

Academic Staff Council Meeting Minutes
Tuesday, July 10, 2012
11:30am-1pm
Pyle Center, Madison

Present: Emily Johnson, Shelley King-Curry, Bill Klase, Erik Ernst, John Munson,
Lori Skelton, Krystal Wambold, Pamela Seelman, Judy Ballweg

Call to Order

Erik called the meeting to order at 11:35am and certified open meeting requirements.

Welcome to Newly Elected Members and Introductions

- Shelley King-Curry, Coop Ext
- Bill Klase, Coop Ext
- Pamela Seelman, Coop Ext
- Lori Skelton, BAMl

Appoint 2012-2013 Chair

- Erik volunteered to continue in this role. John motioned that Erik continue as chair, Emily seconded, motion approved.

Appoint 2012-2013 Vice Chair

- Krystal volunteered to be vice chair, Erik motioned to appoint Krystal as vice chair, John seconded, motion approved.

Approval of meeting minutes

- May 8: John motioned to approve minutes, Shelley seconded, minutes approved.
- June 4: John motioned to approve minutes, Shelley seconded, minutes approved.

Chair Report – Erik Ernst

- All returning members were asked to share their Council experience in an effort to provide a basic orientation to new members. Orientation Notebooks were distributed to new members. New members were urged to take some time to go through the notebook to help determine if a formal orientation is needed. Revisit this topic in August.

Things to consider for this coming year:

- If we are not planning to meet off-site with UW Colleges this spring, perhaps we could plan an off-site Council meeting at a central location.
- To build awareness of the Council, consider hosting a brown bag lunch for all academic staff.
- Initiate a Zoomerang Survey in an effort to identify academic staff priorities that the Council should address.
- Work on a different approach to meeting minutes that's more attention-getting and distributed to all academic staff. The minutes could link back to the Council website.

Chapter 10 and Next Steps – revisit this topic in August

Committee Reports

Nomination Committee

- Emily Johnson has agreed to provide leadership to this committee.

Communication Committee

- Pamela Seelman has agreed to provide leadership to this committee with the assistance of Shelley King-Curry, John Munson, and Emily Johnson.

Distinguished Prefix Committee – revisit this topic in August

- John Munson has agreed to chair this committee. After much discussion, all agree that a conversation is needed on how to improve this process and how best the Provost Office can assist. Dan will provide guidance and draft new language. Erik will invite Bev Phillips (past chair) to the August meeting to provide an update on the process.

UW System Academic Staff Rep

- John motioned that Tom Culviner continue in this role, Krystal seconded, motion approved.

UPG #15 to UW System – revisit this topic in August

Academic Staff Hearings Committee Vacancy Appointment – revisit this topic in August

- All agree with changing the language to allow for the Committee to fill unexpected vacancies. It was suggested that Erik draft a descriptor and send out to all academic staff members in hopes of creating a list of interested individuals.

Meeting adjourned at 1:02pm

~minutes submitted by Judy Ballweg~