

**ACADEMIC STAFF COUNCIL MEETING**

**Tuesday, April 5, 2016**

**10:30am-1pm**

**Pyle Center, Madison**

Attendees: Erik Ernst, Lyn Fleming, Ryan Anderson, Stephen Beers, Lori Skelton, Aaron Brower, Judy Ballweg, Greg Hutchins, Jason Beier

**Call to Order at 10:45am and Certification of Open Meeting Notice Compliance – Erik Ernst**

**No Quorum – missing members: Shelle Michalak, Mike Parsen, Bill Klase**

**Approval of March 1 meeting minutes**

Minutes approved.

**Election of Stephen Beers, CEOEL, to fill the vacancy and serve the remainder of Tom Culviner's term (through 6/30/2017) – place item on May meeting agenda**

**Welcome and Introductions – all**

- In an effort to orient Stephen Beers, Erik Ernst provided background on the work of the Academic Staff Council, identified the other governance groups, and talked about the success the Council has had in working collaboratively with UW-Ext administration.

**Dialogue with Provost and Vice Chancellor – Aaron Brower**

- The next Board of Regents meeting is scheduled for April 7-8, UW-Green Bay. Discuss will include how campuses are handling the current budget cuts and how they plan to prepare for the next Governor's Budget.
- The five institutional message themes will be used to communicate our story. Assistance will be needed in identifying projects to showcase. Lin Larson is taking the lead.
- Dan Hill has returned to his full time faculty appointment at the Coop Ext Local Government Center. We are pleased that Greg Hutchins has agreed to step in as half-time Interim Secretary of the Faculty and Staff until July 1. The plan is to recruit for a permanent half-time Secretary of the Faculty and Staff with a start date of July 1. The Search and Screen committee will consist of Erik Ernst (Chair), Judy Ballweg, a rep from ASC, a rep from FS, a rep from USC, a rep from UW Colleges and a rep from UW-Madison. Ryan Anderson has expressed interest in representing ASC. He will confirm with Erik.
- The plan is to also recruit for a full time, permanent Vice Provost who will assist with institutional priorities, UW-Ext degree-granting accreditation, accountability, and assessing future directions/trends. Anticipated start date is late summer.
- Coop Ext nEXT Generation – be looking for an email (dated April 5) asking for workgroup member nominations. There will be a one-week nomination period. Workgroups will be populated and begin work by May 1. These workgroups will meet for 4-8 months, completing their work by fall, which will lead into the implementation stage.

**Human Resources Update – Jason Beier**

- Program Managers progression series draft document and next steps – The document is being revised and is scheduled to be shared during the April Deans/Directors meeting. Revisit this topic in May.
- Institutional Title Review Process Taskforce and next steps – There will be a full review of all job titles and compensation structure for all employment groups enhancing our ability to recruit, develop and retain a highly qualified workforce. This review will primarily focus on Academic Staff, University Staff and Limited Term Staff. A committee has been appointed and Steve Wildeck, UW-Ext CBO, is our representative. Be looking for an opportunity to serve on subcommittees. Revisit this topic in May.

- Chancellor's Annual Awards – Jason will be coordinating the selection committee and has asked Erik Ernst to Chair the 5-member committee. A call out for nominations will be sent soon with a deadline date of June 1.
- Chapter 12: Layoff of Academic Staff for Reasons of Budget or Program was reviewed in light of Coop Ext reorganization. Discussion focused on Chapter 12.07: Reappointment rights of the organization and the laid-off staff member. Jason will review this Chapter and language with the Divisional HR Directors at their next meeting.

### **2016 Meeting with Board of Regents Member**

- It was suggested that the Council considers WPR Eau Claire bureau lead by Dean Kallenbach, Regional Manager with dialogue around next generation broadcasters/performers. Be looking for a Doodle Scheduler from Judy to help secure a 2-day meeting in late July.
- Molly Vidal has suggested Regent Vice President John Behling. Contact Molly for help in coordinating.

### **2015-2016 Vision List Topic: Work with the Provost and other Governance Groups on Responding to the Request for an Option for Awarding Merit Pay Increases**

- Revisit this topic in May.

### **Committee on Academic Staff Issues (CASI) Update – Bill Klase**

- No report

### **nEXT Generation Steering Committee Update – Bill Klase**

- No report

### **Committee Reports:**

#### **Nominations Committee – Bill Klase, Chair**

- It's election time and a call for nominations will go out this week.

#### **Distinguished Prefix – Lori Skelton, Chair**

- No report

#### **Communications Committee – Ryan Anderson, Chair**

- The "Big 3" from this meeting –
  - (1) Jason Beier shared information on the UW System/UW-Madison Advisory Council for the Title and Compensation Study

Action: Stay tuned for the potential to serve on a task force for this project.

- (2) Greg Hutchins has returned to serve as half-time Interim Secretary of the Faculty and Staff to offer support while a hiring committee chooses a permanent half-time replacement for the position vacated by Dan Hill.

Action: Communicate this position to possible candidates once it is posted.

- (3) nEXT Generation Steering Committee is sending out solicitations for individuals to serve on various workgroups this week.

Action: Submit workgroup nominations online at [goo.gl/WMnLIR](http://goo.gl/WMnLIR) by 5 p.m., Tuesday, April 12

**Future agenda topics:**

- April Board of Regents Recap – Aaron Brower
- Secretary of the Faculty and Staff search and screen committee update – Aaron Brower
- Vice Provost search update – Aaron Brower
- Coop Ext nEXT Generation update – Aaron Brower, Bill Klase
- Program Managers progression series update – Jason Beier
- Institutional Title Review Process Taskforce and next steps – Jason Beier
- Chancellor's Annual Awards selection committee update – Jason Beier
- 2016 out-of-Madison meeting and meeting with Board of Regents Member
- Institutional Philosophy / Guidelines update (ASC subcommittee?) – Jason Beier, Aaron Brower
- Council Members election update
- 2015-2016 Vision List Topic: Work with the Provost and other Governance Groups on Responding to the Request for an Option for Awarding Merit Pay Increases

Meeting adjourned at 1pm

~minutes submitted by Judy Ballweg~