

**Academic Staff Council Meeting Minutes**  
**Tuesday, December 4, 2012**  
**9-11:30am**  
**Pyle Center, Madison**

Present: Emily Johnson, Shelley King-Curry, Bill Klase, Erik Ernst, John Munson, Krystal Wambold, Pamela Seelman, Lori Skelton, Aaron Brower, Greg Hutchins, Judy Ballweg

**Call to Order**

- Erik called the meeting to order at 11am and certified open meeting requirements.

**Approval of November 6 meeting minutes**

- John motioned to approve minutes, Emily seconded, minutes approved.

**Provost and Vice Chancellor Report – Aaron Brower**

- UW Flexible Option: A competency-based, self-paced learning option starting in Fall 2013. UW-Milwaukee will offer four degree programs and one certificate program (two nursing degrees, diagnostic imaging, information science & technology, and certificate in professional and technical communication). Several other UW System institutions, including UW-Parkside, are working to develop Flexible Options for their degree programs. For additional information, check out the website: <http://ecampus.wisconsin.edu/online-degree-programs/flex-option.aspx>
- Fiscal Model of Higher Education: Discussion focused on exploring ways UW-Ext can generate dollars to off-set the decrease in public funding. It was suggested that we revisit this topic at next meeting.

**Secretary of the Faculty and Academic Staff Report – Greg Hutchins**

- Executive Order #54: Greg distributed and discussed draft handout, “20-19 UW System Criminal Background Check Policy”. This draft will be considered by the Board of Regents on December 6. Brochures are being developed for the public on how to report including local phone numbers. After much discussion, it was decided that item #1 – Positions of Trust, be defined at the Divisional level. For additional information, check out the FAQ: [http://www.wisconsin.edu/gc-off/docs/Child-Abuse-and-Neglect\\_Executive-Order-FAQ.pdf](http://www.wisconsin.edu/gc-off/docs/Child-Abuse-and-Neglect_Executive-Order-FAQ.pdf) It was suggested that we revisit this topic at next meeting.
- Process for Reviewing Policies (faculty): Greg met with Matt Lind, UW System Legal and is developing an approach to address discrepancies, when identified, between administrative policies and faculty rights.
- Legislators and Reporting Requirements: The Wisconsin 2011-2013 Biennial Budget (Act 32) is an accountability report which requires that the UW report against a number of specific performance measures defined by the legislature. These reports can be found at: <http://www.uwsa.edu/opar/accountability/>. It was suggested that we revisit this topic at next meeting.
- Extension Technology Conference: Video of selected presentations can be found at: [www.tech.uwex.edu/infusing-technology-conference/agenda](http://www.tech.uwex.edu/infusing-technology-conference/agenda)

**Chair Report – Erik Ernst**

- Academic Staff representation on Systemwide Extension Council: Kristine Zaballos, Editor, Publishing Unit-Cooperative Extension, has been nominated to fill the current vacancy. Kristine’s term will begin immediately.
- Dialogue with UW-Extension Deans: Judy will assist with coordinating calendars with the Deans.

- Chapter 10 and Next Steps: Erik met with Chancellor Cross on November 30 to talk about proposed language change. A follow up meeting is scheduled for December 7. It was suggested that the Council schedule a presentation for the next Dean/Directors meeting to explain proposed language change with next step to include taking action on language change at the January Council meeting.

#### **Implementation of New Personnel System and Follow-up – Erik Ernst**

- Erik discussed the pending action by the Board of Regents to approve the pending Personnel System proposals. He also discussed his concerns about the end of the personnel system task force before items that were delayed to give priority to statutory-necessary pieces can be implemented. He will remain in contact with UW System administration to make sure the discussed items proceed.

#### **Workplace Climate Survey Overview – Christine Curley, Office of Inclusion**

- Christine distributed and discussed three handouts, “Qualitative Analysis of Workplace Climate Survey PowerPoint”, UW-Ext Climate Response Workgroup summary and Recommendations”, and “Executive Summary”. Discussion followed.

#### **Committee Reports**

##### Nomination Committee – Emily Johnson

- The Academic Staff Hearings Committee will have two vacancies. There are currently three nominees all from Cooperative Extension. The Council is being asked to seek nominees from the other Divisions. Deadline is December 6. Voting will begin shortly after this date. Be looking for an online ballot.

##### Communication Committee – Pamela Seelman

- The Communication Committee met on December 3 and provide an update:
  - Distributed and discussed a draft “Summary of Important Academic Staff Council Issues, July-December, 2012”. Send edits to Pamela. The final copy will be distributed by email and posted to the website.
  - The Committee is interested in sending academic staff a survey and questions are being drafted. Pamela will send Council members the draft survey questions asking for input. The format of the survey is still unclear. The Committee will look into a survey or blog format.
- The “big 3” from this meeting: UW Flexible Option pilot program and degrees identified, Executive Order #54 (mandatory reporting of child abuse and neglect), Chapter 10 Advancement, along with conversations focused on being more entrepreneurial

#### **Academic Staff Council Out-of-Town Meeting**

- The Council is exploring the possibility of meeting in Wausau in April. Jefferson Street Inn was suggested as a possible meeting location and perhaps connecting with Rick Reyer, WPR. Revisit this topic at the next meeting.

#### **Identification of Future Meeting Topics**

- A conversation with Chancellor Cross:
  - discuss performance measures that better represent UW-Extension divisional work in an effort to better tell our story to state legislators.
  - discuss future funding model and the strategic plan
  - discuss how the fiscal model of higher education is changing and how does UW-Ext generate dollars

Meeting adjourned at 11:30am

~minutes submitted by Judy Ballweg~