

Academic Staff Council Meeting Minutes
Pyle Center
702 Langdon Street, Madison, WI
June 8, 2010
9-11:30am

Council Members Present: Allisanne Apple, Lisa Nielsen Agnew, Erik Ernst, Lynne Blinkenberg, Greg Hutchins, Christine Quinn, Bev Phillips, Jerry Clark, Michael Maguire, Judy Ballweg, Rosamaria Martinez

Council Member Excused: Tom Culviner

1. Allisanne called the meeting to order at 9:07 a.m. and certified that open meeting requirements were met.
2. Approval of Minutes of May 11 Meeting
Bev moved that the minutes be approved with edits to page 2. Erik seconded. The meeting minutes were approved with edits.
3. Provost Report – Christine Quinn
Theme of report is collaboration and excellence:
 - Broadband Grants
 - Comprehensive Community Infrastructure has completed due diligence process.
 - Sustainable Broadband Adoption has nearly completed due diligence process.
 - For additional info:
http://www.uwex.edu/ces/cced/economies/broadband/uwex_btop_grant_applications.cfm
 - Sustainability Initiative
 - The goal is to position us as an institution that leads innovation around community sustainability and creates an educational network for Wisconsin communities. Next steps include taking an inventory of UW-Ext and UW Colleges resources, exploring funding sources, completing and distributing policy recommendations from the Policy Forum. Maria Alvarez Stroud will be providing leadership. For additional info --
<http://sustainablecommunitiesforum.wisconsin.edu/>
 - LZ Lambeau Welcome Home, held May 20-23, Lambeau Field in Green Bay was an outstanding collaborative in transforming lives. For additional info -- <http://lzlambeau.org/>
 - Bookworm Gardens is an excellent collaborative effort between UW Sheboygan and UW-Extension. This is a vibrant, playful children's garden that enhances literature, the natural world and the imagination. For additional info -- <http://www.bookwormgardens.org/>
 - Recently traveled to Marshfield Clinic to meet met Andy Keough, Dean, UW-Stevens Point who coordinated a tour of the Marshfield Hospital and Clinic/Research Foundation to discuss collaborative opportunities with UW-Extension. It was an excellent visit.
 - UW Colleges Colloquium was held at UW Fox Valley, May 25. The theme was "Engagement" and Lt. Governor Lawton was the keynote speaker. Corrin Seaman, Florence County Natural Resource Center, also spoke about sustainability work being done in her county.

Discussion followed on collaborative efforts currently underway in addition to exploring ways to identify opportunities.

4. Provost Quinn presented Michael Maguire with a certificate of appreciation and thanked him for his years and work on the Academic Staff Council. A round of applause followed.

5. Chair Report – Allisanne Apple
 - A special thank you to Michael Maguire for his invaluable commitment as an outgoing member of the Academic Staff Council.
 - Welcome to Rosamaria Martinez, Nutrition Coordinator, Milwaukee County, who is the newest elected member of the Council.
 - Allisanne thanked the Academic Staff Council members for the opportunity to Chair this past year.
 - Next month (July) the Council will be selecting the Chair and Vice Chair. Bev Phillips will take the lead in Allisanne's absence.

6. Approval of the 2010-2011 Meeting Schedule
Two changes:
 - August, 2010 – Academic Staff Council will meet on Thursday, August 12, 9-11:30am, Extension Building, Rm. 523
 - October 2010 – Academic Staff Council will meet on October 12, Pyle Center or Memorial Union

Erik moved that the meeting schedule be approved with changes. Jerry seconded. The meeting schedule was approved with changes.

7. Academic Staff Council and Faculty Senate joint resolution to formalize a thank you to Chancellor Wilson.
 - Allisanne thanked Chris Kniep, University Committee Chair, for taking the lead in creating and writing the resolution. Michael moved that the resolution be approved. Lisa seconded. The resolution was approved.

8. Academic Staff Reps Council Report – Tom Culviner
 - Tom was unable to attend this meeting. He will report next month.

9. Appointing a new Systemwide Extension Council (SEC) Representative
 - Lynne, representing the Nominations Committee, will call out to all academic staff members to identify individuals interested in serving on the SEC. Lynne will report back in July. The Academic Staff Council will elect a representative prior to September 1.

10. Collective Bargaining
 - Nothing new to report.

11. Committee Discussions:

Standing Committee:

Nominations

- Lynne distributed and discussed handout, "Academic Staff Regents Award for Excellence." She will incorporate discussed changes and present a revised document at the July meeting. If changes are approved by the Council, a Bylaw change is needed.

Ad Hoc Committee:

Communications

- Tom Culviner is the current writer/editor and responsible for writing the Academic Staff Council quarterly summaries. A replacement will be needed as his term ends in 2011.

- Communications topics discussed
 - broad communication and recruitment of the Award for Excellence is needed

- annually survey academic staff members to help identify current issues, challenges, etc.,
- consider Communications Standing Committee vs ad hoc.

Distinguished Prefix

- The Institutional Review Committee for Distinguished Prefix operates under UPG 18.05. This committee has not been established due to two divisions still needing representation. The other two divisions are willing to proceed. Allisanne and Bev will follow up with David Prucha who provides leadership to this Review Committee. They will report back in July.

Chapter 10.06

- Bev and Erik will plan to meet with David Prucha yet this month to discuss non-renewal of academic staff appointments. They will report back in July.

Scholarship

- Bev distributed, via email, a summary of the conversations and presentations related to Scholarly Work at the recent meeting of WNEP County Coordinators. There was not enough time to discuss this document. Please read and be prepared to discuss at the July meeting.

12. UPG #15 – current status

- Michael presented and discussed changes to UPG #15 (May 2010 version). As a group it was decided to move these identified changes along and work on 15.05 (Policies and Procedures Governing Prefix Changes for Program Manger Title Series and Director Title Series) and Attachment to UWEX UPG #15 (Substitution for time criteria) at a later date, noting editing dates/sections within the footer of the new document.
- Michael moved that the Council adapt this new language for inserting into UPG #15. Bev seconded. The new language was approved.
- A revised document will be presented at the July meeting.
- Discussion followed as to how to announce this language change. Lisa, representing the ad hoc Communications Committee, will send out an announcement outlining changes and suggested next steps.
- As a group, it was decided to form an ad hoc committee to review UPG #15 (.05) and Attachment. For the July meeting, please come prepared to share names of academic staff members from your division who are program managers and willing to serve on this ad hoc committee.

8. Adjourn

At 11:29am Lynne moved to adjourn. Bev seconded. The motion passed.

~minutes submitted by Judy Ballweg~