

## ACADEMIC STAFF COUNCIL MEETING

Tuesday, October 6, 2015

9-11:30am

Pyle Center, Madison

Attendees: Erik Ernst, Lyn Fleming, Shelle Michalak, Mike Parsen, Lori Skelton, Bill Klase, Tom Culviner, Ryan Anderson, Judy Ballweg, Jason Beier, Cathy Sandeen, Molly Vidal, Adam Paris

### Call to Order at 9:02am and Certification of Open Meeting Notice Compliance – Erik Ernst

### Approval of September 1 meeting minutes

Minutes approved.

### Chancellor Dialogue – Cathy Sandeen

- Lindon (Lin) Larson has been chosen as the Associate Vice Chancellor for Communications and Marketing, effective November 16. For additional details, see the Chancellor's October 6 email announcement.
- Recruitment is underway for a Media Relations Communication Specialist (vice-Kallio).
- Barb Sandridge will be officially retiring at the end of October. Recruitment will begin soon.
- Recruitment will begin soon for a Government Relations Director.
- Institutional Advocacy Campaign Themes are as follows. Through an institutional survey, the list will be narrowed down to 5-6.
  - Jobs (helping create, preparing for the workforce of jobs tomorrow)
  - Entrepreneurship (helping to create new businesses and industries in WI)
  - Individual and Family Economic Independence
  - Educational Attainment and Workforce Readiness
  - Supporting the WI economy (manufacturing, tourism, agriculture)
  - More Efficient Government
  - Reducing Tax Burden (wellness related, work with incarcerated come in)
  - Attracting and Retaining Talent (creating beautiful, vibrant communities)
  - Leadership and Civic Engagement
  - Quality of Life
- UW System Listening Sessions are being planned (see 9/24 email from Jessica Tormey). UW-Ext is working on a mechanism in which to provide feedback.
- Chancellor's Chief of Staff is Molly Vidal. Please contact Molly with any urgent matters. Molly may attend future governance group meetings on behalf of the Chancellor.
- UW-Extension Mission Change – the first Board of Regents reading was September 10. Next step is a public hearing (via WisLine). Be looking for additional details as they become available.

### Changes to the UW Travel Program and Role of Shared Governance – Mark Dorn, Margaret Erickson

- Mark provided the background on the reason for moving into a more modernized travel system, a per diem model, and an IRS accountable system. For additional information, see the September 17 email from Steve Wildeck. Mark shared with us that "out of state" travel approval is optional. Check with your division to determine if they are still enforcing.
- Erik explained that more involvement and better communication with shared governance groups would have been helpful prior to distributing the information. UW System Reps were informed of this travel change only after the UW-Ext email announcement.
- The General Services Administration (GSA) website is very helpful -- <http://www.gsa.gov/portal/content/101518>

### **Human Resources Update – Jason Beier**

- Program Managers Update -- Erik and Jason have not had an opportunity to meet to discuss the Program Managers progression series. This topic will be revisited at the November meeting.
- Proposed Changes to Health Care – UW-Ext town hall presentation was held October 1. Due to technical difficulties another town hall presentation is being planned. It was suggested that scenarios be developed to reflect costs associated with a chronic or serious illness. Questions were asked and Jason noted for additional research. The UW System website is very helpful and can be found at <https://www.wisconsin.edu/abe/>

### **Chair Report – Erik Ernst**

- Vision for the coming year will be ongoing and revisited each month.
- ASC Accomplishment Report – Dan Hill provided background on a meeting he had with Molly Vidal, Chief of Staff. The content and intended audience needs further discussion.
- Molly Vidal met with the governance group chairs on Friday, October 2. During that meeting, a mechanism to provide UW System strategic planning feedback was discussed. The next joint governance group meeting is scheduled for Tuesday, November 3, 1:30-4. During this time, the Chairs agreed to schedule time (1 hour) for the institutional gathering of feedback for UW System. Molly will work on marketing and technology.
- Reminder ... all future Council meetings will be 10:30am-1pm. Please note this change.
- It was suggested that Rick Klemme, Dean and Director, Coop Ext, be invited to a future meeting (Nov or Dec) for further conversation regarding the budget implications for faculty and staff. Judy will check Rick's calendar for availability.

### **Nominations Committee – Bill Klase, Chair**

- The ASC Awards Reception is today and all details are set. Committee members include: Bill Klase, Erik Ernst and Ryan Anderson.

### **Communications Committee – Ryan Anderson**

- The "Big 3" from this meeting was not discussed.

### **2015-2016 UW System Academic Staff Rep – Tom Culviner**

- No report

### **Future agenda topics:**

- Program Managers title review – Jason Beier
- Merit Recommendation – Aaron Brower
- UW-Ext Mission Statement Update (if any) – Erik Ernst
- Budget Implications for faculty and staff – Rick Klemme, Dean and Director, Coop Ext

Meeting adjourned at 11:25am

~minutes submitted by Judy Ballweg~