ACADEMIC STAFF COUNCIL MEETING  
Tuesday, March 4, 2014  
11:30am-1pm  
Pyle Center, Madison

Attendees: Tom Culviner, Krystal Wambold, Lori Skelton, Bill Klase, Emily Johnson, Pamela Seelman, Greg Hutchins, John Shutske, Judy Ballweg

1. Call to Order at 11:35am and Certification of Open Meeting Notice Compliance – Krystal Wambold
2. Approval of February 4 meeting minutes
   • Minutes approved
3. David Schejbal, Dean, Continuing Education, Outreach and E-Learning will join us for the May meeting.
4. Governance Involvement in Future Pay Plans Based on Merit – Greg Hutchins
   • Discussion included merit for high performers, developing an evaluation tool(s) as well as developing a decision making and distribution process.
   • Questions included -- Should this be handled at the divisional level or institutional level? Should a percentage of the available money go to each group of employees (faculty, academic staff, classified staff)? How can academic staff members who have a full plate due to staff reduction achieve meritorious performance?
   • The following suggestions were made:
     ➢ Study other campus models … UW-Madison, UW-Oshkosh, UW-Stevens Point.
     ➢ Include this Council (along with Classified Staff Council) in discussions as the merit model is being developed.
     ➢ Ask the Chancellor to provide a “progress to date” report and possible next steps.
5. Out-of-Madison Meeting – Lori Skelton, Bill Klase
   • Thursday, June 5, 12noon – Friday, June 6, 12noon
   • Location: UW-Green Bay: University Union, Rm. 301, 2420 Nicolet Drive
   • Agenda topics include: Council Meeting, New Member Orientation, Strategic Planning, visiting colleagues at WRP, SBDC, Coop Ext office
   • Lori Skelton agreed to contact Judy Knudsen, Brown County Office and arrange a tour/presentation.
   • Lori Skelton agreed to work with Krystal Wambold and arrange a SBDC tour/presentation.
   • Bill Klase agreed to work on a draft agenda.
   • Lori Skelton will research restaurant ideas for dinner out on June 5. Send her ideas.
6. Draft copy of “UW-Extension Description of Shared Governance” – Art Lersch
   • Motion by Pamela Seelman to approve the draft document, “UW-Extension Description of Shared Governance”, with minor edits, seconded by Lori Skelton.
7. ASC elevator speech: Bill Klase has drafted a message for internal and external audiences. He has agreed to revise the message, per today’s discussion. Emily Johnson will incorporate some of this new language into the “call out” for nominations to serve on the Academic Staff Council. Please send additional edits to Bill by March 14. Revisit this item in April.
8. Committee on Academic Staff Issues (CASI) Report – Bill Klase
   • No report, next meeting is third week in March.
9. UW System Academic Staff Report – Tom Culviner
   • No report, next meeting is April 2.
10. Title Progression Workshop during WNEP Conference, March 4 – Shelley King-Curry
    • Dan Hill will moderate a 90-minute breakout session. Ask Dan to recap session at April meeting.
11. Committee Reports
    Communications Committee – Pamela Seelman
    • Big “3” from this meeting include: (1) Approved Draft Copy of UW-Extension Description of Shared Governance (2) Nominees are being sought for spring election and (3) Working
on Academic Staff Council “elevator” speech along with the Rights and Responsibilities brochure.

12. Identification of Future Meeting Topics
   - Chapter 10 Language and Rolling Horizon appointments for academic staff in UW-Ext
   - Chapter 10: incorporate clarifying language brought forth by UW System Legal
   - Program Manager category: explain and/or explore (Chapter 15?)
   - Compensation and Budget Planning including the Process for the 2014-15 Pay Plan

13. Meeting Adjourned at 1pm.

~minutes submitted by Judy Ballweg~