ACADEMIC STAFF COUNCIL MEETING
Tuesday, July 9, 2013
11:30am – 1pm
Pyle Center, Rm. 320

Attendees: Bill Klase, John Munson, Lori Skelton, Tom Culviner, Emily Johnson, Dan Hill, Krystal Wambold, Erik Ernst

1. Call to Order/Certification of Open Meeting Notice Compliance – Krystal Wambold
   - Open Meetings Notice compliance met

2. Welcome and Introductions
   - Welcome to newly elected members of the council

3. Appoint 2013-14 Chair and Vice Chair
   - Krystal Wambold nominated as chair (nomination by Emily Johnson; Second by Bill Klase) – unanimous vote in favor
   - John Munson nominated as vice chair (nomination by Krystal Wambold; second by Lori Skelton) – unanimous vote in favor

4. Approval of May 29 and June 4 meeting minutes
   - John Munson moved for approval of both sets of minutes; Lori Skelton seconded, all in favor.

5. Recap: Academic Staff Council Meeting, May 28-29, Wausau
   - Thought it was good to have an informal setting to boost collegiality and talk about the Council.
   - Topics that the Council would like to pursue this year (2013-14):
     - Academic Staff Conference
     - Chapter 10 Revisions
     - Make Academic Staff Council more visible – “elevator speech”
     - Pay Plan – how will it be implemented, can Academic Staff be in on the discussions (Dan advised this would be a discussion point in the University Council/Academic Staff joint meeting later in the day)
     - How do we implement the ideas that we brainstormed? Prioritization/Strategic Planning, what is success? Some Committees can take on some topics (e.g. Academic Staff Conference can be handled by the Communications Committee)
     - Relationship building with legislators – using resources within Academic Staff – What can we do? John Munson was chosen as liaison from Academic Staff Council to the Chancellor, Rosemary Potter, etc. Will connect with Rosemary Potter to see what Academic Staff Council can do.
     - At the August 6 meeting the Council will prioritize topics and create a working group to establish short, mid, and long-term goals

6. 2013-14 Meeting Schedule and Scheduling an out-of-Madison meeting
   - Ad hoc committee (John, Lori, Bill) will work on plans for an Out-of-Madison meeting. They will have a preliminary proposal on location, timing. It was suggested that if we do have another Out-of-Madison meeting, it ought to include more activities, maybe begin at 1pm on Day-1 and end at 12pm on Day-2, discuss strategic planning. Be sure to put the 2-day out-of-Madison meeting on the email call out for nominations to Academic Staff Council to let incoming Council members know and start to plan in advance.
7. Council Member Orientation (brief recap of meeting minutes/activities)
   - Dan Hill provided new member Tom Culviner with a recap of the Council’s activities for the last year.

8. Chapter 10 and Next Steps – Erik Ernst
   - Chancellor called a meeting with Erik, David Prucha, and Greg Hutchins to discuss the language approved at the May 29 meeting. There was an issue with the word “shall”. Erik, Ray, David, & Greg talked through & the Chancellor offered a change in the language. Discussion among the Council: is the language strong enough? It was felt that yes, the language is good. John moved for approval, Krystal seconded. Motion carried. The language will now go back to the Chancellor, then System Legal, then the BOR.

9. CASI Report – Bill Klase
   - CASI continues to work on Title Review Processes. It was suggested to pull the review committee out of the process since it takes a long time.
   - Request for training for Academic Staff and supervisors on Title Review processes. A “toolkit” was suggested that is easily accessible for managers would work best – “How to engage the resources”, not necessarily “How to do it.”
   - CASI plans to go to supervisors’ meetings to discuss with them directly.

10. Committee Reports

Nomination Committee
   - Appoint 2013-14 Nomination Committee Chair
     Emily Johnson agreed to stay on as committee chair
   - Academic Staff Council Awards: Call-out for Nominations, Reception is scheduled
     Award nomination reviewers: Idella Yamben (DEED); Tom Culviner (CEOEL); Emily Johnson (CEOEL). The call for nominations for awards will go out this week.
     One Distinguished Prefix awardee: Dr. Jonathan Overby

Communications Committee
   - Appoint 2013-14 Communications Committee Chair
     Pamela Seelman renewed as chair
   - Council Quarterly Reports, Yearly Summary, Council Meeting “Big 3”

Distinguished Prefix Committee
   - Appoint 2013-14 Distinguished Prefix Committee Representative
     John Munson renewed as chair
   - New appointees needed for Distinguished Prefix representatives for CEOEL and Cooperative Extension
   - Review UPG #18: Criteria for Achieving the Distinguished Prefix – Tabled

11. Appoint UW System Academic Staff Representative
   - Tom Culviner will remain as representative

12. Adjourn