ACADEMIC STAFF COUNCIL MEETING  
Tuesday, October 14, 2014  
9-11:30am  
Pyle Center, Madison

Attendees: Ryan Anderson, Bill Klase, Lori Skelton, Krystal Wambold, Erik Ernst, John Munson, Tom Culviner, John Shutske, Dan Hill, Judy Ballweg

Call to Order at 9am and Certification of Open Meeting Notice Compliance – Emily Johnson

Approval of September 9 meeting minutes  
Minutes will be approved at November meeting.

Academic Staff Council Awards of Excellence Reception – today, 11:30am-1pm
• Award of Excellence:
  --Gayle Coleman, Coop Ext  
  --Brian Hudelson, Coop Ext
• Distinguished Prefix:
  --Frederica Freyberg, BAMI  
  --Joel Waldinger, BAMI
• UW-Ext Nominee for UW System Women in Color in Education:
  --Shelley King-Curry, Coop Ext

Dialogue with Interim Provost – John Shutske
• President Ray Cross outlined the status of the overall UW “fund balance” at the Board of Regents meeting held in Stevens Point, October 9-10 (see email sent 10/8 from Interim Chancellor Aaron Brower through Barb Sandridge). Detailed talking points are available for sharing with internal and external partners. For additional information, contact your divisional budget office.
• UWC/UWEX Administrative Council – offering to appoint an Academic Staff Council Rep to this Council in an effort to enhance information sharing, updates and communication. The Council meets the third Monday of each month, 8:30am-1pm (Oct 20, Nov 17, Dec 15), with WisLine option. All Academic Staff Council members agreed to appoint Ryan Anderson (alternate: Emily Johnson) as their representative.

Research and Misconduct Policy – Jordon Ott, Mark Dorn
• Council members shared edits to the current document. A revised policy will be presented/approved at the November Academic Staff Council meeting.

Chapter 10: Academic Staff Appointments – David Prucha
• All divisions are moving forward with new letter/language, where appropriate. Coop Ext administration has scheduled a conversation with HR to talk through possible scenarios.

Program Managers title review process – David Prucha
• Erik Ernst provided background around the need to revisit the Program Managers title series process for promotion.
• David explained how the title of Program Managers was established. In most circumstances, a change to a higher program manager level is the result of a recruitment process. However, supervisors can initiate a salary increase with no title change. Implementation of the University Personnel System (UPS), effective July 1, 2015, will results in an institution-wide title review process. Revisit topic in November.
Chair Report – Emily Johnson
- UWC/UWEX Chancellor Finalists and dialogue with Academic Staff Council – Council members shared observations. You are encouraged to share feedback with the committee by 5pm on October 18. Identify yourself as a representative of Academic Staff Council.
  --For Dr. Sandeen, click here.
  --For Dr. Graham, click here.
  --For Dr. Brower, click here.
  --For Dr. Pagano, click here.

Informing Others About the Work of the Council – Lori Skelton, Emily Johnson, Bill Klase
- A presentation has been developed and Emily will email a copy to the Council. Work will begin on securing divisional presentation dates.

Academic Staff Mentoring/Coaching System
- Committee on Academic Staff Issues (CASI) invited Dan Hill to their September 4 meeting to discuss this topic and next steps. Bill Klase, Lori Skelton, Dan Hill and David Prucha will meet to discuss what’s being done in Coop Ext and possible next steps. Revisit this topic in November.

Committee Reports – It was recommended that Committee Reports be scheduled for every other month (July, September, November, January, March and May).
- Distinguished Prefix Committee – John Munson
  --Academic Staff representation needed from BAMI – 2 reps needed
  --Dan Hill will send a request for nominations to the divisional administration.

UW System Academic Staff Council Representative – Tom Culviner
- See email highlights from Tom, sent September 29.

Council “Big 3”
- Academic Staff Council Awards for Excellence
  Award of Excellence:
  --Gayle Coleman, Coop Ext
  --Brian Hudelson, Coop Ext

  Distinguished Prefix:
  --Frederica Freyberg, BAMI
  --Joel Waldinger, BAMI

  UW-Ext Nominee for UW System Women in Color in Education:
  --Shelley King-Curry, Coop Ext

- Implementation of amendments to Chapter 10: Academic Staff Appointments
- Dialogue with UWC/UWEX Chancellor Finalists

Future agenda topics:
- Work/Life Balance – doing more with less and fewer people
- Planning “out of Madison” Council Meeting – February or March, LaCrosse?
- Revisit Program Managers title review – David Prucha
- Merit Compensation Discussion – principles, philosophy, process/procedure, educating supervisors, meritorious performance

Meeting adjourned at 11:27am

~minutes submitted by Judy Ballweg~