

Joint Mtg: University Committee and Academic Staff Council and Classified Staff Council
Tuesday, November 5, 2013
1-4pm
Pyle Center, Rm. 226
702 Langdon Street, Madison, WI

Attendees: Art Lersch, Krystal Wambold, Karen Dickrell, Patrick McLaughlin, Pamela Seelman, Shelley King-Curry, Emily Johnson, Katy Sticha, Lisa Perkins, Greg Hutchins, John Munson, Kathy Eisenmann, Aaron Brower, Dan Wanish, Julie Hunter, Dan Hill, Tom Culviner, Marty Havlovic, Erik Ernst, Ray Cross, Jessica Tormey, Judy Ballweg, Bill Rizzo

Guest: UW System President, Kevin Reilly

1. Call to Order and Certification of Open Meeting Law Compliance – Art Lersch, UC Chair
2. Introductions and a very special welcome to Classified Staff Council members.
3. Approval of July 9 Joint Meeting Minutes
John moved to approve, Krystal seconded, minutes approved.
4. Chancellor Dialogue – Ray Cross
 - Met with Laurie Crawford earlier in the month regarding family health care and to explore collaborative efforts between UW-Ext and hospitals.
 - Concern was expressed about a bill [2013 AB 471](#) recently introduced to the Wisconsin State Legislature that could change the formula method for calculating a WRS retirement benefit. Current law is based on the average of the three highest years of earnings. This bill would be based on the average of the five highest years of earnings. Ray and Jessica will monitor and provide updates.
 - Jessica Tormey is working on talking points around “How to Respond to UW Flexible Option Inquiries.”
 - A UW Flex Option Presentation to legislators is scheduled for November 6.
 - Conversation with legislators and administration, Finding Common Ground, is ongoing.
 - Chancellor Cross provided the following items as a “wish list” for Extension in the coming years:
 - Explore possibility of establishing preventive medicine educational programs using Coop Ext Family Living Department in partnership with the School of Medicine and Public Health.
 - Increase Extension’s presence and impact on Wisconsin’s Urban Environments.
 - How does Extension do a better job of leveraging technology particularly in rural areas of the state? (e.g., making technology tools regularly part of Coop Ext programming)
 - Emphasize the experimental, innovative part of UW-Ext. Can Extension become known as the experimental wing of the university system?
 - UW-Ext is making great advancements around technology and social media.
 - Urban Extension is still being explored.
 - Discussion followed.
5. Interim Provost and Vice Chancellor – Aaron Browner
 - A very special welcome to Classified Staff Council members!
 - UW Flex Option is on track to open enrollment on November 18. Program developers are currently in discussion with Cohort 2 programs (second group of institutions chosen to host Flex) and those campuses will be announced on December 6 during the Board of Regents meeting.
 - Budget and Compensation Toolkit: Exploring ways to develop tools to improve our use of resources which could include developing possible alternative hiring practices.
 - Generating Revenue at the Local and Institutional Level: Exploring new ways to develop and deliver new programs. What are best practices when it comes to institutions like ours attempting to generate more revenue?

6. Interim Secretary of the Faculty and Academic Staff – Dan Hill
 - Meeting Management WisLine: November 15, 10am (Moderator: Dan Hill)
7. Presentation: Joint Resolution Honoring UW System President, Kevin Reilly – Art Lersch
 - Art along with other governance group members read sections of the Resolution presented to UW System President, Kevin Reilly. Kevin expressed his appreciation and praised Extension colleagues for their work over the years.
8. University Committee Chair Report – Art Lersch
 - Pay Plan Development, Distribution and Next Steps: Documents related to this topic are to be sent to Faculty Senate members prior to the December 3 meeting.
9. Academic Staff Council Chair Report – Krystal Wambold
 - Promotion Policies: UPG #15 Policies and Procedures Governing Title Prefix Review for Promotion was recently revised.
 - Chapter 10 Revisions (appointment letters): Continuing to work on the revised language
 - Mark Lange, Director, Division of Entrepreneurship and Economic Development, was a guest at today's Council meeting and he reported on work being done at the divisional level.
10. Classified Staff Council Chair Report – Dan Wanish
 - Formation of the Council
 - General Election and Election of Officers
 - Classified Staff on Search and Screen Committees
 - Workplace Climate Survey
 - DMC Information and Communication Plan
 - Leadership Training
 - Tuition Reimbursement
 - Chancellor's Awards and being more inclusive of classified staff

Welcome to Bill Rizzo, Facilitator

11. UC, ASC, CSC share goals/priorities for the coming year – Bill Rizzo, Facilitator
 - UC/FS priorities include:
 - improved communication with administration
 - tighter policies on lateral transfers for probationary faculty
 - annual performance review process
 - Faculty Governance Unit (FGU) Chair elections
 - continue to strengthen communication with internal audiences
 - monitor UPS
 - continue dialogue with Rick Klemme
 - ASC priorities include:
 - ASC conference / mini conferences
 - policy revision on contracts
 - communicating internally
 - building relationships with legislators to keep positive communication
 - CSC priorities include:
 - Work effectively together with administration and other governance groups
 - Classified Staff members serve on UWEX Search & Screen committees
 - Workplace Climate Survey- analysis of it as it applies to Classified Staff and how to best address issues
 - Discretionary Merit Compensation (DMC) adjustments- analysis of DMC's as they apply to Classified Staff; make sure relevant info. is widely communicated to Class. Staff and supervisors
 - Tuition Reimbursement- analysis of Tuition Reimbursement as it applies to Classified Staff, relative to other staff categories and between divisions & departments
 - Decide whether LTE's should be allowed to serve on CSC
 - Leadership Training- for Classified staff & CSC members

- Brown Bag Luncheons- continue 3-4 per year to engage staff in open forum, answer questions, and disseminate info.
 - Communication Plans- with admin. and Class. Staff; cartoons, videos, postcards, etc.
 - Continued Website Development- <http://www.uwex.edu/secretary/university-staff-governance-committee.html>
 - Buss Pass Payment Options
- Shared Interests:
 - Communication on Shared Governance
 - craft a shared message: what it is? What does it matter? Our interests?
 - create a plan for communicating that message
 - Compensation / Pay Plan / Merit
 - help develop consistent information from a shared governance perspective to be shared throughout UW-Ext
 - Communication with Administration / Educating Administration about UW-Ext Work
 - Policy Revisions
 - Political Effectiveness
 - Performance Reviews
 - Next Steps:
 - Art will take the lead on crafting a shared message about shared governance, beginning sometime in January. Drafts will be sent to the ASC Chair, the CSC Chair and the Interim Secretary of the Faculty and Academic Staff for their review.
 - Agenda item for monthly agenda planning WisLine: The group would benefit from clarifying its purpose for meeting and building a meeting agenda around that purpose.

12. Meeting Adjourned at 4pm

~minutes submitted by Judy Ballweg~