

Academic Staff Council Meeting Minutes
March 16, 2012
10-11:30am
UW-Fox Valley

Present: Jerry Clark, Rosamaria Martinez, John Munson, Erik Ernst, Bev Phillips, Emily Johnson, Lisa Nielsen Agnew, Krystal Wambold (via phone), Heidi Dusek, Judy Ballweg (via phone)

Call to Order

Erik called the meeting to order at 10:12am and certified open meeting requirements.

Approval of February 14 Meeting Minutes

John moved to approve the February 14 meeting minutes, Emily seconded, minutes approved.

Academic Staff Council Chair Update

- Upcoming retirement: Kim Kindschi, Executive Director, Entrepreneurship & Economic Development
- April 10: Dialogue with Malcolm Brett, Director, Broadcasting & Media Innovations
- June 12: Dialogue with Rick Klemme, Dean and Director, Cooperative Extension
- Drafting a message to all Academic Staff Members with an update regarding the New Personnel System. Perhaps the same message could go to classified staff.
- The Search process has begun for the position of UW-Ext Provost and Vice Chancellor. Governance group committee members include Erik Ernst, Rosamaria Martinez and Chuck Prissel.

Committee Discussions

- Nominations – Lisa will follow up

Board of Regents Academic Staff Award of Excellence: An invitation to nominate was emailed on January 13 with a February 10 deadline. No one came forward. The institutional nominee is recognized at the Academic Staff Council fall award banquet. Lisa will follow up with the Provost Office on determining if there is time to promote one last time. Need to work on promoting better in the future.

- Communications – Lisa will follow up

Quarterly Report – Lisa has written a Quarterly Report. She will work with Dan Hill in crafting an email message showcasing the Council's work and promoting involvement. Next report due out in April.

- Distinguished Prefix – Bev
 - Four applications have been received.
 - An Institutional Review Committee has been named.
 - Meeting date is being set.
- Scholarship and Mentoring -- Jerry

During the 2012 County Leadership Conference, held March 7-9, Stevens Point, there was a break out session entitled, "Your Role in the Title Review Process". The brochure "Title Prefix Review Policies and Procedures for Academic Staff" was distributed and Jerry plans to distribute this brochure to all Council members.

- Begin to work on Chapter 10 revisions that reflect new and specific language that defines category of appointment, terms/conditions of appointment as well as reflecting a more meaningful commitment from the Institution.

Chapter 10 – Academic Staff Appointments

Chapter 12 – Layoff of Academic Staff for Reasons of Budget or Program

Discussion included:

- Collegial approach/process to share with Deans/Directors
- What's the criteria for when this letter is appropriate?
- Budgetary decisions/layoff is covered under Chapter 12. Chancellor Cross and David Prucha are open to making Chapter 12 more clear.
- Chancellor will need to set the direction for Deans/Directors. This work needs to be communicated to them.
- Renewable letters are being received. Chapter 12 appears to involve those employed within BAMJ versus other employee units.
- Not real eager to change Chapter 12. We need to advocate that Chapter 12 is the right resource.
- Limit our work to fixing the problem and not getting side-tracked.
- If dollars are not there due to grants/fund raising then positions are susceptible to layoff.
- Need an example of successful use of Chapter 12.
- Terminology needs to be consistent/correct – lay off vs non-renewal. Which word is most appropriate when addressing retention and recruitment issues.

Discussion/Questions Followed.

- Erik and John will work together to recap today's conversation for sharing with Chancellor Cross.

UPG #15.01-04 – forwarded on to Chancellor for approval.

Next Meeting:

Tuesday, April 10, 2012

9-11:30am

Extension Building, Rm. 523

Adjournment

John motioned to adjourn, Jerry seconded, meeting adjourned at 11:30pm.

~minutes submitted by Judy Ballweg~