

## Academic Staff Council Meeting Minutes

May 10, 2011

11:30am-1pm

Memorial Union, Madison

Present: Allisanne Apple, Tom Culviner, Jerry Clark, Lisa Nielsen Agnew, Bev Phillips, Lynne Blinkenberg, Erik Ernst, Judy Ballweg, Ray Cross, Rick Klemme

By Phone: Rosamaria Martinez

1. Call to Order
  - Erik called the meeting to order at 11:31am and certified that open meeting requirements were met.
2. Approval of April 12 Meeting Minutes
  - Lynne moved that the minutes be approved, Allisanne seconded. Minutes approved.
3. Chair Update
  - Academic Staff Council meeting in June is scheduled for: **June 20, 11:30am-1pm, Pyle Center.**
  - Reviewed and suggested edits to joint resolution honoring the leadership of Marv Van Kekerix. Approval will take place during ASC and UC joint meeting, today at 1pm.
  - Distributed the 2011-2012 meeting schedule and plan to review periodically for scheduling conflicts.
  - Feedback to Chancellor:
    - Explore the usage of LTE appointments, look into the hiring process rules, research divisional usage.
    - Gain a better knowledge of divisions as a way to share/express our value.
    - Concerned about how to do our work when it has been considered that we work more by region or multi-county (larger geographic area to cover). How can we best serve our clientele?
    - Concerned about the effect of retirements on future staffing structure.

Ray has asked that the Council submit to him an ongoing list of concerns/issues/challenges. This list could be generated and reviewed at each monthly meeting. Stories and illustrations would be helpful.
4. Budget Update
  - Bev provided an update on nutrition positions that are being filled and shared that in some instances the county is contributing more money as a way to assure county demands are being met. She also shared that WNEP budget building is underway and due to be completed within the next 2 weeks.
  - Erik provided an update on BAMI and their funding.
  - Jerry provided an update on the budget cycle. The process typically starts in July and this year the process started in May with projected numbers being used as the actual budget.

## 5. Committee Discussions:

Review all committee memberships at July 12 meeting.

- Nominations
  - Newly elected Council members (two-year term, beginning July 1, 2011):  
Erik Ernst, BAMI  
John Munson, BAMI  
Amy Pikalek, CEOEL  
Krystal Wambold, DEED
- Communications
  - Planning for the ASC Awards Banquet should start by end of June. Lynne has agreed to provide a timeline of key dates/action steps.
  - A Quarterly Updates – Tom Culviner will continue to write the updates.
  - A UW System academic staff representative – Tom Culviner will continue in this role.
- Distinguished Prefix Update

Congratulations to the following individuals who have been promoted to Distinguished Prefix and will be invited to the Academic Staff Council awards banquet in October:

  - Lynne Blinkenberg, WPT
  - Steve Paulson, WPR
  - Norman Gilliland, WPR

Bev will research the Distinguished Prefix process and suggest edits to the timeline.

- Chapter 10.06 – Bev, Erik, Allisanne
  - 10.01 has been finalized and forwarded to UW System for inclusion in the guidelines/
  - This group will be meeting with David Prucha for help with language development.

## 6. Scholarship – carry over to June meeting

- Cooperative Extension all-staff conference document – Jerry

## 7. Dialogue with Dean Rick Klemme, Cooperative Extension

- Rick provided background on budget reductions, entrepreneurship opportunities, and future staffing.
- A hiring suspension has been in place since February, 2011 and will remain in place through June, 2011.
- The budget repair bill has generated many retirements leaving a number of positions open.
- With the opportunity of entrepreneurship and securing grant dollars, many open positions may be filled by academic staff given the scope of work and project focused.
- With many retirements, there will be a strong need for good mentoring, sharing of institutional knowledge and building capacity.

## 8. UPG #15.05 – carry over to June meeting

## 9. UPG 15.01-04 – carry over to June meeting

## 10. Academic Staff Conference – carry over to June meeting

## 11. Meeting adjourned at 1:00pm

~minutes submitted by Judy Ballweg~