

**ACADEMIC STAFF COUNCIL MEETING**  
**Tuesday, July 08, 2014**  
**Pyle Center, Madison**

Attendees: Tom Culviner, Bill Klase, Lori Skelton, Ryan Anderson, Emily Johnson, Erik Ernst, John Munson, Judy Ballweg, John Shutske

Guest: Art Lersch, Chair, UWC/UW-Ext Chancellor Search and Screen

**Call to Order at 11:30am and Certification of Open Meeting Notice Compliance – John Munson**

**Welcome to Art Lersch, Chair, UWC/UW-Ext Chancellor Search and Screen Committee.**

**Welcome to Ryan Anderson, CEO-EL and Erik Ernst, BAMI who are newly elected to the Council.**

**Appoint 2014-2015 Chair**

- A motion by Erik Ernst nominating Emily Johnson as Chair, seconded by Lori Skelton. Voice vote, motion carried.

**Appoint 2014-2015 Vice Chair**

- A motion by John Munson nominating Erik Ernst as Vice Chair, seconded by Lori Skelton. Voice vote, motioned carried.

**Approval of June 6 meeting minutes**

- A motion by John Munson to approve the minutes as presented, seconded by Erik Ernst. Voice vote, motion carried.

**UW-Ext Shared Governance Description document**

- Art Lersch provided background on the June 3 Faculty Senate discussion around this document and finding the language to be too limiting. After much discussion, it was decided that the Council go on record to rescind the March approval.

A motioned by John Munson to rescind the March 4, 2014 approval of the UW-Ext Shared Governance Description document, seconded by Lori Skelton. Voice vote, motion carried.

**UWC and UW-Ext Chancellor Search and Screen Committee – Art Lersch, Chair**

- Position description has been posted and actively seeking qualified candidates. Please share this information with people you know.
- Website – [www.uwex.uwc.edu/chancellorsearch](http://www.uwex.uwc.edu/chancellorsearch)
- August 25: approximately 5 semifinalists will be identified.
- September 12-15: finalist interviews, Milwaukee
- October 6-17: finalists meet with members of UWC and UW-Ext university communities in and around Madison, including governance groups. It was suggested a joint governance group meeting be planned in an effort to meet the candidate(s).
- January 1, 2015: start date
- Board of Regents Members on the committee: John Behling, Tony Evers, Chuck Pruitt, Janice Mueller
- Search Firm: Sorbeck/Pimentel and Associates
- Twenty-seven committee members: 13 faculty (6 UWC / 7 UW-Ext), 3 academic staff (1 UWC / 2 UW-Ext), 2 classified staff (1 UWC / 1 UW-Ext), 2 students, 2 board of visitors, 5 administrators
- A final search committee recommendations report will address inequitable representation issues discovered during this recent process.

- ASC members (Erik and John) will be sending a letter to UW System President, Ray Cross and the Board of Regents. This letter will express the Council's dismay regarding the lack of academic staff representation on the Search and Screen Committee and outline alternatives to the current practice. The approach/invitation to serve on the search committee also needs to be more intentional. It was suggested that this letter be shared with Art Lersch and governance group chairs.

### **Preparing for CSC Meeting on August 5 and Dialogue with Interim Chancellor, Aaron Brower**

Agenda items include:

- Budget process
- Pay plan participation
- UW-Ext Innovation Investment Fund
- BOR member invite to an upcoming meeting
- Ongoing dialogue with ASC

Please email Emily Johnson with additional topics.

### **Recap: ASC Meeting, June 5-6, Green Bay – Bill Klase, Emily Johnson**

- There is a need to help educate academic staff on defining their role as well as sharing information about who represents them.
- There is a need to share the work of the Council at local and divisional staff meetings. Council members were asked to help identify set meetings and identify where presentations/updates would fit best.
- Revisit this topic and develop presentation content in August.

### **Academic Staff Mentoring/Coaching System (title progression workshop next steps)**

- Bill Klase's group is doing a tip sheet and videos. He will share with the Council. They could potentially be placed on the UW-Ext website for reference. It was also suggested that Rosemary Potter be contacted as a possible mentor/coach resource. Revisit this topic in August.

### **Elevator Speech and Communication Plan – Bill Klase**

- Revisit topic in August

### **Committee on Academic Staff Issues Report (CASI) – Bill Klase**

- No Report

### **Academic Leadership Standing Committee (ALSC) – Bill Klase**

- No Report

### **Committee Reports – It was recommended that Committee Reports be scheduled for every other month (July, September, November, January, March and May).**

- Nominations Committee
  - Erik Ernst has agreed to chair this committee. Emily Johnson shared with him an outline of previous responsibilities.
  - ASC Awards Reception: October 14, 2014
- Communications Committee
  - Lori Skelton has agreed to chair this committee and Bill Klase agreed to assist.
- Distinguished Prefix Committee
  - John Munson has agreed to continue in the role of chair.

### **Appoint 2014-2015 UW System Academic Staff Council Representative**

- Tom Culviner has agreed to continue representing UW-Ext academic staff.

### **Council “Big 3”**

- 2014-2015 Appointments: Academic Staff Council Chair: Emily Johnson, CEO-EL; Academic Staff Council Vice-Chair: Erik Ernst, BAMI
- UWC and UW-Ext Chancellor Search and Screen Committee Update/Timeline (Website: [www.uwex.uwc.edu/chancellorsearch](http://www.uwex.uwc.edu/chancellorsearch))
- 2014-2015 Academic Staff Council Plan of Work

A motioned by John Munson to extend the meeting time to 1:10pm, seconded by Ryan Anderson. Voice vote, motion carried.

### **Future agenda topics:**

- August and September: Work on talking points for October dialogue with candidates for Chancellor (defining the role of academic staff, elevator speech, etc)
- Follow up meeting/observation report to recap dialogue with candidates for Chancellor: October 14?
- It was suggested agendas be shortened when Council meeting is followed by a Joint Meeting and adjust the start time to 11am.
- Invite Deans/Directors every six months (December and June),
- Privatization of classified staff at UW-Superior and what it means for the future of all staff within UW System (John Munson) – November Joint Meeting
- Program Managers title review process (David Prucha)
- Planning out-of-Madison ASC meeting in February or March

Meeting adjourned at 1:15pm.

~minutes submitted by Judy Ballweg~