ACADEMIC STAFF COUNCIL MEETING  
Tuesday, August 6, 2013  
11:30am – 1pm  
Pyle Center, Rm. 320

Attendees:  Shelley King-Curry, Emily Johnson, Krystal Wambold, Judy Ballweg, Greg Hutchins, Tom Culviner, Pamela Seelman, Bill Klase, Aaron Brower

1. Call to Order at 9:05am and Certification of Open Meeting Notice Compliance – Krystal Wambold

2. Approval of July 9 meeting minutes  
   Bill moved to approve, Emily seconded, minutes approved

3. Chancellor Dialogue
   • Time Allocation  
     Greg Hutchins helped the Council discuss how best to work out a schedule that would limit the Chancellor’s need to attend monthly meetings, perhaps 3-4 meetings per year would work. Revisit this topic at the November joint meeting with University Committee and together the governance groups could propose a meeting schedule to the Chancellor.

   Aaron Brower further suggested that the Council prepare themselves for conversations with the Chancellor. Canvas all academic staff members for priorities that should be discussed with the Chancellor. If necessary give the Chancellor an allocated amount of time for discussion and a deadline. It will also be important to have conversations about institutional priorities and coordinating solutions with ASC. Also, is it necessary to have the Provost and Chancellor at each meeting?

   A question asked by Council members .... How can the Council provide input into the Search and Screen process for the incoming UW System President?

   • Chapter 10: revised language discussion at Deans/Directors Meeting  
     A follow up meeting is scheduled for August 26 (Greg Hutchins, Ray Cross, Erik Ernst).

   • Government Relations  
     Legislative outreach activities are currently taking place to help develop and strengthen state legislator relationships. John Munson, Academic Staff Council Member, has offered to be a liaison to help improve relationships between UW-Ext and state legislators.

   • Board of Regents Relations  
     There is traditionally one or two Regents assigned to be liaisons to the various divisions of the system. Rosemary Potter will soon provide the names of the Regents assigned to UW-Ext.

4. Interim Provost Update – Aaron Brower
   • Talked about President Kevin Reilly’s departure, looking at ~4 month interim leadership appointment, search and screen committee will be appointed soon, could name someone as early as January/February 2014.
   • Assistant Vice Chancellor/Director, Office of Equity, Diversity and Inclusion – public presentations are scheduled for August 15-19. Please see July 29 email with names and times.
5. Chair Report – Krystal Wambold
   - Dialogue with the UW-Ext Deans and Directors has been scheduled for:
     -- Tuesday, November 5: Mark Lange, Entrepreneurship and Economic Development
     -- Tuesday, January 7: Rick Klemme, Cooperative Extension
     -- Tuesday, February 4: Malcolm Brett, Broadcasting and Media Innovations
     -- Tuesday, March 4: David Schejbal, Continuing Education, Outreach and E-Learning
   - The 2013-2014 Communications Committee will be chaired by John Munson.

6. Academic Staff Council Strategic Plan (2013-14): -- revisit topic at September 10 meeting
   - Academic Staff Conference / Mini Conferences / Brown Bag lunch
   - Chapter 10 Revisions
   - Make Academic Staff Council more visible – “elevator speech”
   - Merit Plan – how will it be implemented, can Academic Staff be in on the discussions (Dan advised this would be a discussion point in the University Committee/Academic Staff joint meeting in November)
   - How do we implement the ideas that we brainstormed? Prioritization/Strategic Planning, what is success? Some Committees can take on some topics (e.g. Academic Staff Conference can be handled by the Communications Committee)
   - Relationship building with legislators – using resources within Academic Staff – What can we do? John Munson is Academic Staff Council liaison to the Chancellor, Rosemary Potter, etc. Rosemary has sent John an email outlining ways to start the conversation with state legislators and their staff.
   - The Council will prioritize topics and create a working group to establish short, mid, and long-term goals

7. CASI Report – Bill Klase
   - Nothing to report

8. UW System Rep Report – Tom Culviner
   - Nothing to report

9. Academic Leadership Standing Committee – Shelley King-Curry
   - Nothing to report
10. Committee Reports

Nomination Committee
• Academic Staff Council Awards: Call-out for Nominations, Reception is scheduled for October 16, 11:30am-1pm.
  Award nomination reviewers: Idella Yamben (DEED); Tom Culviner (CEOEL); Emily Johnson (CEOEL). The call for nominations for awards will go out this week.
  One Distinguished Prefix awardee: Dr. Jonathan Overby – he has been notified and invited

Communications Committee
• 2013-14 Communications Committee Chair is John Munson
• This group will meet on August 13 to discuss Council Quarterly Reports, Yearly Summary, Council Meeting “Big 3”

Distinguished Prefix Committee
• Appoint 2013-14 Distinguished Prefix Committee Representative
  John Munson renewed as chair
• New appointees needed for Distinguished Prefix representatives for CEOEL and Cooperative Extension

11. 2013-14 Meeting Schedule and Scheduling an out-of-Madison meeting – revisit topic at September 10 meeting
• Ad hoc committee (John, Lori, Bill) will work on plans for an Out-of-Madison meeting. They will have a preliminary proposal on location, timing. It was suggested that if we do have another Out-of-Madison meeting, it ought to include more activities, maybe begin at 1pm on Day-1 and end at 12pm on Day-2, discuss strategic planning. Be sure to put the 2-day out-of-Madison meeting on the email call out for nominations to Academic Staff Council to let incoming Council members know and start to plan in advance.

12. Chapter 10 and Next Steps – Erik Ernst – Revisit topic at September 10 meeting
• Chancellor called a meeting with Erik, David Prucha, and Greg Hutchins to discuss the language approved at the May 29 meeting. There was an issue with the word “shall”. Erik, Ray, David, & Greg talked through & the Chancellor offered a change in the language. Discussion among the Council: is the language strong enough? It was felt that yes, the language is good. John moved for approval, Krystal seconded. Motion carried. The language will now go back to the Chancellor, then System Legal, then the BOR.

13. Bill motioned to adjourn, Pamela seconded, meeting adjourned at 11:15am.

~minutes submitted by Judy Ballweg~