employee Assistance Program Changes and Impact – Shelley King-Curry  
   - Shelley shared that during the last Academic Leadership Standing Committee an announcement was made that Patrick DuCharme would no longer be providing employee assistance and that an external service would be taking over these responsibilities. There is question around how this decision was made, what was the communication plan and what services employees could expect moving forward. It was suggested that we invite David Prucha and Jason Beier to our May meeting for more discussion.  
6. Recap: Title Progression Workshop offered during WNEP Conference, March 4 – Shelley King-Curry  
   - It was a great presentation with supervisors and educators in attendance. It was suggested that a mentoring/coaching system be established. We will revisit this topic at May meeting to discuss the following: (1) form a subcommittee to develop a mentoring/coaching system and (2) determine how best to proceed with divisional training/technology.  
7. Follow Up: Governance Involvement in Future Pay Plans Based on Merit – Greg Hutchins  
   - John Shutske is leading ongoing discussions with the Deans/Directors about discretionary compensation / merit and involving their staff in the divisional discussions. There is a need to define “merit”. Question … “how can academic staff members who have a full plate due to staff reduction achieve meritorious performance?” It was suggested that this topic be added to the joint meeting scheduled for May.
8. Out-of-Madison Meeting – Lori Skelton, Bill Klase
   - Thursday, June 5, 12noon – Friday, June 6, 12noon
   - Location: UW-Green Bay: University Union, Rm. 301, 2420 Nicolet Drive
   - Bill has agreed to take the lead on: orientation/the role of a council member, membership, and logistics
   - Lori Skelton agreed to take the lead on: new member background information/getting started.
   - Bill Klase agreed to work on a draft agenda and finalize at May meeting.

9. Strategic Plan update
   - Academic Staff survey (carryover to May meeting) – Emily Johnson
   - Elevator Speech (carryover to May meeting) – Bill Klase

10. Committee on Academic Staff Issues (CASI) – Bill Klase
    - Report at May meeting

11. Committee Reports
    - Call out for ASC nominations for election to the Council was sent in early March with low interest.
    - John Munson motioned to extend the call out for nominations for election to the Council until April 11. Lori Skelton seconded. Motion approved.
    - Current nominations include: Lori Skelton, Bill Klase, Erik Ernst, Ryan Anderson

12. Communication Committee – Pamela Seelman
    - Big “3” from this meeting include: (1) Congratulations to Shelley King-Curry, UW-Extension’s 2014 Woman of Color, (2) Brainstorming Characteristics of an Ideal Chancellor, and (3) The Call out for ASC nominations for election to the Council has been extended to April 11.

13. Identification of Future Meeting Topics
    - Finalize June meeting agenda – Bill Klase
    - Employee Assistance Program Changes and Impact – David Prucha, Jason Beier
    - Continue discussion on: (1) forming a subcommittee to develop a mentoring/coaching system and (2) determining how best to proceed with divisional training/technology.

14. Meeting Adjourned at 1pm.

~minutes submitted by Judy Ballweg~