I. June 20th Minutes Draft  
   a. Katy Sticha moved to approve the Minutes with no changes. Jim Stull seconded. Minutes were approved with no abstentions or objections.

II. Fall Elections  
   a. Timeline of Elections as required by Bylaws:  
      i. Nominations August 1 – September 30, 2013  
      ii. Elections October 7 – 25, 2013  
      iii. Results announced by October 31, 2013

   b. Per the bylaws the UWEX CSC will have nine members, each division will have one member and no division will have more than three. A motion was made to have Fall 2013 elections to increase the UWEX CSC to nine members regardless of whether the UWEX USC bylaws have been officially approved by Chancellor Cross, the candidates for the fall CSC elections will be solicited from GEA/GEAS (1), CEOEL (1), and DEED (1). The motion was made by Katy Sticha and was seconded by Inga Foley.

III. Communication with Classified Staff  
   a. The goal is to develop a variety of tools with which to contact classified staff in order to build awareness of CSC. The following ideas were generated:  
      i. Message from Chancellor Cross  
      ii. Newsletter article in News and Ideas  
      iii. Direct email introducing CSC to classified staff  
      iv. Video clip on CSC Website or link provided in email (Katy will look into)  
      v. Article in Co-Op newsletter (Katy will look into)  
      vi. Cartoon enhancement of above options – Jim sent link with suggested cartoonist’s work and will talk to him.  
      vii. Late August Brown Bag Meet n’ Greet – including Chancellor Cross and David Prucha if possible. Dan Wanish will arrange.  
      viii. Postcards sent to Classified Staff – Julie will look into

   b. Members will report back and further discuss at August 15th meeting.

IV. Bylaws – Bylaws have been submitted to David Prucha and Chancellor Cross. David suggested some corrections (typos and grammatical corrections only) and is waiting to hear from Chancellor Cross.

V. David Prucha, Director of HR – UPS update  
   a. Wisconsin Legislature mandated a two-year delay of UPS.
b. We remain Classified Staff until UPS is approved by the Wisconsin Legislature in 2015.
c. CSC is valued and supported by UW-Extension.

VI. Dan Hill, Secretary of the Faculty and Academic Staff
a. Faculty Senate and Academic Staff Council want to include us in their joint meetings. The next joint meeting is November 5, 2013 in the afternoon and we are expected to attend.
b. Chairs of Faculty Senate, Academic Staff Council and Classified Staff Council will meet prior to the larger joint meeting. Chairs will meet October 22nd.
c. CSC members should check the Calendar on the Secretary of the Faculty and Academic Staff website to stay apprised of meeting times.

VII. Chancellor Cross
a. Introduced Jessica Tormey, Internal Administrative Assistant for Government Relations, who will be CSC’s Administrative Liaison
b. Discussed CSC roles:
   i. CSC is more important than ever – It is the vehicle through which issues and concerns are brought to the attention of Administration, as well as ideas for addressing those concerns.
   ii. Serve as advocates and advisors on big-picture UW-Extension plans, such as priorities, strategies, tasks and measurements of progress.
   iii. Elevate the importance and respect given to the role of “assisting.” Much of what Extension does is essentially an “Assist” mission.
   iv. Contribute to positive change in the work climate at Extension.
c. Bylaws – Chancellor Cross indicated that he intends to tentatively approve the Bylaws, (as corrected by David Prucha), by August 1st.

VIII. Items for August 15 Meeting:
a. Review Communication Plan
b. Brown Bag follow-up
c. Elections
d. Climate Survey – Members should read the Climate Survey Results by next meeting
e. Location of meeting to be finalized later. Dan is checking on Chancellor’s schedule/location for that day.