



**Classified Staff Council Meeting
Thursday, December 18, 2014
10am-12noon
Pyle Center, Rm. 220**

1. Call to Order and Certify Open Meeting Notice Compliance – Dan Kursevski, Chair
2. Approval of November 20 meeting minutes.
3. Chancellor's Administrative Liaison to Classified Staff Council (after 11am) – Rose Smyrski
4. GEAS Communication with classified staff
5. Reimagining UW-Extension progress-to-date – Greg Hutchins
6. Research Misconduct Policy – Jordon Ott, Director of Extramural Support and Mark Dorn, Associate Vice Chancellor for Administration and Finance
 - Review / Final Approval
7. UPS Operational Policy Review Team Update – Lisa Perkins, Donna McLaughlin, Janet Waldburger, Russ Awe
8. UPS Grievance Policy Review Team Update – James Wegener, Dan Kursevski
9. Human Resources Update – David Prucha
 - Recap: UPS Policy Development Videoconference December 11
 - Recap: Systemwide HR Directors and Classified Staff Council Member's videoconference, November 24
 - Draft version of UPG #4: Procedure for Awarding Emeritus Status – researching awarding to LTEs and defining eligibility
 - Expression of Interest Form to Serve on Search and Screen Committee – raise awareness
10. Overview of the Office of the Secretary of the Faculty and Staff – Dan Hill
 - Roles and Responsibilities of Classified Staff Council
 - Conducting a Successful Meeting
11. Chair Report – Dan Kursevski
 - Review Bylaws

Proposed Changes – Janet Waldburger

- 7.0 Terms of Service Officers – change from 1 year term to two
 - 8.0 Officers -- University of Wisconsin-Extension Classified Staff Council shall have the following officers who serve two year terms: 1) Chair; 2) Vice-Chair; and 3) Secretary. In the event of an officer vacancy, the remaining council members will select a new officer from within. Officers who have served a full term (24 months) are not eligible for re-election to the same office without a 2 year absence from that office.
- Role/Involvement of Past Council Members
 - Role/Involvement of candidates on the recent ballot
 - Secure Meeting Space: Future Meeting Dates / Locations and 30-min “meet and greet”
 - Office of Equity, Diversity and Inclusion Presentation at future meeting
13. UWC/UWEX Administrative Council Report –
 14. Systemwide Extension Council (SEC) Report – Donna McLaughlin
 15. Classified Staff Annual Performance Review Process Changes – Dan Kursevski

- September 2 summary of discussion and developing Recommendations Report to share with Chancellor, Provost and David Prucha.
16. Committee Reports (if any)
- Compensation (Dan Wanish) --
 - Workplace Climate (Donna McLaughlin) – priorities and next steps
 - UPS (James Wegener) – grievance policy
 - Communications (Suzanne Samuelsen) – priorities/subcommittees, newsletter
17. Identification of Future Meeting Topics:
- Educating organizational leaders about shared governance
 - Identifying outcomes of the Workplace Climate Recommendations Report
 - search and screen committee form
 - professional development for organizational leaders
 - CSC “Big 3” from each meeting to share with all classified staff

***Next Meeting:
Thursday, January 15, 2015
10am-12noon
Location: TBD***