

Classified Staff Council Meeting Minutes
Thursday, May 21, 2015
10am-12noon
Lowell Center

9:30am – Meet and Greet
10:00am – Council Meeting

Present: Ken Rosen, Janet Waldburger, Suzanne Samuelsen, James Wegener, Russ Awe, Judy Ballweg, Dan Hill, Dan Wanish, Peter Nordgren, Katy Sticha, Rick Mills, Donna McLaughlin, Lisa Perkins, Dan Kursevski, Aaron Brower, David Schejbal, David Prucha, Jason Beier

Call to Order – Dan Kursevski, Chair

- Dan called the meeting to order and certified compliance with the WI Open Meeting Law.

Minutes approval

- The April 16 meeting minutes approved.

Election of Ken Rosen, GEA, through nomination process, to fill the vacancy and serve the remainder of Ramona Gasper's term (through October 31, 2016)

Motion by Rick Mills that Ken Rosen be elected to the Council to fill the vacancy. Second by Janet Waldburger. Motion carried.

Interim Chancellor Aaron Brower

- Budget – There is some good news in that budget reductions reported earlier have been partially restored. Joint Finance Committee is scheduled to take up the UW System budget by the end of next week.
- Health Insurance Premium Changes – Be looking for an email message from Jason Beier to be sent soon announcing changes.

Proposed Mission Statement Change to Provide Degree-Granting Authority – Aaron Brower, David Schejbal

- We continue to work with all governance groups on approval of the Proposed Mission Statement Change. The process would include (1) the shared governance groups to formally endorse the language change, (2) first hearing with the Board of Regents (June 4-5?), (3) a public forum is held to provide feedback, (4) the new mission statement is brought before the Board of Regents for a second hearing. This would mean that the CSC would need to approve the language change at their May 21 meeting and the ASC along with the FS would need to approve the language change at their June 2 meeting.

Motion by Suzanne Samuelsen to approve the Proposed UW-Ext Mission Statement Change as presented today. Second by James Wegener. Voice Vote. Motioned carried.

- A University Committee weekly WisLine is scheduled for Friday, May 22, 10am. Craig Saxe, Chair, has dedicated time on the agenda for this topic and all governance group members are invited to join the call. This joint conversation will share today's CSC approval and help prepare the Academic Staff Council and Faculty Senate for approval at their meetings on June 2.
- Classified Staff Council will come together for a special WisLine on Wednesday, June 3, 9am, to review approval by ASC and FS to determine if a CSC revote is needed.

Human Resources Update – David Prucha, Jason Beier

- Layoff Policy – subcommittee revisions (James Wegener and others) are ready for approval. Come prepared to have reviewed the document and approve at June 18 meeting. Final version will be shared with Chancellor for approval.
- Emeritus Status – revisions have been made and need to be shared with the Chancellor for endorsement. Come prepared to have reviewed the document and approve at June 18 meeting.
- HR Staffing – Jeanne Stuckert (Jeanne.stuckert@uwex.uwc.edu), Payroll & Benefits Supervisor, effective May 18 (replacing Dianne Saari). Julie Leighty (Julie.leighty@uwex.uwc.edu), UW Colleges

Benefits, effective May 18. Please note that Chad Thompson is no longer working with us and in the process of finding a replacement to help Julie. Nena Beier, UWC and UW-Ext Criminal Background Check, half-time, effective June 1. Nena will continue in her HR role at UW-Baraboo/Sauk County the other half of her time. Until June 1, Quin Knuteson will assist for UWC and Angela Schultz will assist for UW-Ext.

- Paid Entitlement Policy --- more discussion needed
- Timeline for Counseling Job Classifications – we are currently waiting for a list of affected/”exempt status” employees from UW System, effective August 1. Non-exempt employees will remain in the University Staff job classification.
- UPS Blog – A blog has been developed to keep you apprised about UPS. Please check back regularly for update -- https://studentsuwc.sharepoint.com/sites/UWCX_HR/UPS/

Committee Reports (if any)

- Compensation (Dan Wanish)– Joint Committee on Merit will be meeting on Tuesday, May 26.
- Workplace Climate (Rick Mills) – no report, will connect with Dan Krueger (HR, professional development)
- UPS (James Wegener) – Layoff Policy revised, approval on June 18
- Communication (Suzanne Samuelsen) – Ken Rosen has agreed to join the committee! Work is being done to organize an “Appreciation Day” (theme, location, expenses, planning team, Sept/Oct). A newsletter is due out by end of month.

Joint Committee on Merit / Patrick Nehring – CSC reps: Donna McLaughlin, Dan Wanish

- Meeting on Tuesday, May 26.

UW System Classified Staff Chairs Meeting – Dan Wanish

- Nothing to report

Future Meeting Dates / Location / Meet-n-Greet

June 3, 9am: WisLine to discuss Proposed Mission Statement Change

June 18, 10am-12noon, CEO-EL (5602 Research Park Blvd, Rm. 300)

9:45 – meet-n-greet

Funding for bagels/coffee

Planning Team:

Transportation:

Driver: Russ Awe (WHA Van, 6 people): Meet at Vilas Hall by 9:20am.

-Russ Awe

-James Wegener

-Janet Waldburger

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Driver: Rick Mills (4 people): Meet at Ext Bldg at 9:20am.

-Rick Mills

-Kati Sticha

-Dan Wanish

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Systemwide Extension Council – Donna McLaughlin

- Next meeting is June 3, UW-Platteville

UWC/UWEX Administrative Council Report – Katy Sticha

- Distributed and discussed minutes.

The “Big 3” from meetings to share with all classified staff

- All agreed this would be a great way to additionally communicate our work. Topics generated included – Health Insurance Premium Changes, HR Blog, Proposed Mission Statement Change, Ken

Rosen is newest Council member. Suzanne Samuelson agreed to create an email message that will be sent by Judy Ballweg.

Identification of Future Meeting Topics:

- LTE representation on the Council – it was suggested that an LTE could be named as “advisory” status to the council
- Emeritus Status approval
- Layoff Policy approval
- Naming a UW System Classified Staff Representative (meeting schedule needed)
- Council title change / bylaw changes

~minutes submitted by Judy Ballweg~